



CHARLOTTE COUNTY – PUNTA GORDA
METROPOLITAN PLANNING ORGANIZATION
MEETING AGENDA

2:00 p.m., Monday, December 18, 2023
Charlotte County Administration Center, Room #119
18500 Murdock Circle
Port Charlotte, FL 33948

MPO Board Members

Christopher G. Constance, MD, Chair/Commissioner/Charlotte County
Joseph Tiseo, Vice-Chair/Commissioner/Charlotte County
Stephen R. Deutsch, Commissioner/Charlotte County
Vacant, Commissioner/Airport Authority
Lynne Matthews, Mayor/City of Punta Gorda

MPO Director

D’Juan L. Harris

MPO Administration Services Coordinator

Bekie E. Leslie

Legal Counsel to MPO Board

Kimlyn Walker

- 1. Call to Order & Roll Call**
- 2. Invocation – Pastor John Boutchia – Englewood Calvary Baptist Church**
- 3. Pledge of Allegiance**
- 4. Addition and/or Deletion to the Agenda**
- 5. Public Comments on Agenda Items**
- 6. 2024 Election of Officers**
- 7. Chairs’ Reports:**
 - A. Board Chair’s Report**
 - B. Citizens’ Advisory Committee (CAC) Chair’s Report**
 - C. Technical Advisory Committee (TAC) Chair’s Report**
 - D. Bicycle/Pedestrian Advisory Committee (BPAC) Chair’s Report**
- 8. Local Government Reports:**
 - A. Charlotte County Airport Authority**
 - B. City of Punta Gorda**
 - C. Charlotte County**

CHARLOTTE COUNTY – PUNTA GORDA MPO
DECEMBER 18, 2023 AGENDA (continued)

9. **Consent Agenda:**
 - A. **Approval of Minutes: October 16, 2023, MPO Board Meeting**
 - B. **Citizens' Advisory Committee (CAC) Appointment/Reappointment**
 - C. **Bicycle/Pedestrian Advisory Committee (BPAC) Appointment/Reappointment**
 - D. **Charlotte County Transportation Disadvantaged Local Coordinating Board (LCB) Appointment/Reappointment**
10. **Draft Rail Feasibility Study Application – Resolution of Support**
11. **Florida Department of Transportation (FDOT) Report**
12. **FY 2025 – FY 2029 FDOT Draft Tentative Work Program (DTWP)**
13. **2024 Safety Performance Measures Target Discussion**
14. **Freight Mobility & Trade Plan Updates**
15. **Socioeconomic (SE) Development Forecast – Final Update**
16. **Public Comments**
17. **Staff Comments**
18. **Member Comments**
19. **Correspondence**
20. **Adjournment**

**Charlotte County-Punta Gorda MPO
Schedule of Future Meetings/Public Meetings/Joint Meetings**

Monday, January 29, 2024 – 11:00 a.m.
Joint Charlotte/Sarasota-Manatee MPO Board Meeting
Venice Community Center
326 Nokomis Avenue S., Venice FL

Friday, February 16, 2024 – 9:30 a.m.
Joint Charlotte/Lee MPO Board Meeting
Burnt Store Road Presbyterian Church, Steward Hall
11330 Burnt Store Road Punta Gorda FL

~~Monday, March 18~~ Thursday, March 21, 2024 – 9:00 a.m.
MPO Regular Board Meeting
Charlotte County Administration Center
18500 Murdock Circle
Room #119, Port Charlotte, Florida

Monday, May 20, 2024
MPO Regular Board Meeting
(Address same as above)

Monday, July 15, 2024
MPO Regular Board Meeting
(Address same as above)

Monday, October 21, 2024
MPO Regular Board Meeting
(Address same as above)

Monday, December 16, 2024
MPO Regular Board Meeting
(Address same as above)

No stenographic record by a certified court reporter is made of these meetings. Accordingly, anyone seeking to appeal any decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. (F.S. 286.0105)

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND CHAPTER 286.26 FLORIDA STATUTES, PERSONS NEEDING SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN PLANNING ORGANIZATION AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. CALL (941) 883-3535 BETWEEN 8:00 A.M. AND 4:00 P.M., MONDAY THROUGH FRIDAY.

The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and related statutes. Any person or beneficiary who believes he or she has been discriminated against because of race, color, religion, sex, age, national origin, disability, or familial status may file a complaint with the Charlotte County-Punta Gorda MPO Title VI Coordinator Wendy W. Scott at (941) 883-3535 or by writing her at 18500 Murdock Circle, Port Charlotte, FL 33948.

CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN PLANNING ORGANIZATION
Charlotte County Administration Center, 18500 Murdock Circle, Port Charlotte, FL 33948
Telephone: (941) 883-3535 Fax: (941) 883-3534

DECEMBER 18, 2023
MPO BOARD MEETING

AGENDA ITEM # 6
ELECTION OF 2024 OFFICERS

Purpose: To elect the MPO Board Chair, the MPO Board Vice-Chair, the MPOAC Representative and MPOAC Alternate

Agenda Item Presented by: MPO Legal Counsel

Discussion:

The MPO Bylaws require that the MPO Board elect the MPO Board Chair, the MPO Board Vice-Chair, the Florida Metropolitan Planning Organization Advisory Council (MPOAC) Representative and the MPOAC Alternate “from among the voting members annually and shall hold the offices until their successors are elected.” Any voting member may nominate or be nominated as an officer. The election shall be determined by a majority vote of the voting members of the MPO Board.

The Administrative Rules of the MPOAC require that “by no later than December 31 of each year, each MPO shall appoint its representative to the MPOAC to serve for the succeeding calendar year.”

Recommendation: Motion to nominate and elect the MPO Chair, the MPO Vice-Chair, the MPOAC Representative, and MPOAC Alternate

Attachment: None

DECEMBER 18, 2023
MPO BOARD MEETING

AGENDA ITEM # 7
CHAIRS' REPORTS

DECEMBER 18, 2023
MPO BOARD MEETING

AGENDA ITEM # 7-A
MPO BOARD CHAIR'S REPORT

DECEMBER 18, 2023
MPO BOARD MEETING

AGENDA ITEM # 7-B
CITIZENS' ADVISORY COMMITTEE (CAC) CHAIR'S REPORT



**CHARLOTTE COUNTY - PUNTA GORDA
METROPOLITAN PLANNING ORGANIZATION**

**MINUTES OF THE NOVEMBER 8, 2023
CITIZENS' ADVISORY COMMITTEE (CAC) MEETING**

MEMBERS PARTICIPATING (IN PERSON)

Dianne Quilty, Mid County Representative, CAC Chair
Steven E. Hurt, Mid County Representative, CAC Vice-Chair
Robert Logan, Mid County Representative
Steve Schoff, West County Representative
Richard Kirchhoff, West County Representative
Pauline Klein, At-Large Representative
James Kunard, South County Representative

MEMBERS ABSENT

Richard Russell, At-Large Representative - excused
Mary Ellen Kiss, South County Representative
Della Booth, South County Representative

VACANT POSITION

West County Representative

OTHERS PARTICIPATING IN PERSON

D'Juan Harris, MPO Director
Lakshmi N. Gurram, MPO Principal Planner
Betty-Ann Sherer, MPO Planner
Bekie Leslie, MPO Administrative Services Coordinator
Pam Barr, FDOT
Richard Lisenbee, Charlotte County Public Works Lighting
Brittany Metzler, City of Punta Gorda

OTHERS PARTICIPATING IN MICROSOFT TEAMS

Ravi Kamarajugadda, Charlotte County Public Works
Katie Shannon, Senior Community Planner, VHB (SS4A)
Katie Lukasek, Charlotte County Public Works
Matt McIntosh, TranSystems (FDOT Consultant)
Brett Kamm, Kimley-Horn
Shaun Cullinan, Charlotte County Community Development
Andrew Nicol, TransSystems (FDOT Consultant)

1. Call to Order & Roll Call

Chair Dianne Quilty called the CAC Meeting to order at 1:30 pm. A quorum was present.

2. Pledge of Allegiance

All attendees recited the Pledge of Allegiance.

3. Public Comments on Agenda Items

There were no public comments received.

4. Election of 2024 Officers

The CAC Bylaws require that the election of the CAC Chair and Vice Chair occur annually. The CAC Chair presides at all CAC meetings and is responsible for pertinent correspondence and information releases. The CAC Vice Chair assumes the Chair's duties in the absence of the Chair and performs other duties assigned by the Chair.

All voting CAC members are eligible to be nominated. Election shall be by a majority vote of the attending CAC voting members.

D'Juan Harris assumed chairing the meeting and asked for nominations for CAC Chair.

Pauline Klein nominated Diane Quilty as CAC Chair. There were no other nominations. Diane Quilty was elected unanimously.

Diane Quilty resumed chairing the meeting and asked for nominations for CAC Vice Chair.

Pauline Klein nominated Steven Hurt to serve as CAC Vice Chair. There were no other nominations. Steven Hurt was elected unanimously.

5. Reports

A. Chair's Report

CAC Chair Quilty reviewed the highlights from the MPO Board Meeting, including discussions on Sunseeker Resort access and egress, lighting replacements on major roadways, a BPAC request for consideration of a flashing signal at Quesada Avenue and Forrest Nelson, plans for right turn on red lane revisions on Harborview Road at US 41, and discussions regarding the installation of an additional turn lane at the Sports Park for use only during events. She provided a summary of her report notes to MPO staff.

B. City of Punta Gorda Report

Brittany Metzler had no report. However, she and MPO staff responded to a question regarding an FDOT project in the vicinity of US 41 and Carmalita Street in Punta Gorda.

Discussion followed regarding the use of golf carts in downtown Punta Gorda. The timeline for the roundabout work at US 41 and Carmalita Street in the area of the Chase Bank was requested. Pam Barr promised to obtain an update from the FDOT project manager.

C. Charlotte County Report

Ravi Kamarajugadda had nothing to report. A question arose regarding the expensive costs (\$10 million) charged for utilities relocation on the Harbor View Road project.

D. Sheriff's Report

There was no report from the Charlotte County Sheriff's Office.

6. Florida Department of Transportation (FDOT) Report

Pam Barr reported on the recent Public Hearing held for FDOT's Draft Tentative Work Program. FDOT is still taking comments. She discussed some key projects which have been programmed for funding:

- Charlotte Sports Park (Congestion Management)
- SR 776 at Flamingo Boulevard
- Jones Loop Road (currently funded as a Local Agency Project) still under discussion regarding this project category.

Pam Barr gave special thanks to MPO Staff for assisting with pulling the projects list together.

7. Consent Agenda:

A. Approval of Minutes: September 27, 2023 Meeting

Bob Logan made a motion to approve the Consent Agenda. Richard Kirchhoff seconded the motion, and it was approved unanimously.

8. FDOT Draft Tentative Five-Year Work Program FY 2025 through 2029

The MPO Board and Advisory Committees annually review FDOT's Draft Tentative Work Program, which includes the new fifth year (FY 2029) of project programming based upon State and MPO priorities. This is an opportunity for the committee to review and provide comments on the FDOT's Draft Tentative Work Program.

The Draft Tentative Work Program will form the basis for the MPO's next Transportation Improvement Program (TIP) to be adopted and submitted to FDOT by July 15, 2024. For federal funding to flow to the state and local governments, the TIP and FDOT's Work Program must be consistent. The following [video](#) was shown, and items were discussed:

1. [FDOT District One Draft Tentative Work Program FY 2025 through FY 2029](#)

2. [Summary of Additions, Rescheduling and Deletions for Charlotte County](#)
3. [Charlotte County Project Highlights Presentation](#)

CAC Members were asked to review and comment on the FDOT District One Draft Tentative Work Program FY 2025 - FY 2029 for Charlotte County following the short video presentation. Pam Barr noted that FDOT District One was experiencing many fiscal constraints despite new federal infrastructure legislation funding. Discussion followed on transportation funding strategies and the impacts of the evolution of electric and hybrid vehicles.

D’Juan Harris requested additional comments for a letter that he is drafting regarding the Draft Tentative 5-Year Work Program. He also used the new mapping tool to discuss the following projects:

- Jones Loop Road and Piper Road Roundabout project and discussions on assignment of project management.
- I-75 Jones Loop Truck Parking Facility (where the park and ride project may be eliminated)
- US 41 Northbound at South Fork Alligator Creek Pedestrian/Wildlife Overpass project (where a Sun Trails project has been requested)
- ADA Ramp from Harborwalk to West Retta Esplanade project.

Ravi Kamarajugadda agreed to share information regarding concern about the high volume of left turns onto Piper Road and the proposed timelines of the first two projects above.

Other Discussion items:

(1) Dianne Quilty inquired if a pedestrian signal could be installed at Retta Esplanade to avert a dangerous pedestrian crossing condition. D’Juan Harris indicated that he would include in his comments letter to FDOT on the Draft Tentative Work Program, a request to FDOT for a Pedestrian Rapid Flashing Beacon (RFB) at Retta Esplanade.

(2) Richard Kirchoff indicated that Gasparilla Road South of SR 776 would need some improvements soon to keep pace with areas rapid growth.

(3) South Gulf Cove Rotunda improvements needed given population growth (including Boca Grande area) and stop light issues (further south than recent improvements at Marathon Boulevard). Laks Gurram reviewed planning efforts in the current Long Range Transportation Plan for the area. Steve Schoff described new developments impacting San Casa Drive. Pauline Klein also noted growth in the Charlotte Harbor area.

9. 2050 Socio-Economic (SE) Data Development - Final Update

On June 28, 2023, Kimley Horn & Associates briefed the advisory committee members on the 2050 socioeconomic data development process (population and employment). The committee was informed about control totals and the phases involved in the development of the forecast.

The consultant met with the MPO and local jurisdiction staff on September 21, 2023, and October 30, 2023 to identify the growth in the Charlotte County at the TAZ levels and address any discrepancies in the forecast for 2050. The data will be revised based on comments received. The project is scheduled to be completed by December 2023.

Brett Kamm gave a brief update on the SE Data. He enjoyed working with County and MPO staff to develop an accurate data set. Laks Gurram was confident that this final version includes all County developments and will be invaluable in LRTP preparation.

***Steve Schoff** made a motion to recommend that the MPO Board adopt the 2050 SE Data forecast. **Bob Logan** seconded the motion, and it was approved unanimously.*

10. 2024 FDOT Safety Performance Measures Discussion

MPOs are required annually to adopt Safety Performance Measure Targets for tracking progress towards the Statewide/MPO targets for each of the transportation performance measures and meet Federal Highway Administration (FHWA) requirements.

FHWA has established five national Safety Performance Measures which all State Departments of Transportation and MPOs must address. Unlike other performance measures applicable only to the National Highway System (NHS), the Safety Performance Measures apply to all public roads. The 2024 Safety Performance Measures and target goals are listed in the table below:

2024 Safety Performance Measures

PERFORMANCE MEASURES	STATEWIDE TARGET	CC-PG MPO TARGET
Number of Fatalities	0	0
Number of Serious Injuries	0	0
Fatality Rate per 100 million Vehicle Miles Traveled (VMT)	0	0
Serious Injuries per 100 million Vehicle Miles Traveled (VMT)	0	0
Total Number of Non-Motorized Fatalities and Serious Injuries	0	0

The MPO Board last adopted the FDOT's "Vision Zero" targets (goal of no fatalities or injuries) for all five of the Safety Performance Measures at the December 15, 2022, MPO Board Meeting. The MPO has until February 27, 2024 to accept the FDOT targets for 2024 or develop its own targets. MPO Staff recommends the MPO Board support and adopt FDOT's 2024 targets.

The heat map was discussed: [2022 Heat Map of Crashes in Charlotte County – Five Year Crash Data 2018 through 2022](#) D’Juan Harris described how it would relate to the Safe Streets and Roads for All Comprehensive Safety Action plan development and subsequent project funding.

Bob Logan made a motion to recommend MPO Board approval of the 2024 Safety Performance Measures and Target Goals. **Pauline Klein** seconded the motion, and it was approved unanimously.

11. Freight Mobility & Trade Plan Updates

The Freight Mobility & Trade Plan (FMTP) is a comprehensive plan that identifies freight transportation facilities developed according to federal authorization under MAP – 21. A state Freight Plan is required under the FAST Act, to receive funding under the National Highway Freight Program (23 U.S.C. 167)

FDOT's Consultants, Andrew Nicol and Matt McIntosh with TranSystems, provided an overview of freight-related activities in Charlotte County and around the State of Florida. The MPO Board will be briefed at the at the December 16, 2023, MPO Board Meeting for their input. Their presentation was done via Teams:

[Power Point Presentation](#)

12. Charlotte County Advance Traffic Management System (ATMS)

Laks Gurram introduced Richard Lisenbee from the Charlotte County Public Works Lighting District group which primarily manages the County's traffic signals in addition to street lighting.

Richard Lisenbee gave an overview of the County's Advanced Traffic Management Systems signal system. He also delivered a live demonstration of the County's various video detection systems, Pan-Tilt-Zoom (PTZ) cameras and the software that is utilized for developing signal timings. He noted challenges that are periodically experienced by staff, such as when I-75 experiences closure and when Hurricane Ian response necessitated retiming of US 17 traffic flow to benefit Charlotte and Lee Counties. A major challenge is timing Kings Highway, Peachland Boulevard and Veteran's Boulevard. He praised the work of a small staff at Public Works who can make signal timing adjustments remotely. The staff maintains the signals for all State, County and City of Punta Gorda roadways. Discussion of conductive loops occurred, as well as downstream and upstream loops. All video is real time only, so no recordings are made. Staff also utilizes Google Maps and law enforcement scanners to monitor traffic incidents.

A suggestion arose regarding the possibility of Charlotte County seeking grant funding to procure a costly signal timing system to benefit emergency vehicles when responding. The system allows for emergency signal adjustments. This had been done successfully in Lee County through grant funding.

Design challenges from a series of closely located signals around Cochran Boulevard and Veterans Boulevard. (Home Depot area in Port Charlotte) were discussed. Also mentioned was the issue of needed sign replacement for the many Hurricane Ian damaged ones.

13. Public Comments

There were no public comments.

14. Staff Comments

Laks Gurram displayed a video taken at the I-75 Harbor View Road exit two days prior to the passage of Hurricane Ian and expressed the stress on local roads whenever there is an incident on I-75. He informed about a public meeting scheduled by FDOT to reevaluate changes to the PD&E phase of the Harbor View Road widening project. The workshop will be on December 5, 2023, at the Punta Gorda Isles Civic Association from 5:00-6:00 pm.

Laks Gurram discussed the future Brightline rail extension from Orlando to Tampa. The four MPOs in the Southwest Florida region (Collier/Lee County/Charlotte County-Punta Gorda and Sarasota/Manatee) are coordinating requesting a Feasibility Study for providing service from Tampa to Naples. Lee MPO Staff will be taking a lead to apply for a Feasibility Study.

Laks Gurram discussed upcoming LRTP 2050 efforts and noted that CAC Members would be involved with the document's development. Bekie Leslie stated that there is currently one vacancy on the CAC for a West County representative. Both Pauline Klein and Steven Hurt have reapplied for their positions, and to date, there were no other applicants for their positions.

15. Member Comments

Bob Logan inquired about possible improvements to the US 41 southbound turn lane onto Melbourne Street in the Sunseeker Resort area. Laks Gurram stated that the issue is currently under review. He noted that the MPO was involved with a FDOT planning study of the general area from Kings Highway to the north end of the US 41 bridges, and the Melbourne Street issue would be considered in the study. Pam Barr stated that both a temporary and permanent signal at the entrance to Sunseeker Resort were currently being reviewed. Dianne Quilty noted that the MPO Board had asked for a diagram of the Sunseeker signal plans at the December 18, 2023 Meeting.

Steve Schoff commented on SR 776 and CR 771 by reading and submitting the following summary of data he collected regarding "[West County State Road Street Lighting Informal Functionality Survey](#)". He indicated that there are only two functioning streetlights in a 6.8 mile stretch of highway. He described the level of functionality and the specific locations of need along this corridor. These areas include Pine Street SB, SR 775 Placida Road SB, CR 771 Gasparilla Road SB, Winchester Boulevard, SR 776 S McCall Rd to CR 771 West to East. The situation was brought on by Hurricane Ian. He noted that many mast arms have swiveled 45-90 degrees which could be a safety issue. He stated that West County roadways are mostly dark at night. Similar situations were described by CAC Members in the areas of Harbor View Road and Harbor Heights.

Steve Hurt advocated for a traffic light at the intersection of Harbor View Road and Oakview Road as part of the widening project. Laks Gurram suggested that the issue be brought up at

the Harbor View Road Public Meeting on December 5, 2023. Pauline Klein noted that there was a bicyclist fatality at that location and numerous previous accidents recently.

James Kunard would like to see a new “Follow Up” section on the agenda which would be a list of items and requested information and topics from CAC Members at prior meetings for staff to convey responses. Laks Gurram offered to discuss this suggestion with D’Juan Harris. Laks Gurram also addressed the history of Aqui Esta Drive roadway improvements.

Mary Ellen Kiss sent an email (read by Dianne Quilty) with questions involving Burnt Store Road and Vincent Road. Laks Gurram stated that D’Juan Harris had reviewed her email and would be responding to her questions. Other CAC Members wished to receive a copy of the staff response (as long as this was permissible under the Sunshine Law).

16. Adjournment (Next CAC Meeting – March 6, 2024)

There being no further business, the meeting was adjourned at 3:54 p.m. The next regularly scheduled CAC meeting will be held on Wednesday, March 6, 2024 in-person at the Charlotte Community Foundation, 227 Sullivan Street, Punta Gorda, Florida 33950 at 1:30 p.m.

DECEMBER 18, 2023
MPO BOARD MEETING

AGENDA ITEM # 7-C
TECHNICAL ADVISORY COMMITTEE (TAC) CHAIR'S REPORT

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**CHARLOTTE COUNTY - PUNTA GORDA
METROPOLITAN PLANNING ORGANIZATION
MINUTES OF THE NOVEMBER 08, 2023
TECHNICAL ADVISORY COMMITTEE (TAC) MEETING
Charlotte Community Foundation
227 Sullivan Street, Punta Gorda, FL 33950**

MEMBERS PARTICIPATING

Mitchell Austin, Chair, City of Punta Gorda
Ravi Kamarajugadda, Vice Chair, Charlotte County Public Works (Virtual)
Robert Fakhri, Charlotte County Public Works (Virtual)
Joshua Hudson, Charlotte County Economic Development (Virtual)
Rick Kolar, Charlotte County Transit Division (Virtual)
Tony Conte, Charlotte County Public Schools (Virtual)
Don Scott, Lee County MPO
John Osbourne, DeSoto County (Virtual)

OTHERS PARTICIPATING

D’Juan Harris, MPO Director
Lakshmi N. Gurram, MPO Principal Planner
Betty-Ann Sherer, MPO Planner
Bekie Leslie, MPO Administrative Services Coordinator (Virtual)
Brittany Metzler, City of Punta Gorda (Virtual)
Pamela Barr, FDOT District One
Vitor Suguri, FDOT (Virtual)
Rich Lisenbee Charlotte County Public Works Lighting Division
April Santos, Charlotte County Public Works Maintenance and Operations
Katie Lukasek Charlotte County Public Works Lighting
Jody Mansell Charlotte County Public Works
Andrew Nicol, FDOT /Transsystems
Brett Kamm, Kimley-Horn (Virtual)
Folakemi Gangbo, Charlotte County Planning Department

MEMBERS ABSENT

Carl Bengé, City of North Port
Patrick Fuller, Charlotte County Emergency Management
Brett White, Airport Authority
Shaun Cullinan, Charlotte County Community Development

1. Call to Order & Roll Call

Chair Austin called the TAC Meeting to order at 9:31 A.M.; a quorum was present

2. Public Comments on Agenda Items

There were no public comments received.

3. [Election of 2024 Officers](#)

D’Juan Harris chaired the meeting and entertained nominations for TAC Chair. He also reminded members that the TAC meetings in 2024 will be in-person meetings and will no longer be facilitated in a hybrid format.

***Don Scott** nominated **Mitchell Austin** as TAC Chair. **Joshua Hudson** seconded the nomination, and **Mitchell Austin** was elected unanimously.*

D’Juan Harris asked for nominations for TAC Vice Chair

***Don Scott** nominated **April Santos** as TAC Vice Chair. **Mitchell Austin** seconded the nomination, and **April Santos** was elected unanimously.*

Mitchell Austin resumed the duties of chair.

4. Chairs Report

Chair Austin thanked the Technical Advisory Committee for allowing him to continue to serve as Chair.

5. Consent Agenda:

A. [Approval of Minutes: September 27, 2023 Meeting](#)

***Don Scott** made a motion to approve the minutes. **Tony Conte** seconded the motion, and it was passed unanimously.*

6. [Florida Department of Transportation \(FDOT\) Report](#)

Pam Barr reported on the October 18, 2023 Public Hearing for FDOT’s Draft Tentative Work Program. The Work Program is currently in the public comment phase. MPO Staff provided initial feedback on the work program. She discussed some key projects which have been programmed for funding during this work program cycle:

- Charlotte Sports Park (Congestion Management)
- SR 776 at Flamingo Boulevard

- Jones Loop Road is currently programmed as a Local Agency Project. FDOT is currently discussing if this is an appropriate strategy to deliver this project, since portions of the project limits encroach into FDOT's limited access right-of-way.

Pam Barr thanked MPO Staff for their coordination efforts during this work program development cycle.

Vitor Suguri FDOT, Community Planner and SIS Coordinator, informed the TAC that FDOT's District 1 Planning Studio has introduced a new staff level initiative.

Vitor indicated that the purpose of this initiative is to have meaningful dialogue with local entities early in the planning phase to avoid conflicts during development of transportation infrastructure. This enhanced coordination effort will open communication regarding hot spots, trends for future growth and allow for the alignment of plans. Funds are limited; however this strategy will provide a collaborative approach to help keep projects in the production pipeline moving forward. Legislative and comprehensive plan language will be reviewed with a focus on current the land use transportation connection.

Mr. Suguri will be in contact with other local agencies in early 2024. Chair Austin agreed and noted a good transportation plan is a good land use plan and looks forward to collaborating with FDOT.

Director Harris informed the committee, that the four MPO's in Southwest Florida: Sarasota/Manatee, Charlotte, Lee and Collier will collaborate to submit an application to MPOAC to fund a SW Florida passenger rail feasibility study.

7. [FDOT Draft Tentative Five-Year Work Program FY 2025 through FY 2029](#)

FDOT Five-Year Work Program [Video Shown](#)

Pamela Barr reviewed the phases of the work program and how projects are programmed for funding. The work program cycles open in July and end in the September/October depending on the Legislature.

Members were encouraged to review and send any comments to Director Harris for submission to FDOT.

Robert Fakhri commented on the need for updated cost estimates, the possible additional second east bound right turn lane on SR 776 & Charlotte Sports Park. He informed that County Staff provided other comments which he will forward to Director Harris.

Director Harris will include these comments in a formal letter to FDOT.

Pam Barr indicated that funding is constrained, and in the future all resurfacing or pavement only projects (POP) which will resurfacing alone with no improvements related to signs, lights, other improvements.

D’Juan Harris presented a PowerPoint highlighting some projects which have been programmed for funding in the Five-Year Work Program:

- Jones Loop Road and Piper Road Roundabout project and discussions on assignment of project management.
- I-75 Jones Loop Truck Parking Facility (where the park and ride portion of this project may be eliminated)
- US 41 Northbound at South Fork Alligator Creek Pedestrian/Wildlife Overpass project (additional SUN Trails funding being requested)
- ADA Ramp access from Harborwalk to West Retta Esplanade project.

Ravi Kamarajugadda expressed concerns with the current situation at the Jones Loop and Piper Road project.

8. **2050 Socio-Economic (SE) Data Development – Final Update**

Laks Gurram introduced Brett Kamm of Kimley-Horn. Brett is actively coordinating with the MPO and local jurisdictions in Charlotte County to identify the growth patterns in the county at the TAZ levels. Lastly, Kimley-Horn will utilize this data to address any discrepancies in the forecast for 2050.

Brett Kamm gave a brief update on the SE Data. Laks Gurram was confident that this final version includes all pertinent impending developments in Charlotte County. This comprehensive data will be vital during development of the MPO’s 2050 Long Range Transportation Plan (LRTP).

On June 28, 2023, Kimley Horn & Associates briefed the advisory committee members on the 2050 socioeconomic data development process (population and employment). The committee was informed about control totals and the phases involved in the development of the forecast. The project is scheduled to be completed by December 2023

Chair Austin noted that the city is also actively coordinating with Kimley-Horn.

Ravi Kamarajugadda mentioned the County plans to submit comments soon, there were some areas that required clarification such as, Burnt Store Road, West Port and West County.

Laks Gurram encouraged committee members to submit comments, questions, or feedback so they can be addressed by the consultants.

Ravi Kamarajugadda made a motion to recommend that the MPO Board adopt the 2050 SE Data forecast with adjustments as needed. **Don Scott** seconded the motion, and it was approved unanimously.

9. [Charlotte County Advanced Traffic Management Systems](#)

D’Juan Harris introduced Richard Lisenbee from the Charlotte County Public Works Lighting District group which primarily manages the County’s traffic signals in addition to street lighting. Mr. Lisenbee introduced Jody Mansell, the New Superintendent for Charlotte County Lighting Division.

Richard Lisenbee gave an overview of the County’s Advanced Traffic Management Systems signal system. He also delivered a live demonstration of the County’s various video detection systems, Pan-Tilt-Zoom (PTZ) cameras and the software that is utilized for developing signal timings. He noted challenges that are periodically experienced by staff, such as when I-75 experiences closure and when Hurricane Ian response necessitated retiming of traffic signals. He discussed how an incident in one location could have a domino effect creating back up in other locations.

A major challenge is timing around Kings Highway, Peachland Blvd, and Veteran’s Blvd. He praised the work of Public Works staff who have the ability to make signal timing adjustments remotely. The staff maintains the signals for all State, County and City of Punta Gorda roadways. All video recording is real time only. Staff also utilizes Google Maps and law enforcement scanners to monitor traffic incidents.

There was a brief discussion on the traffic cameras whether they could do used for Pedestrian and Bicyclist counts. It was noted the cameras used primarily capture vehicles; although some cameras could capture pedestrians depending on the camera mounting location.

Design challenges from a series of closely located signals around Cochran Blvd and Veterans Blvd (Home Depot area in Port Charlotte) were discussed. System updates are ongoing, but funding is limited.

10. [2024 FDOT Safety Performance Measures Discussion](#)

Director Harris indicted that MPOs are required annually to adopt Safety Performance Measure Targets for tracking progress towards the Statewide target for each of the transportation performance measures and meet Federal Highway Administration (FHWA) requirements.

FHWA has established five national Safety Performance Measures which all State Departments of Transportation and MPOs must address. Unlike other performance

measures applicable only to the National Highway System (NHS), the Safety Performance Measures apply to all public roads.

The 2024 Safety Performance Measures and target goals are:

PERFORMANCE MEASURES	STATEWIDE TARGET	CC-PG MPO TARGET
Number of Fatalities	0	0
Number of Serious Injuries	0	0
Fatality Rate per 100 million Vehicle Miles Traveled (VMT)	0	0
Serious Injuries per 100 million Vehicle Miles Traveled (VMT)	0	0
Total Number of Non-Motorized Fatalities and Serious Injuries	0	0

The MPO Board last adopted the FDOT’s “Vision Zero” targets (goal of no fatalities or injuries) for all five of the Safety Performance Measures at the December 15, 2022, MPO Board Meeting. The MPO has until February 27, 2024, to accept the FDOT targets for 2024 or develop its own targets. MPO Staff recommends the MPO Board support and adopt FDOT’s 2024 targets.

D’Juan Harris noted as we move forward in developing the Safe Streets and Roads For All Comprehensive Safety Action Plan, the areas of concern as defined by the High Injury Network (HIN) will be thoroughly analyzed.

Don Scott made a motion to recommend MPO Board approval of the 2024 Safety Performance Measures and Target Goals. **Ravi Kamarajugadda** seconded the motion, and it was approved unanimously.

11. [Freight Mobility & Trade Plan Updates](#)

Laks Gurram introduced FDOT’s Consultant Andrew Nicol with TranSystems, who provided an overview of freight-related activities in Charlotte County and around the State of Florida.

The Freight Mobility & Trade Plan (FMTP) is a comprehensive plan that identifies freight transportation facilities developed according to federal authorization under MAP – 21. A state Freight Plan is required under FAST Act, to receive funding under the National Highway Freight Program (23 U.S.C. 167)

He presented a conceptual drawing for three Truck Parking Facilities proposed in FDOT District One. The locations are as follows:

- I-75 & Jones Loop Road Rest Area
- I-75 & Daniels Parkway Rest Area
- I-4 Rest Area.

There was a brief discussion regarding the Jones Loop Truck parking Facility, the rehabilitation of the currently closed rest area in Charlotte County is proposed to include 212 truck parking spaces.

Chair Austin recommended to consider US 17 in the study since there are many trucks that pass through the city in downtown area. Piper Road and Jones Loop Road make a great US 17 alternate and the wayfinding signs would give the truckers a preferred route,

Robert Fakhri expressed his concerns with truckers using local roads that avoid the weigh station and the damages caused to roadways and signage. He also expressed concerns of truck enforcement in the area.

The MPO Board will be briefed at the at the December 16, 2023, MPO Board Meeting for their input.

12. Public Comments

There were no public comments.

13. Staff Comments

MPO Staff thanked Chair Austin and the Committee for the great conversations during this meeting.

Laks Gurram noted that the next steps in the development of the SE data and the 2050 Long Range Transportation Plan. More information will be provided at the March 2024 TAC Meeting.

D’Juan Harris announced that on December 5, 2023 FDOT will be holding a Public Hearing on Harbor View Road PD&E reevaluation. It will be held at the Punta Gorda Isles Civic Association from 5:00 p.m. to 7:00 p.m. Mr. Harris provided an e-mail blast to all of Charlotte County’s transportation planning partners to inform them of the upcoming Public Hearing.

He also shared drone footage taken showing what happens to Charlotte County’s local roadway network when an incident occurs on the interstate that requires a traffic detour.

D’Juan Harris discussed the proposed Brightline rail extension from Orlando to Tampa. The four MPOs in the Southwest Florida region (Collier/Lee County/Charlotte County-Punta Gorda and Sarasota/Manatee) are requesting a Feasibility Study under MPOAC’s Passenger Rail Priority Program (PRPP) The Lee County MPO is taking the lead in requesting a Feasibility Study

The Safe Streets and Roads for All (SS4A) Comprehensive Safety Action Plan External Kick Off will be held at the November 29, 2023 Community Traffic Safety Team (CTST) meeting. The location is the:

Charlotte Community Foundation
227 Sullivan Street
Punta Gorda, Florida 33950.

The CTST and SS4A Kick-Off will be held concurrently and will start at 2:00 pm.

Lastly, D’Juan Harris encouraged the TAC to take notice to MPO staff’s e-mail signatures announcing the MPO’s transition to a .gov internet entity. MPO staff e-mail address will also be transitioned to a .gov extension.

14. Member Comments

Chair Austin thanked Committee Members Happy Holidays

15. Adjournment (Next TAC Meeting – March 6, 2024)

There being no further business, the meeting was adjourned at 11:39 a.m. The next regularly scheduled TAC meeting will be held on Wednesday, March 6, 2024, in-person at the Charlotte Community Foundation, 227 Sullivan Street, Punta Gorda, Florida 33950 at 1:30 p.m.

DECEMBER 18, 2023
MPO BOARD MEETING

AGENDA ITEM # 7-D
BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC)
CHAIR'S REPORT



**CHARLOTTE COUNTY-PUNTA GORDA
METROPOLITAN PLANNING ORGANIZATION
BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC)
NOVEMBER 16, 2023
DRAFT MINUTES**

Minutes of the meeting held in a hybrid format on November 16, 2023, utilizing Microsoft Teams® for virtual participation and in person at the Charlotte County Transit Facility 545 Theresa Boulevard Port Charlotte, Florida

MEMBERS ATTENDING EITHER IN PERSON OR VIRTUALLY

James Wernicke, (Vice Chair) West County Representative
Robert Logan, Mid-County Representative
Laura Rossi, South County Representative
Betty Staugler, Historical/Cultural/Environmental Representative
Philipp Pfäeffli, Bicycle Business Representative
Ben Turner, West County Representative (Virtual)

ADVISORY AND OTHERS ATTENDING EITHER IN PERSON OR VIRTUALLY

D’Juan Harris, MPO Director
Bekie Leslie, MPO (Virtual)
Laks Gurram, MPO
Betty-Ann Sherer, MPO
Ravi Kamarajugadda, Charlotte County Public Works (Virtual)
April Santos, Charlotte County Public Works
Joshua Hudson, Charlotte County Economic Development (Virtual)
Tanya Merkle, FDOT Bicycle Pedestrian Coordinator, District One
Tony Conte, Charlotte County Public Schools
Mike Koenig, Charlotte County Parks & Recreation (Virtual)
Brett Kamm, Kimley-Horn (Virtual)

ABSENT

Wendy Zurstadt, South County Representative (excused)
Pauline Klein, Bicycle Club Representative (excused)

1. Call to Order & Roll Call

Vice Chair Wernicke called the BPAC Meeting to order at 2:00 P.M.; a quorum was present.

2. Pledge of Allegiance

All recited the pledge of allegiance.

3. Public Comments on Agenda Items

There were no public comments received.

4. Election of 2024 Officers

D’Juan Harris chaired the meeting and entertained nominations for BPAC Chair. He also reminded members this will be the last hybrid meeting as 2024 will be full in person meeting.

Bob Logan nominated James Wernicke as BPAC Chair. Betty Staugler seconded the nomination, and James Wernicke was elected unanimously.

D’Juan Harris asked for nominations for BPAC Vice Chair

James Wernicke nominated Laura Rossi as BPAC Vice Chair. Tony Conte seconded the nomination, and Laura Rossi was elected unanimously.

James Wernicke resumed the duties of chair.

5. Chair’s Report

Chair Wernicke welcomed the new Bicycle Business representative Philipp Pfäeffli.

6. Consent Agenda:

A. Approval of Minutes October 5, 2023

Laura Rossi made a motion to approve the minutes. Bob Logan seconded the motion, and it was passed unanimously.

7. FDOT Bicycle/Pedestrian Coordinator Report

Tanya Merkle reminded everyone the deadline for SUN Trails applications is 2:00 p.m. on December 20, 2023.

The new 2024 Florida Design Manual (FDM) is now available online, she highlighted a few design changes made for Bicycle Pedestrian facilities. There was a brief discussion on sloped curb bicycle lanes to encourage cyclists to ride closer to the curb and further from motorists, allowing them to feel safer in the bike lane.

SUN Trails – there are a few SUN trails projects in the process for funding; such as Myakka Forrest to US 41 which is programmed for Design, County Staff is working to revise cost estimates and will submit an application with the updated estimates. There are some projects along the SUN Trail network, which are not funded through this program, they are funded as transportation alternatives. There are discussions with FDOT on whether these facilities could be designed to SUN Trails standards which are 12’ wide and asphalt paths. It was noted there are some gaps in the system and each year they seek to add projects to close these gaps in facilities.

Chair Wernicke discussed some concerns noted not in Charlotte but in Sarasota County- specifically the Ponce De Leon Blvd overpass on I 75 and raised issues with Debris on the overpass. Ms. Merkle noted each overpass may have a different agreement in place for maintaining these facilities, they would have to be looked individually. Although the State may have constructed the overpass, local municipalities usually maintain them.

There was a brief discussion regarding the right lane in front of Sunseekers which is currently closed. Director Harris noted this is a temporary closure, they are modifying the entrance and will place a temporary traffic signal in place.

8. [Sheriffs' Office Report-Public Safety](#)

The Committee reviewed the Sheriff's report; Deputy Miller was unable to attend.

9. Charlotte County Report

Ravi Kamarajugadda has nothing to report.

Members discussed street signs still down since hurricane Ian, it was noted the County sign shop is focusing on regulatory signs first such as stop signs and address the missing or damaged street signs. He indicated that the Radar Speed Feedback signs are not functional in West County and NB Burnt Store Road.

10. City of Punta Gorda Report

At this time there was no report, if there are any questions or comments Director Harris will forward them to the City Staff.

Chair Wernicke requested Mitchell Austin provide an update on the route for USBR 15, as it is proposed in the city limits for the next meeting.

11. [FDOT Draft Tentative Five-Year Work Program FY 2025 to FY 2029 \(DTWP\)](#)

FDOT Five-Year Work Program [Video Shown](#)

Director Harris reviewed the phases of the work program and how projects are reviewed and programmed for funding. The work program cycles open in July and end in the September/October depending on the Legislature.

Members were encouraged to review and send any comments to Director Harris for submission to FDOT.

D'Juan Harris presented an interactive PowerPoint highlighting some projects which have been programmed for funding in the Five-Year Work Program:

- I-75 Jones Loop Truck Parking Facility (where the park and ride portion of this project may be eliminated)
- Jones Loop Road and Piper Road Roundabout project and discussions on assignment of project management.
- US 41 Northbound at South Fork Alligator Creek Pedestrian/Wildlife Overpass project (where a SUN Trails funding being sought)
- ADA Ramp from Harborwalk to West Retta Esplanade project.

It was noted in past meetings the Committee had discussed improvements to the signage on the NS side of the US41 bridge. The directional signage needs to better define the separated pedestrian walkway and bicycle lane.

12. [2050 Socio-Economic \(SE\) Data Development – Final Update](#)

Laks Gurram introduced Brett Kamm of Kimley-Horn who gave a brief update on the SE Data. He enjoyed working with County and MPO staff to develop an accurate data set.

Laks Gurram informed that the final version includes all County developments and will be invaluable in LRTP preparation.

Laks Gurram encouraged committee members to submit comments, questions, or feedback so they can be addressed by the consultants.

One member thought it might be good to see the conservation /preservation land taken out of the TAZ blocks, so the map shows just the areas of growth. It was explained that although the land is included in the TAZ block, it is known there is zero development allowed in these areas.

Tony Conte a motion to recommend that the MPO Board adopt the 2050 SE Data forecast with adjustments as needed. **Bob Logan** seconded the motion, and it was approved unanimously.

13. [2024 FDOT Safety Performance Measures Discussion](#)

Director Harris informed that MPOs are required annually to adopt Safety Performance Measure Targets for tracking progress towards the Statewide/MPO targets for each of the transportation performance measures and meet Federal Highway Administration (FHWA) requirements.

FHWA has established five national Safety Performance Measures which all State Departments of Transportation and MPOs must address. Unlike other performance measures applicable only to the National Highway System (NHS), the Safety Performance Measures apply to all public roads.

The 2024 Safety Performance Measures and target goals are:

PERFORMANCE MEASURES	STATEWIDE TARGET	CC-PG MPO TARGET
Number of Fatalities	0	0
Number of Serious Injuries	0	0
Fatality Rate per 100 million Vehicle Miles Traveled (VMT)	0	0
Serious Injuries per 100 million Vehicle Miles Traveled (VMT)	0	0
Total Number of Non-Motorized Fatalities and Serious Injuries	0	0

11 16 2023 DRAFT BPAC Minutes

The MPO Board last adopted the FDOT's "Vision Zero" targets (goal of no fatalities or injuries) for all five of the Safety Performance Measures at the December 15, 2022, MPO Board Meeting. The MPO has until February 27, 2024, to accept the FDOT targets for 2024 or develop its own targets. MPO Staff recommends the MPO Board support and adopt FDOT's 2024 targets.

The heat map was discussed: [2022 Heat Map of Crashes in Charlotte County – Five Year Crash Data 2018 through 2022](#)

D’Juan Harris noted as we move forward in developing the Safe Streets and Roads for All Comprehensive Safety Action Plan, all roads of concern in Charlotte County will be given a deeper look.

***Tony Conte** made a motion to recommend MPO Board approval of the 2024 Safety Performance Measures and Target Goals. **Laura Rossi** seconded the motion, and it was approved unanimously.*

14. Citizen Input

There was no citizen's input.

15. Staff Comments

Laks Gurram noted that the next step in the development of the SE data is the 2050 Long Range Transportation Plan. MPO Staff provide more information at our next meeting in March.

D’Juan Harris announced December 5, 2023, is the FDOT Public Hearing on Harbor View Road. It will be held at the Punta Gorda Isles Civic Association from 5:00-6:00 pm. An email and printed materials were circulated. He encouraged members to attend the meeting and provide feedback.

He also shared drone footage taken during an incident on I-75 and explained the impacts on local roads during an incident on the interstate.

D’Juan Harris informed the future Brightline rail extension from Orlando to Tampa and expressed the interest in extending the connection to southwest Florida. The four MPOs in the Southwest Florida region (Collier/Lee County/Charlotte County-Punta Gorda and Sarasota/Manatee) are trying to piggyback onto the effort with Lee County MPO taking the lead in requesting a Feasibility Study for providing service from Tampa to Naples.

Safe Streets and Roads for All Comprehensive Safety Action Plan Kick Off Meeting at the November 29, 2023, Community Traffic Safety Team (CTST) meeting which will be at 2:00 p.m. at the Charlotte Community Foundation, 227 Sullivan Street, Punta Gorda, Florida 33950.

He encouraged members to take a look at the new MPO email signatures as we have a new logo to announce our transition from CCMPO.com to CCPGMPO.gov. Currently our previous addresses are forwarding, please make note of the new address.

16. Member Comments

Ben Turner Apologized for not attending in person and thanked everyone for the great information

Chair Wernicke was interested in adding a new section to the agenda which would provide an ongoing list of active cycling routes, rides and events by the many bicycle clubs and groups throughout the County and City. He felt this would be a great way to keep local government informed of when and where they can expect to see groups of cyclists on the roadways.

He felt this committee should be responsible for identifying and passing on this list. Philipp Pfaeffli agreed to support this idea.

Betty Staugler asked for clarification on what the purpose was for gathering this information, there are so many resources.

James Wernicke responded that this could be an opportunity to make the public aware there would be riders on the road, safety issues, possibly to share routes so people can take a ride like a shared information idea.

Director Harris indicated to forward the information to the MPO Staff for further clarification.

Laks Gurram was unsure if adding this information as an official agenda item would be better than including this as part of comments.

Chair Wernicke felt as the representatives of the bicycle community it's our responsibility to the county to feed this information; we can become a major resource to the County. He noted his cycling group has routes mapped and standing dates they ride.

Director Harris noted that further discussion is required to be considered on the agenda that the MPO can't speak to, but we should talk further. MPO Staff will look into this request.

Laks Gurram thanked Chair Wernicke for his comments in the past and have been valuable to both the MPO and the County

17. Adjournment The BPAC meeting adjourned at 3:41 P.M. (The next scheduled meeting of the BPAC is 2:00 p.m., March 7, 2024 at the Charlotte County Transit Facility 545 Theresa Boulevard Port Charlotte, Florida)

a)

DECEMBER 18, 2023
MPO BOARD MEETING

AGENDA ITEM #8
LOCAL GOVERNMENT REPORTS

DECEMBER 18, 2023
MPO BOARD MEETING

AGENDA ITEM # 8-A
CHARLOTTE COUNTY AIRPORT AUTHORITY REPORT



Charlotte County Airport Authority

MPO Committee Report December 18th, 2023

Paul R Andrews

2023/12/12



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Paul R Andrews

2023/12/12



Charlotte County Airport Authority

Punta Gorda Airport

**Robert D.
Hancik**

Chair

Vice-Chair

**Kathleen
Coppola**

Secretary/
Treasurer

**Vanessa
Oliver**

Asst.
Secretary/
Treasurer

**Paul
Andrews**

Commissioner

**James W.
Parish**

CEO

**Darol
Carr**

Authority
Attorney

Thursday, November 16, 2023

9:00 A.M.

7375 Utilities Road, Building 313, Punta Gorda, FL

This meeting will be live-streamed and available for playback on the [Punta Gorda Airport's YouTube page](#).

Note: Streaming service is for listening purposes only.

AGENDA

- 1. Call to Order:** Reminder to turn off your cell phones.
- 2. Invocation:** For those who wish to join, please rise for the invocation.
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Citizen's Input:** Anyone wishing to address the Board during this portion should state their name for the record. Each citizen is allowed up to two minutes to express their opinion on agenda items.
- 6. Additions and/or Deletions to the Agenda**
- 7. Employee Recognition**
- 8. Consent Agenda:** All matters listed under this item are considered routine and action will be accomplished by one motion without separate discussion of each item. If discussion is desired by a Commissioner, item(s) will be removed from the Consent Agenda and considered separately.

Secretary/Treasurer

Minutes Regular Meeting – October 19, 2023

CEO

Resolution 2023-08 Budget Amendment – All budget amendments must be made any time within the fiscal year or within 60 days following the end of the fiscal year. The 2022/2023 Annual Budget numbers are being reviewed by the auditors and the final numbers will be provided at the Board meeting.

Staff Recommended Action: Board approve Resolution 2023-08.

Hurricane Repairs – Design Build Contracts:

Building #103 – Staff received a GMP quote of \$248,633 for interior repairs. This is the final PO needed to complete this building. Funding is by Insurance, CCAA and FEMA.

Staff Recommended Action – The Board accepts the scope of work and fee in the amount of \$248,633 and allows the CEO to execute the contract.

Building #304 - Staff received a GMP quote of \$250,000 for interior repairs. Funding is by Insurance, and CCAA.

Staff Recommended Action – The Board accepts the scope of work and fee in the amount of not to exceed \$250,000 and allows the CEO to execute the contract.

Building #313 - Building #313 - Staff received a GMP quote of \$250,000 for interior repairs. Funding is by Insurance, and CCAA.

Staff Recommended Action – The Board accepts the scope of work and fee in the amount of not to exceed \$250,000 and allows the CEO to execute the contract.

Hangar 208 Door Replacement - Hangar 208 suffered damage to the hangar door during hurricane Ian. After having multiple contractors inspect the door, only Target Solutions provided a quote to replace the hangar door at a cost not exceeding \$238,267.45. Funding is by Insurance, and CCAA.

Staff recommendation: Board authorizes staff to award contract to Target Solutions for replacement of Hangar 208 door as presented.

Fuel Farm Access Security Enhancements – Amendment to Design Contract – After review of the Final Plans which were submitted to Staff on October 5, 2023, it was discovered that the Engineer’s Opinion of Probable Costs far exceeded the project budget due to significant stormwater updates which was required as a result of the roadway alignment. Staff met with Kimley-Horn on October 24, 2023, to discuss steps to move forward with the project. It was determined that the road would have to be redirected to reduce impacts with the stormwater system. As a result, on November 1, 2023, Kimley-Horn presented staff with a contract amendment for the redesign of the road. Funding by FDOT and CCAA.

Staff Recommended Action: Board authorizes the CEO to execute a contract amendment with Kimley-Horn and Associates, Inc. in an amount not to exceed \$23,830.

Title VI Plan - The FAA is requiring all airports to submit a Title VI Plan. Under Title VI of the Civil Rights Act, CCAA assures that no person shall on the grounds of race, color, national origin, sex, creed, or age be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination. This plan outlines demographic data from our surrounding communities and the steps we will take to ensure non-discrimination during airport programs/projects/activities.

Staff Recommended Action: Board adopt the Title VI Plan.

2023 Starcraft Allstar 24’ Shuttle Bus - You will recall from this year’s budget that the board approved an amount of \$135,000 for the purchase of a shuttle bus to replace an existing bus that is at its end of life. Staff received a state contract quote of \$130,745 for purchase of the bus which is less than the budgeted amount.

Staff Recommendation: Board authorizes staff to purchase a shuttle bus in an amount not to exceed \$135,000 as presented.

Ground Support Equipment:

Within the FY 2023 – 2024 Capital Budget, \$250,000.00 worth of ground support equipment (GSE) was approved for purchase. Staff solicited quotes from five separate GSE providers, including AES, Aeroservicios USA, Aviation GSE, Mercury and Xced. Aeroservicios, located in Miami, Florida provided the lowest combined quote for all equipment requested, including the lowest quotes on a push back tractor, baggage tug, and two beltloaders. They also were the only company able to provide all six requested luggage carts and provide a new potable water cart at a cost near their competitors refurbished cost. They also waived all shipping cost and agreed to provide parts warranties on all equipment purchased. This equipment will be used to support airline and charter operations leased by them on a per turn basis at rates identified in CCAA Rates & Charges.

Staff Recommended Action: Board Authorize the CEO to procure a push back tractor, baggage tug, (2) beltloaders, (6) baggage carts, a lavatory cart, water cart, and tow bar from Aeroservicios USA for \$224,130.00.

Master Drainage Plan Consultant Selection: On October 10, 2023, RFQ-8-0-2023/CE was advertised requesting firms to submit qualification packages for the update to the Master Drainage Plan ERP Permit No. 49000164.025. On November 13, 2023, qualification packages were received.

Staff Recommended Action: Board authorizes Staff to begin development of the scope of work, fee, and schedule with the top ranked firm.

Taxiway “A” & “C” Reconstruction and Reconfiguration of Taxiway “C/D” Intersection–Amendment to Design Contract – On October 24, 2023, Staff and Kimley-Horn met with the FAA to discuss proposed pavement geometry for the project. Following the meeting, FAA provided CCAA direction to design the direct connect (with no TW D bypass) but with the inclusion of a future Taxiway D bypass to be designed as a bid alternate. As a result, on November 7, 2023, Kimley-Horn prepared a contract amendment to include the additional consulting and design effort associated with complying with FAA’s request to design a direct connect taxiway (The Taxiway D bypass was already included in existing design scope of work.) Funding provided by FAA 90%, DOT 5% and CCAA 5%
Staff Recommended Action: Board authorizes the CEO to execute a contract amendment with Kimley-Horn and Associates, Inc. in an amount not to exceed \$71,885.

9. Secretary/Treasurer’s Report

- a. Accounts Receivables
- b. Income Statement
- c. Balance Sheet

Mrs. Coppola

Mr. Parish
Mr. Parish
Mr. Parish

10. Liaison Reports

- a. Punta Gorda City Council
- b. Board of County Commissioners
- c. Community
- d. State Legislation

Chair Hancik
Mr. Andrews
Mrs. Coppola
Mrs. Oliver

11. Attorney’s Report**Attorney Hackett****12. CEO’s Report****Mr. Parish**

- a. Development Update
- b. Marketing Update
- c. Aviation Report

Mr. Parish
Mrs. Miller
Mr. Laroche

13. Old Business

14. New Business

- a. CEO's Annual Review
- b. Election of Officers
- c. Rates & Charges
- d. DeAngelis Diamond Design Build Contract for Terminal Expansion
- e. DeAngelis Diamond Change Order to the Terminal Expansion for Rental Car Facility
- f. Non-Aeronautical Lease Agreement with Allegiant Airlines (Lessee) for Premises at the Punta Gorda Airport

Chair Hancik
Attorney Hackett
Mr. Parish
Mr. Parish

Mr. Parish

Mr. Parish

15. Public Comments – Punta Gorda Airport – Anyone wishing to address the Board during this portion should state their name for the record. Each citizen is allowed up to two minutes to express their opinion.

16. Commissioner's Comments

17. Adjournment

Accounts Receivable Over 90 Days

As of Sept 2023

Customer Name	0-30 Days	31 - 60 Days	61 - 90 Days	91 and Over	Total Balance at Sept 2023	EXPLANATION as of Nov 11
Allegiant	\$80,311.93	\$42,513.03	\$14,076.38	\$7,834.20	\$144,735.54	resend invoices to AP Paid \$29487.48
Greatlakes	\$413.38	\$413.38	\$413.38	\$26.76	\$1,266.90	Paid \$600.00
LoyJermey	\$225.28	\$225.28	\$225.28	\$50.56	\$726.40	paid in full
Enterprise				\$5,850.00	\$5,850.00	called customer left message and sent statement
New World Trade	\$6,177.00	\$6,177.00	\$6,177.00	\$7,940.93	\$26,471.93	Paid \$3,000.00
Hertz	-\$4,303.32	\$7,990.36		\$2,325.00	\$6,012.04	Paid \$1,162.50
SUB-TOTALS	\$82,824.27	\$57,319.05	\$20,892.04	\$24,027.45	\$185,062.81	
All Other Current Customer Balances		\$8,143.68	\$476.18	\$0.00	\$8,619.86	
Pre-Paid Accounts	(289,704.01)				-\$289,704.01	
TOTALS	(206,879.74)	\$65,462.73	\$21,368.22	\$24,027.45	(\$96,021.34)	

JAMES

Accounts Receivable Over 60 Days

As of Sept 2023

Customer Name	0-30 Days	31 - 60 Days	61 - 90 Days	91 and Over	Total Balance at Sept 2023	EXPLANATION as of Nov 11
Allegiant	\$80,311.93	\$42,513.03	\$14,076.38	\$7,834.20	\$144,735.54	resend invoices to AP Paid \$29487.48
Amerigas			\$41.64		\$41.64	Paid in full
Greatlakes	\$413.38	\$413.38	\$413.38	\$26.76	\$1,266.90	Paid \$600.00
LoyJermey	\$225.28	\$225.28	\$225.28	\$50.56	\$726.40	Paid in full
Enterprise				\$5,850.00	\$5,850.00	Paid in full
Mcclains James		\$80.25	\$80.25		\$160.50	Called Customer and Resend Statement
New World Trade	\$6,177.00	\$6,177.00	\$6,177.00	\$7,940.93	\$26,471.93	Paid \$3,000.00
Rosenfield MD Louis		\$316.87	\$12.74		\$329.61	Called Customer and Resend Statement
Ring Don	\$324.80	\$324.80	\$324.80		\$974.40	Paid \$649.60
Hertz	-\$4,303.32	\$7,990.36		\$2,325.00	\$6,012.04	Paid \$1,162.50
SUB-TOTALS	\$83,149.07	\$58,040.97	\$21,351.47	\$24,027.45	\$179,582.52	
All Other Current Customer Balances	(290,028.81)	\$7,421.76	\$16.75	\$0.00	(\$275,603.86)	
TOTALS	(206,879.74)	\$65,462.73	\$21,368.22	\$24,027.45	(\$96,021.34)	

Credits
GL



Charlotte County Airport Authority
STATEMENTS OF REVENUE, EXPENSES
AND CHANGES IN NET POSITION (Income Statement)
For the Twelve Months Ending Saturday, September 30, 2023

DRAFT

	September			YTD		
	Actual	Budget	Variance	Actual	Budget	Variance
OPERATING REVENUES						
Fuel and Oil Sales	\$292,160	\$262,423	\$29,737	\$5,251,587	\$5,499,909	-\$248,322
Industrial and Commercial Park Leases	177,628	126,414	51,214	1,891,147	1,516,970	374,177
T Hangar Rentals and Tiedowns	83,517	107,433	-23,916	1,009,867	1,123,000	-113,133
Concessions, Vending and Fees	2,500	2,332	168	28,430	27,859	571
<u>Airline Related Revenues:</u>						
Advertising	6,515	6,500	15	110,534	78,000	32,534
Auto Parking	348,950	181,732	167,218	4,588,920	4,159,977	428,943
Car Rentals, Security & Fuel Fees	378,703	273,568	105,135	6,342,649	7,423,543	-1,080,894
Concessions	13	20	-7	203	240	-37
Food & Beverage	50,462	31,880	18,582	964,775	868,178	96,597
Ground Handling Fuel	12,652	13,910	-1,258	200,073	192,512	7,561
Ground Transportation	10,913	15,949	-5,036	236,382	199,280	37,102
Terminal Use Fees	21,742	15,900	5,842	260,825	190,800	70,025
LEO Award	6,885	8,814	-1,929	104,163	111,162	-6,999
<u>Sida Badging</u>	<u>425</u>	<u>2,600</u>	<u>-2,175</u>	<u>30,672</u>	<u>31,200</u>	<u>-528</u>
Total Airline Related Revenues	837,260	550,873	286,387	12,839,196	13,254,892	-415,696
Other Revenues	9,714	0	9,714	203,106	0	203,106
TOTAL OPERATING REVENUES	\$1,402,779	\$1,049,475	\$353,304	\$21,223,333	\$21,422,630	-\$199,297
OPERATING EXPENSES						
Salaries & Wages	\$816,572	\$698,392	\$118,180	\$5,129,027	\$5,123,665	\$5,362
Payroll Taxes & Retirement	171,756	139,350	32,406	1,214,483	1,214,873	-390
Personnel Expenses	115,567	133,621	-18,054	1,379,955	1,570,647	-190,692
Cost of Fuel & Oil Sales	198,511	159,005	39,506	2,990,561	3,225,543	-234,982
Advertising	470	142	328	5,618	1,700	3,918
Bank Charges	6,500	5,236	1,264	105,498	98,099	7,399
Dues & Subscriptions	6,034	5,667	367	62,839	68,000	-5,161
Insurance	164,729	46,667	118,062	777,758	560,000	217,758
Legal & Professional	92,595	50,067	42,528	530,035	310,800	219,235
Licenses & Permits	83	1,050	-967	4,316	6,000	-1,684
Marketing & Promotional	35,422	16,000	19,422	227,198	215,000	12,198
Mowing	4,254	1,917	2,337	12,072	23,000	-10,928
Postage	0	250	-250	5,266	3,000	2,266
Repairs & Maintenance	157,725	167,267	-9,542	1,191,147	1,126,204	64,943
Computer Maintenance & Expense	48,999	30,054	18,945	451,020	480,644	-29,624
Supplies	42,222	116,478	-74,256	439,358	407,850	31,508
Communications	1,323	10,266	-8,943	65,397	117,110	-51,713
Travel & Auto Allowance	13,293	41,429	-28,136	75,888	124,150	-48,262
Utilities	30,344	60,701	-30,357	620,368	605,601	14,767
Security Expense	5,345	7,708	-2,363	53,385	37,500	15,885
Airline Related Expense	196,549	138,036	58,513	2,014,242	2,007,480	6,762
TOTAL OPERATING EXPENSES	\$2,108,293	\$1,829,303	\$278,990	\$17,355,431	\$17,326,866	\$28,565
OPERATING GAIN (LOSS)	-\$705,514	-\$779,828	\$74,314	\$3,867,902	\$4,095,764	-\$227,862
NON-OPERATING REVENUE & EXPENSES						
Miscellaneous Revenues / (Expenses)	-\$671,988	\$240,140	-\$912,128	\$3,445,957	\$6,231,391	-\$2,785,434
Other Financial Assistance-Cares Act	0	89,002	-89,002	771,854	1,062,488	-290,634
Gain/Loss of Asset Disposal	0	0	0	10,124	0	10,124
OPEB Post Retirement Benefit Accrual	-435	-537	102	-5,222	-6,449	1,227
Interest on Investments	171,694	11,500	160,194	1,164,873	138,000	1,026,873
Cost to Finance	-1,834	-8,215	6,381	-22,006	-98,579	76,573
Bank Fees	0	-700	700	-869	-8,400	7,531
NET NON-OPERATING REVENUE & EXPENSE:	-\$502,563	\$331,190	-\$833,753	\$5,364,711	\$7,318,451	-\$1,953,740
GAIN OR (LOSS) BEFORE CAPITAL CONTRIBUTIONS & DEPRECIATION	-\$1,208,077	-\$448,638	-\$759,439	\$9,232,613	\$11,414,215	-\$2,181,602
CAPITAL CONTRIBUTIONS						
Capital Grants & Contributions	655,123	26,383,211	-25,728,088	13,348,861	36,913,211	-23,564,350
TOTAL CAPITAL CONTRIBUTIONS	\$655,123	\$26,383,211	-\$25,728,088	\$13,348,861	\$36,913,211	-\$23,564,350
INCREASE OR (DECREASE) IN NET POSITION w/CONTRIBUTIONS	-\$552,954	\$25,934,573	-\$26,487,527	\$22,581,474	\$48,327,426	-\$25,745,952
DEPRECIATION						
Depreciation	-414,737	-400,000	-14,737	-4,901,993	-4,800,000	-101,993
TOTAL DEPRECIATION	-\$414,737	-\$400,000	-\$14,737	-\$4,901,993	-\$4,800,000	-\$101,993
INCREASE OR (DECREASE) IN NET POSITION	-\$967,691	\$25,534,573	-\$26,502,264	\$17,679,481	\$43,527,426	-\$25,847,945



Charlotte County Airport Authority
STATEMENT OF NET POSITION (Balance Sheet)
9/30/2023



ASSETS

CURRENT ASSETS

Cash and Cash Equivalents	\$45,165,430
Net Receivables	5,183,747
Inventories	114,386
Prepaid Expenses	484,317
TOTAL CURRENT ASSETS	50,947,880

NOTES RECEIVABLE, non current portion **562,500**

LEASES RECEIVABLE (ROU) **3,073,759**

CAPITAL ASSETS

Land	6,649,911
Buildings	53,886,516
CCAA Master Plan	1,727,490
Capital Improvements	60,381,316
Furniture, Fixtures and Equipment	8,223,802
Donated Surplus	47,300
Less: Accumulated Depreciation	(64,765,813)
Construction in Progress	60,640,272
TOTAL CAPITAL ASSETS, NET	126,790,794

DEFERRED OUTFLOWS OF RESOURCES-

PENSIONS **1,306,072**

TOTAL ASSETS **\$182,681,005**

LIABILITIES

CURRENT LIABILITIES

Accounts and Contracts Payable	\$3,022,686
Accrued Expenses	2,075,506
Deferred Revenue	541,875
Client Deposits	366,270
TOTAL CURRENT LIABILITIES	6,006,337

LONG-TERM LIABILITIES

Estimated Liability for Compensated Absences	234,100
State Infrastructure Bank Loan	99,770
Net OPEB Obligation	33,186
Net Pension Liability	3,547,237

TOTAL LONG-TERM LIABILITIES **3,914,293**

TOTAL LIABILITIES **9,920,630**

DEFERRED INFLOWS OF RESOURCES-PENSIONS **3,219,213**

NET POSITION

RESERVES

Non Catastrophic Exp Reserve	42,862
Contaminated/Pollutant Reserve	107,500
Insurance Escrow Reserve	367,017
Building Reserve	3,568,150
Parking Lot Reserve	3,442,069
Air Traffic/Navigation/Safety Reserve	208,038
Rental Car Improvement Reserve	46,522
T-Hangar Reserve	595,118

TOTAL RESERVES **\$8,377,276**

Retained Earnings 143,305,208

NET PROFIT / LOSS 17,858,676

TOTAL NET POSITION **169,541,160**

TOTAL LIABILITIES AND NET POSITION **\$182,681,005**

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In Development

PROJECT TITLE & DESCRIPTION

Passenger Facility Charge (PFC) Application and Amendment

Application 2 Amendment 2 - List of Projects

- Extend and Rehabilitate Runway 15-33 – Decrease \$1,249,188.
- Construct New General Aviation Apron – Increase \$73,568
- Construct New General Aviation Taxiway – Decrease \$181,540

Application 4 – List of Projects

- Removal of Golf Course Blvd and Extension of Challenger Blvd.
- Perimeter Road Improvements
- Terminal Building Expansion and Renovation
- Terminal Road and Curbside Improvements
- Rehabilitate Taxiway A
- Rehabilitate Taxiway C
- Building Modification for In-Line Baggage Handling System
- Reconstruct/ Rehabilitate Runway 4-22 (Modification of Standards)
- PFC Application and Administration Costs

STATUS OF PROJECT

The formal PFC 4 application was submitted on June 15, 2023, and the FAA approval was received on July 10, 2023. The formal amendment package for PFC 2 was submitted to the FAA on July 18, 2023, and approval was received on August 8, 2023. On August 11, 2023, Final Agency Decision letters were mailed to Sun Country and Allegiant. Finance is currently working with the FAA to complete closeout activities for PFC 1 and PFC 2.

PROJECT FUNDING

Description	Estimated Cost	FAA	FDOT	PFC	CCAA
PFC Development	\$85,000			100%	

PROJECT SCHEDULE

Milestone Description	Completion Date	Completed
CCAA Approve Scope of Work and Fee	08/18/22	✓
Internal Planning and Coordination	11/30/22	✓
Notice to Air Carriers	12/21/22	✓
Notice for Public Comment	12/21/22	✓
CCAA Resolution Approval	01/19/23	✓
Air Carrier Consultation	01/26/23	✓
Draft Submittal to FAA	02/17/23	✓
Final Application Submittal to FAA	07/18/23	✓
FAA Approve PFC Applications	08/08/23	✓
Final Agency Decision to Air Carriers	08/11/23	✓
Closeout of PFC 1 and PFC 2	Nov 2023	



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In Development

PROJECT TITLE & DESCRIPTION

New ARFF Truck

PROJECT DESCRIPTION

The ARFF Vehicle, A71 (VIN: 4ENGAAA8371001833), was purchased in 2008 and has met the end of its useful life (15 years per AIP handbook). A new vehicle could see the use of an environmentally friendly F3 foam system, replacing the current AFFF system which is known to contain the chemical compound PFC / PFAS.

STATUS OF PROJECT

Staff is working with FAA for concurrence on the procurement of a new ARFF truck to be funded by Entitlement and PFC.

PROJECT FUNDING

Description	Estimated Cost	FAA	FDOT	PFC	CCAA
Purchase ARFF Vehicle	\$1,500,000	90%		10%	

PROJECT SCHEDULE

Milestone Description	Completion Date	Completed
CATEX Received	10/24/2023	✓
FAA Procurement Concurrence	Oct-2023	
Generate Scope	Nov-2023	
Advertise RFB	Feb-2024	
Submit Grant Application	May-2024	
Receive FAA Grant	Sept-2024	
CCAA Award RFB	Sept-2024	
Delivery of New ARFF Vehicle	July-2025	
Project Closeout	Aug-2025	





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Solicitations/Consultant Selection

PROJECT TITLE

Master Drainage Plan Update

PROJECT DESCRIPTION

The Airport currently has a Master Drainage Plan (MDP) whose ERP Permit was issued in December 2003. The new Master Drainage Plan will be revised to reflect the increased performance, safety and regulatory demands for airport water management. The Master Drainage Plan will be submitted for an Environmental Resource Permit (ERP) from the Southwest Florida Water Management District (SWFWMD). The new ERP will need to be applied for and received prior to the effective date of the Clean Waterways Act which is anticipated to go into effect in July 2024.

STATUS OF PROJECT

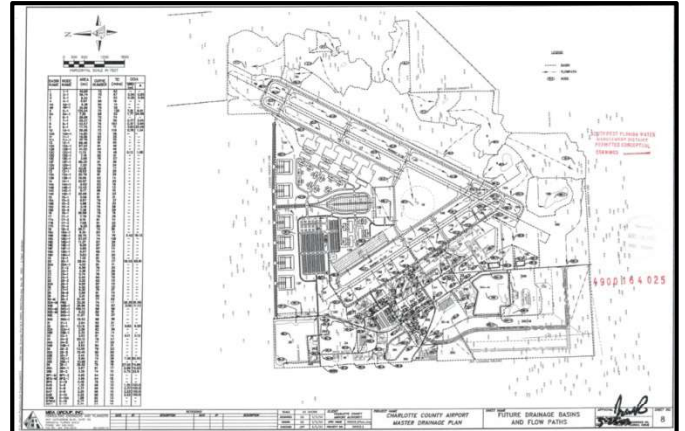
The Request for Qualifications for the selection of an engineering consultant for the project was advertised on October 10, 2023. Proposals are due on November 10, 2023.

PROJECT FUNDING

Description	Estimated Cost	FAA	FDOT	PFC	CCA
Permitting	\$500K		\$250K		\$250K

PROJECT SCHEDULE

Milestone Description	Completion Date	Completed
Advertise RFQ	10/10/23	✓
CCA Select Design Team	Nov-23	
Develop Scope of Work & Fee	Dec-23	
CCA Board – Approve Scope and Fee	Jan-23	
Formal Notice to Proceed	Jan-23	
SWFWMD ERP Permitting	June-23	



Planning/Studies/Reports



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PROJECT TITLE

Airport Layout Plan Update

PROJECT DESCRIPTION

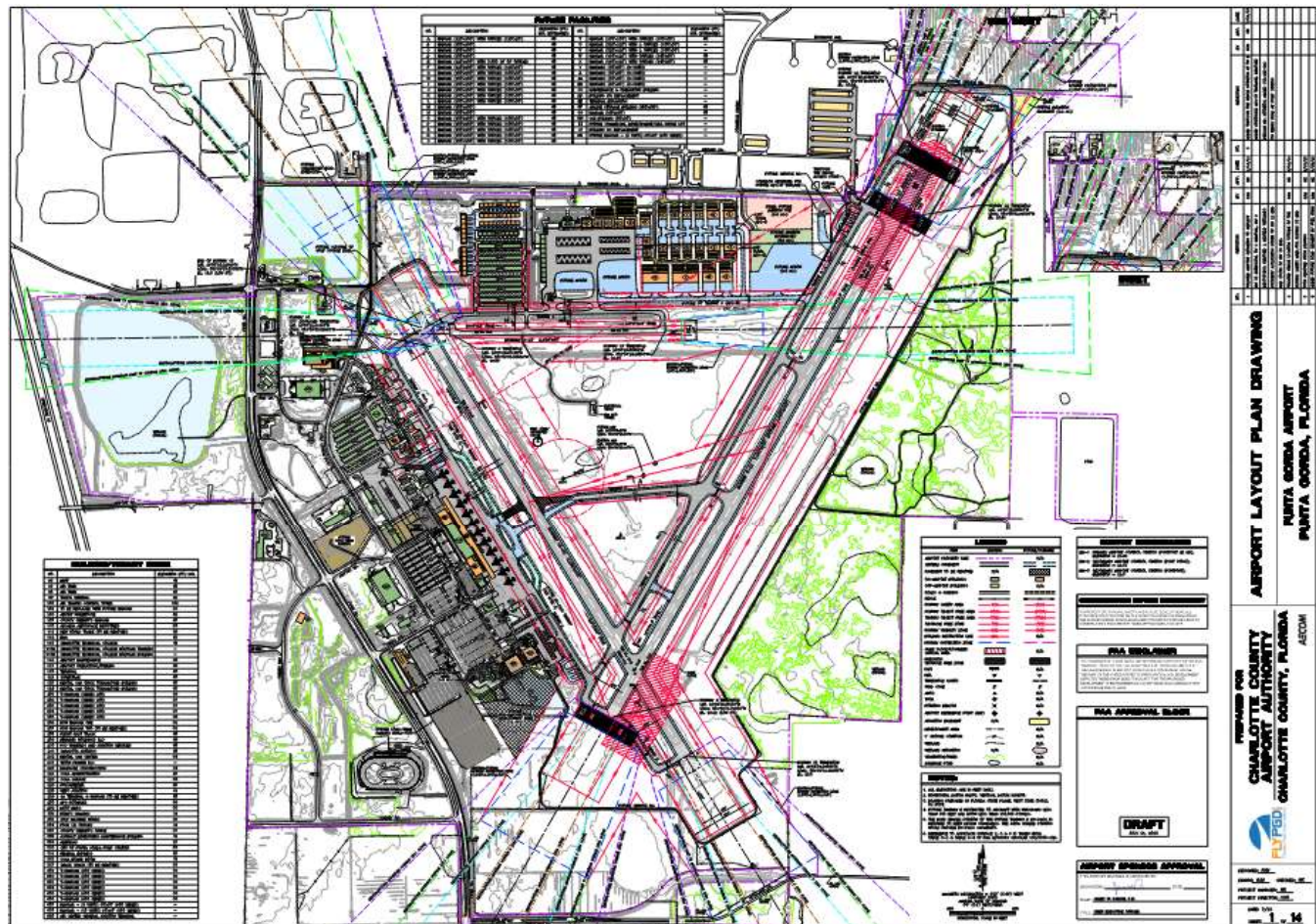
AECOM is updating the Airport Layout Plan (ALP) to reflect the completion of recent projects along with proposed facilities from recent planning studies. The updates include; Terminal Expansion, Administration Building Expansion, Taxiway E, Taxiway G, RW 4-22 Blast Pads, TVOR To Be Decommissioned, Add Air Center Improvements, New Hangar Units, Add Northside and Westside Plans, Add New M&O Facility, Remove Filled Wetlands, and other miscellaneous items.

STATUS OF PROJECT

On October 27, 2023, FAA approved the updated ALP. Copies of the approved ALP were sent off to FDOT and FAA ADO. Staff has ordered large vinyl ALP's for the Board room, Admin building, and Operations. This project will be removed from future development reports.

PROJECT FUNDING

Description	Estimated Cost	FAA	FDOT	PFC	CCAA
Airport Layout Plan Update	\$11,440	90%		10%	





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Design

PROJECT TITLE

New FBO Hangar - CIP No. 0112

PROJECT DESCRIPTION

This design-build project will construct a new 12,000 square foot FBO Hangar and approximately 2,000 square feet of offices east of the new General Aviation Terminal. Phase 1 is a Conceptual Design Report. Phase 2 is Design, Permitting and Bidding. Phase 3 is Construction.

STATUS OF PROJECT

No Change from Previous Report – Design-builder is looking at potential cost savings with value engineered items for design.

PROJECT FUNDING

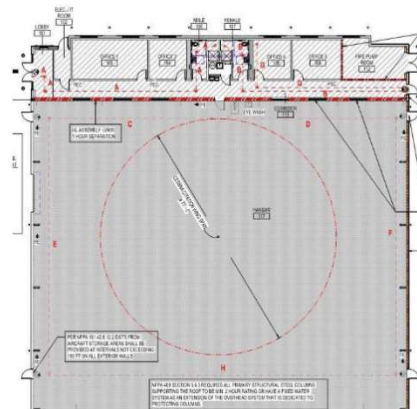
Description	Estimated Cost	FAA	FDOT	PFC	CCAA
Design and Construction	\$1.8 to \$2.0M				100%

PROJECT SCHEDULE

Milestone Description	Completion Date	Completed
Develop RFQ	Mar-21	✓
Advertise RFQ	04/05/21	✓
RFQ Received and Opened	05/06/21	✓
CCAA Select Design-Builder	05/20/21	✓
Phase 1 of 3 Conceptual Scope of Work Development	6/30/21	✓
Phase 1 of 3 Conceptual Report	8/31/21	✓
CCAA Board – Phase 2 Scope-Fee-Schedule for Design, Permitting, Bidding	09/16/21	✓
Phase 2 – Design/Permitting/Bidding	06/22	✓
GMP Review Meeting	07/20/22	✓
Phase 3 – CCAA Board – Approve GMP	TBD	
Phase 3 – Construction	TBD	

CONTRACTS

Firm Name Services Provided	Fee
Owen-Ames-Kimball Design-Build Services	
Phase 1 – Conceptual Report	\$21,909.50
Phase 2 – Design/Permitting/Bidding	\$129,780.00
Phase 3 - Construction	TBD





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Design

PROJECT TITLE

Golf Course Blvd. / Challenger Blvd. / Perimeter Road - CIP No. 0119

PROJECT DESCRIPTION

This project includes the removal of Golf Course Blvd. between Mooney Ave and Challenger Blvd. to avoid encroachment in Runway Protection Zones and Airspace Surfaces. In addition, this project includes the extension of Challenger Blvd. from Golf Course Blvd. to Piper Road and the construction of a Perimeter Road from Taxiway D to Henry Street gate.

STATUS OF PROJECT

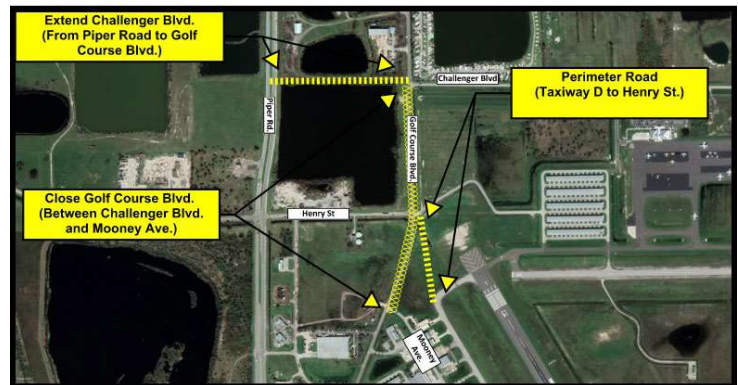
The project design has been revised to include the signal at the intersection of Piper/Challenger. In addition, airport staff is working with county EDO office on an EDA grant for funding of the Challenger extension. The 75% Design Submittal was received on 10/27 and is currently under review by CCAA staff.

PROJECT FUNDING

Description	Estimated Cost	FAA	FDOT	PFC
Design	\$440,992	90% (Perimeter Road)	0%	10% (Perimeter Road) 100% Remaining Design Costs
Construction	\$4,800,000	90% (Perimeter Road) 0% (Golf Course/Challenger)	50% (Golf Course / Challenger)	10% (Perimeter Road) 50% (Golf Course / Challenger)

PROJECT SCHEDULE

Milestone Description	Completion Date	Completed
CCAA Board – Approve Scope and Fee	10/20/22	✓
Formal Notice to Proceed	11/09/22	✓
Conceptual Design – Traffic Study	Jan-23	✓
Data Collection	Jan-23	✓
Preliminary Design – 30%	03/06/23	✓
PGD/Country Review/Turn Lane-Signals	06/23	✓
Engineering Design – 75%	10/27/23	✓
SWFWMD Permitting – Submit App	Nov-23	
Final Design – 100%	Dec-23	
Advertise for Construction Bids	Dec-23	
Open Bids	Jan-24	
Award Construction Contract	Jan-24	
Construction Start – Mobilization	Feb-24	
Construction Start – Field	Mar-24	



CONTRACTS

Firm Name	Fee
Services Provided	
Michael Baker Design Consultant	\$440,992
TBD	TBD
Construction	



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Design

PROJECT TITLE

CTC Aviation Tech Facility – CIP No. 0125

PROJECT DESCRIPTION

This project will construct a new educational facility to accommodate the relocation and expansion of the existing Charlotte County Public Schools, Charlotte Technical College, FAA-certified Aviation Maintenance Technician School. The general program components include multiple classrooms, work/conference room, breakroom, administrative offices, aircraft maintenance and repair hangar and landside parking.

STATUS OF PROJECT

A letter of intent was signed between CCAA and CCPS on September 6, 2023, outlining the intent to construct the project under an \$8 Million budget. As a result, CCAA, CTC, and the Design team met on September 29, 2023, to continue the design of the facility. Staff is working with the school district to secure additional funding before proceeding with final design. On October 17, CCAA, CTC and C&S met to discuss facility needs and floor plan updates.

PROJECT FUNDING

Description	Estimated Cost	CCAA	DEO
Design	\$650,872	\$1,500,000	\$3,000,000
Construction	\$5M to \$6M		

PROJECT SCHEDULE

Milestone Description	Completion Date	Completed
CCAA-DEO Grant Agreement	09/09/22	✓
Advertise RFQ	10/10/22	✓
RFQ Submittal Due	12/01/22	✓
CCAA Select Design Firm	12/15/22	✓
Develop Scope, Fee and Schedule	Jan/Feb-23	✓
CEO – Limited Design	03/09/23	✓
CCAA Approve Full Design Contract	04/13/23	✓
Concept Design (15%)	04/21/23	✓
Schematic Design (30%)	05/31/23	✓
LOI – CTC CCPS	09/06/23	✓
Design Kickoff/Project Pause	09/29/23	✓
Design Development (60%)	Dec-23	
Construction Documents (90%)	Jan-24	
Permit Documents (100%)	Feb-24	
Bidding Phase	Mar-24	
Award Phase	Apr/May-24	
Begin Construction	Jun-24	



CONTRACTS

Firm Name	Fee
Services Provided	
C&S Engineers, Inc Design Consultant	\$650,872
TBD	\$7M to \$8M
Construction	



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Design

PROJECT TITLE

Perimeter Road, Phase 2A (Between South Ramp and East Side of Airport)

PROJECT DESCRIPTION

The project will construct a new 15-foot-wide gravel surface roadway approximately 7,000 feet in length between the south ramp and the east side of the airport, near the glide slope facility. This roadway will provide a safe route outside of the movement and safety area limits to access various airport features for safety and security patrols, inspections, and maintenance activities in order to travel without the need to contact the ATCT. In addition, to provide a safe route for ARFF access to incidents in this area.

STATUS OF PROJECT

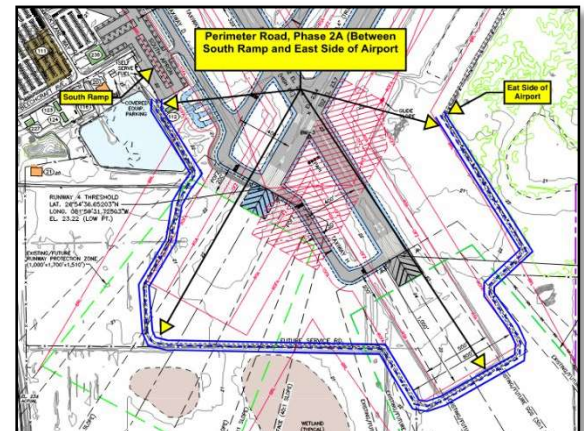
After discussions with FAA and updates to the CIP on 11/3, this project is now planned to be funded with FY 25 (Was FY 24) FAA AIG BIL funds and will be advertised for bids at the end of 2024.

PROJECT FUNDING

Description	Estimated Cost	FAA	PFC
Design	\$353,026	90%	10%
Construction	\$3,600,000		

PROJECT SCHEDULE

Milestone Description	Completion Date	Completed
CCAA Board – Award Design	12/15/22	✓
Data Collection – Survey and Geo-Tech	Jan-23	✓
Preliminary Design	03/01/23	✓
Submit SWFWMD Permit Application	May-23	
Final Design	04/17/23	✓
Advertise for Construction Bids	Dec-24	
Open Bids	Jan-25	
Execute Construction Contract and Grant Offer	Feb-25	
FAA -Submit Grant Application	Feb-25	
FAA – Receive Grant Offer	Apr-25	
Mobilization	Apr-25	
Begin Construction	Jun-25	
End Construction	Sep-25	
Closeout	Oct-25	





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Design

PROJECT TITLE

Northside Infrastructure Development

PROJECT DESCRIPTION

This project will design, permit and construct a new roadway and infrastructure to open access to aviation development. The project includes electric service, water and sewer facilities.

STATUS OF PROJECT

Final Design Plans were submitted to CCAA and have been reviewed. The SWFWMD ERP permit was submitted on 11/1. City permits are expected to be applied for by mid November.

PROJECT FUNDING

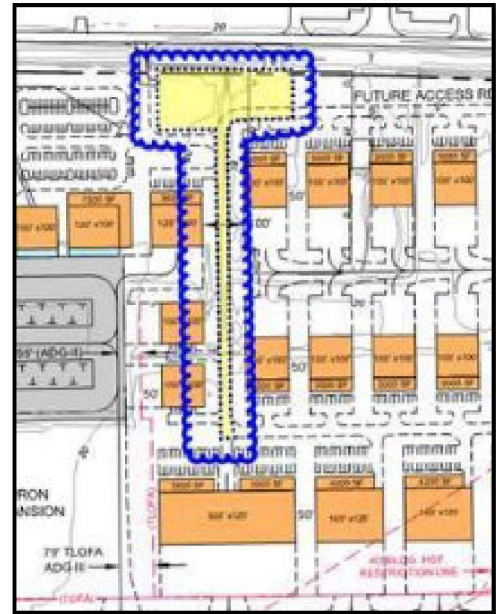
Description	Estimated Cost	CCAA
Survey and Geo Tech	\$25,000	100%
Design	\$149,351	
Construction	TBD	100%

PROJECT SCHEDULE

Milestone Description	Completion Date	Completed
CCAA Board – Approve Scope and Fee	06/15/23	✓
Formal Notice to Proceed	06/27/23	✓
Data Collection	Aug-23	✓
Design	10/06/23	✓
SWFWMD Permitting – Submit App	11/1/23	✓
SWFWMD Permitting – Permit Issued	Dec-23	
Advertise for Construction Bids	Nov-23	
Open Bids	Dec-23	
Award Construction Contract	Dec-23	
Construction Start – Mobilization	Jan-24	
Construction Start – Field	Mar-24	

CONTRACTS

Firm Name	Fee
Services Provided	
Kimley Horn	\$149,351
Design Consultant	
TBD	TBD
Construction	





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Design

PROJECT TITLE

Taxiway A/C Reconstruction and Taxiway C/D Intersection Improvements

PROJECT DESCRIPTION

This design-bid-build project is comprised of three sub-projects. Sub-Project 1 will include the construction of a new bypass taxiway on Taxiway D by Taxiway C. Sub-Project 2 will include the reconstruction of Taxiway C (2,000' x 60') as well as the reconfiguration of the Taxiway intersection with Runway 15-33. Sub-Project 3 would include the reconstruction of a portion of Taxiway A from Runway 22 to Taxiway C (4,300' x 60'). Work elements will include pavement demolition, new pavement and lime rock base course, new signage and lighting, and earthwork.

STATUS OF PROJECT

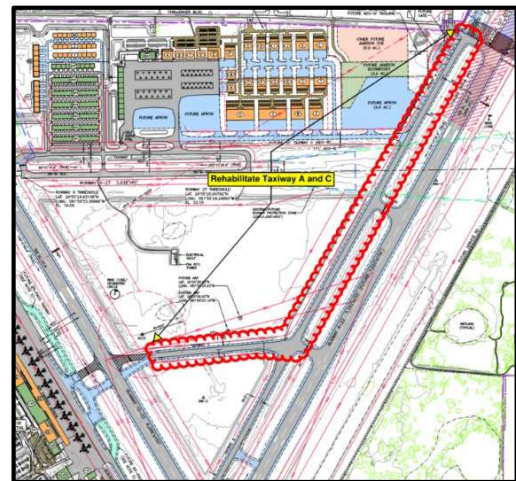
On October 23 and October 24, CCAA met with the FAA to discuss phasing and design challenges associated with the C/D intersection and bypass Taxiway. CCAA discussed altering the hammerhead to include the southern bypass taxiway (in aqua on the ALP). Due to funding availability and estimated construction costs, the FAA agreed to remove any version of a bypass taxiway from the project. Taxiway C geometry would be corrected to provide a 90-degree connection to Runway 15-33 and would directly connect to Taxiway D. FAA requested that the southern bypass taxiway and partial hammerhead be bid as an alternate to the project so that it may be constructed if costs are within budget. On October 25, CCAA and ATCT met with Kimley Horn to discuss project phasing to reduce operational impacts. On October 30, CCAA met with Kimley Horn to confirm the future fleet mix for typical pavement design.

PROJECT FUNDING

Description	Estimated Cost	FAA	FDOT	PFC	CCAA
Design and Construction	\$22.2M	\$19.98M	\$1.11M	\$1.11M	

PROJECT SCHEDULE

Milestone Description	Completion Date	Completed
Advertise RFQ	05/19/23	✓
CCAA Select Design Team	08/17/23	✓
Develop Scope of Work & Fee	Aug-23	✓
Complete IFE	10/2/23	✓
CCAA Board – Approve Scope & Fee	Sept-23	✓
Formal Notice to Proceed	10/12/23	✓
FAA Pre-Application	10/24/23	✓
Design	April-24	
Bidding	June-24	
FAA Grant Application	June-24	
FAA Grant Offer	Sept-24	
CCAA Board – Approve Grant & Contract	Sept-24	
Formal Notice to Proceed	Oct-24	
Construction	May-25	
Closeout	Aug-25	



CONTRACTS

Firm Name	Fee
Services Provided	
Kimley-Horn - Design	\$1,237,760



CHARLOTTE COUNTY AIRPORT AUTHORITY
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NOVEMBER 16, 2023



Design

PROJECT TITLE & DESCRIPTION

Fuel Farm Security Improvements- This project will construct 2 vehicle gates for the fuel farm and a new access road from the 200 series hangars to the fuel farm allowing direct access.

STATUS OF PROJECT

The Contract for Kimley-Horn has been fully executed and the FDOT PTGA has been received. The final design plans have been submitted to CCAA and have been reviewed. It was discovered that the current alignment would bring the cost estimate well over budget (\$848K cost estimate) due to the requirement of some very costly adjustments to an existing 53"x83" elliptical stormwater pipe. Alternate roadway alignments have been discussed and an amendment to the design will be introduced at the November Board Meeting.

PROJECT FUNDING

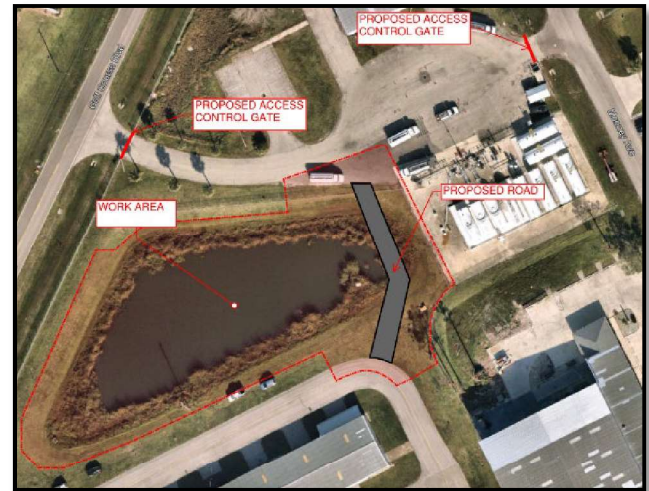
Description	Estimated Cost	CCAA	FDOT
Design	\$88,920	50%	50%
Construction	TBD	50%	50%

PROJECT SCHEDULE

Milestone Description	Completion Date	Completed
CCAA Board – Approve Scope and Fee	06/15/23	✓
Formal Notice to Proceed	07/7/23	✓
Data Collection	Aug-23	✓
Design	10/05/23	✓
SWFWMD Permitting – Submit App	Oct-23	
SWFWMD Permitting – Permit Issued	Dec-23	
Advertise for Construction Bids	Nov-23	
Open Bids	Dec-23	
Award Construction Contract	Jan-23	
Construction Start	Feb-24	
Construction Complete	May-24	

CONTRACTS

Firm Name Services Provided	Fee
Kimley Horn Design Consultant	\$88,920
TBD Construction	500K-700K





CHARLOTTE COUNTY AIRPORT AUTHORITY
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Bidding/Award/Grant Funding

PROJECT TITLE

Commercial Terminal Expansion

PROJECT DESCRIPTION

Expand and renovate the existing commercial terminal building to address the current need to provide more space and improve efficiency for handling passengers. The proposed terminal expansion project is anticipated to provide approximately 51,500 additional square feet of space for hold rooms, public circulation, public restrooms, and concessions. The project also includes the renovation of approximately 30,500 square feet of the existing terminal. These renovations will include modifying the existing hold room spaces into expanded security screening checkpoint space, queuing, public circulation, arrivals, concessions, and other support space.

The project also includes the relocation of aircraft parking positions, the relocation of drainage structures and any required grading modifications to the aircraft parking apron as a result of the relocation of the drainage structures, expanded terminal space/support building space, relocation of rental car ready spaces, and construction of a new access road.

The study confirms that the existing terminal space does not accommodate existing passenger enplanement levels. As information, the 2018 Master Plan Update forecasted that annual enplanements would be at 841,169 by the year 2036. Comparatively, in 2019, enplanements were 821,557. Following COVID in 2020, 2021 enplanements were 783,397. Year 2022 enplanements through October were 769,685. Using 2021 as a basis, PGD estimates 2023 enplanements to be approximately 939,861.

STATUS OF PROJECT

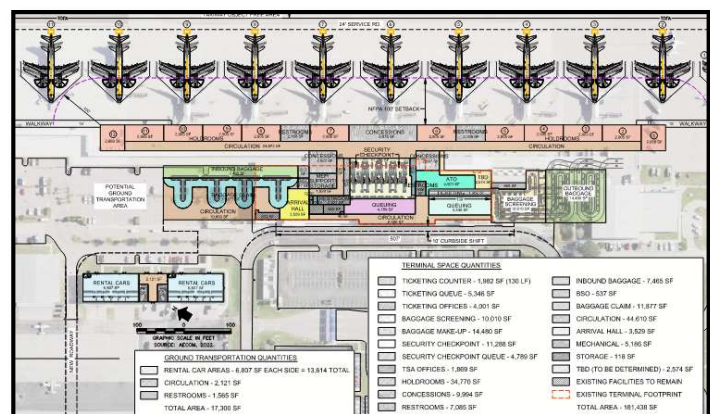
On April 13, 2023, the Board selected the Design-build firm of DeAngelis Diamond/AECOM. Currently the IFE and scope of work have been completed. Staff received FAA concurrence 8/18/23 for the design/build method. Staff submitted the ATP grant application early October (NOFO received 9/12/23). On September 24, 2023, The Airport executed an FDOT PTGA for \$25,000. Additional funding via amendments are expected in outer years. Staff has finalized a contract which will be submitted to the Board at the November Board Meeting.

PROJECT FUNDING

Description	Estimated Cost	FAA	FDOT	PFC	CCAA
Design and Construction	\$44.4M	\$16.9M	\$12.5M	\$15M	TBD

PROJECT SCHEDULE

Milestone Description	Completion Date	Completed
Develop RFQ	Feb-23	✓
Advertise RFQ	02/27/23	✓
RFQ Submittal Due	03/30/23	✓
CCAA Select Design-Builder	04/13/23	✓
Scope of Work, Fee, Schedule, IFE	Jun-23	✓
FDOT PTGA Executed	09/24/23	✓
FAA ATP Funding Request	10/05/23	✓
CCAA Approve Design-Builder Contract	Nov-23	
Design-Builder Notice to Proceed	Nov-23	
Design-Builder GMP Submittal	Jul-24	
Submit Funding Applications to FAA and FDOT	Jul-24	
Secure Funding	TBD	
CCAA Approve Design-Builder GMP	TBD	





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Construction

PROJECT TITLE

In-Line Baggage System - CIP No. 0113

PROJECT DESCRIPTION

This project provides construction services for a new In-Line Baggage Handling System located at the south end of the commercial terminal building. The design includes new expanded baggage screening and make-up areas and utilizes the current version of the TSA guidelines and standards.

STATUS OF PROJECT

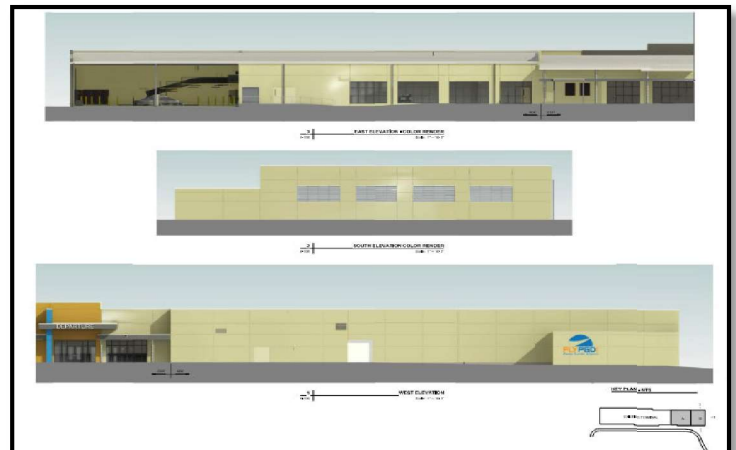
Construction bids were opened on April 19, 2023. The recommendation of award was submitted to TSA, FDOT and FAA (as part of the PFC 4 Application) for review and comment for funding. The PTGA for FDOT funding was fully executed on August 4, 2023. TSA Grant and a construction contract was approved at the August 17, 2023, Board meeting. Construction is expected to start in the first part of 2024.

PROJECT FUNDING

Description	Estimated Cost	TSA	PFC	FDOT
Design	\$825,303	95%	5%	
Construction	\$20,852,925	\$12M	\$4.2M	\$3.2M

PROJECT SCHEDULE

Milestone Description	Completion Date	Completed
TA Accept Scope of Work	Mar-21	✓
TSA Review	Jun/Jul-21	✓
TSA Grant Offer	07/29/21	✓
CCAA Accept Grant and Approve Consultant Agreement	08/19/21	✓
Issue Notice to Proceed	09/03/21	✓
Pre-Design Phase	12/21	✓
Schematic Design Phase	02/22	✓
Detailed Design Phase (Includes 30%, 70%, 100% submittals)	12/22	✓
Advertise for Bids	03/06/23	✓
Bid Opening	04/19/23	✓
Submit Grant Applications	Jun/23	✓
PTGA Grant Offer	8/4/2023	✓
OTA - Construction Grant Offer	8/17/2023	✓
Construction Notice to Proceed	Sept-2023	✓
Construction Start	Jan 24	



CONTRACTS

Firm Name	Fee
Services Provided	
AECOM - Design	\$825,303
A2 – Construction	\$20,852,925



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Construction

PROJECT TITLE

Maintenance and Operations Facility - CIP No. 0120

PROJECT DESCRIPTION

This project will design and construct a new maintenance and operations facility.

STATUS OF PROJECT

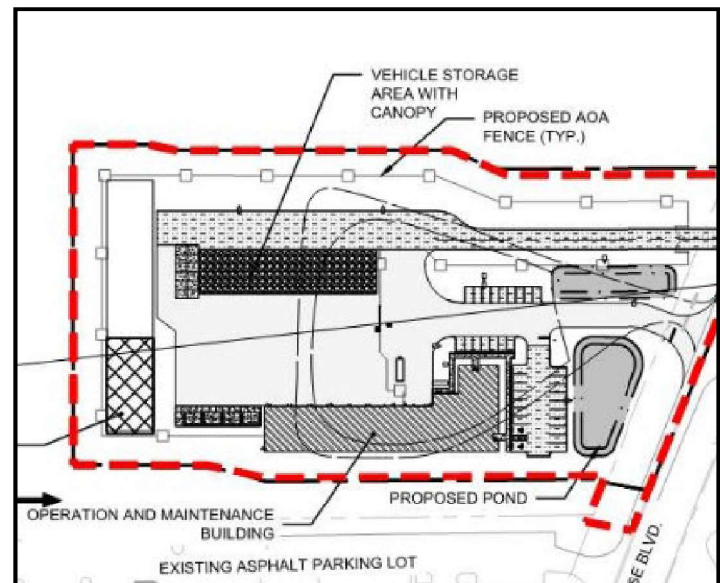
On September 18, 2023, CCAA received the SWFWMD ERP permit. On November 11, 2023, the design team submitted the Charlotte County Building Department Permit Application. A2 Construction is currently completing product submittals for the building. Construction is expected to start in the first part of 2024.

PROJECT FUNDING

Description	Estimated Cost	FDOT	CCAA
Design – M&O Facility	\$575,200		100%
Design – New Industrial Facility (on hold)	\$377,500		100%
Construction – M&O Facility	\$7.3M	50%	50%

PROJECT SCHEDULE

Milestone Description	Completion Date	Completed
CCAA Board – Approve Scope and Fee	05/26/22	✓
Initial Meeting	06/03/22	✓
Formal Notice to Proceed	06/14/22	✓
Conceptual Design – 15%	07/13/22	✓
Schematic Design – 30%	08/18/22	✓
Survey and Geotechnical	Nov-22	✓
Preliminary Design – 75%	11/18/22	✓
Final Design – 90%	12/16/22	✓
Begin SWFWMD Permitting & County Site Plan Review	Mar-23	✓
End SWFWMD Permitting & County Site Plan Review	Sep-23	✓
Advertise for Construction Bids	03/31/23	✓
Accept FDOT Initial Grant	04/13/23	✓
Open Bids and Award Contract	Jul-23	✓
Issue NTP for Construction	Sep-23	✓
Contractor Secure Building Permit	Oct-23	
Construction Start – Field	Dec-23	



CONTRACTS

Firm Name	Fee
Services Provided	
Michael Baker Design Consultant	\$952,700
A2 Construction	\$7,300,000.00



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Construction

PROJECT TITLE

New Taxiway "G" – CIP No. 0121

PROJECT DESCRIPTION

This project will design and construct a new Group III taxiway / taxi lane between Taxiway "A" and the new General Aviation Ramp.

STATUS OF PROJECT

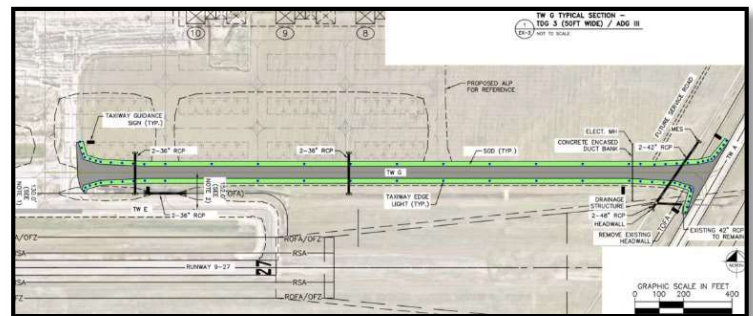
The contractor pulled off site for the Airshow on November 4 and 5. The contractor is currently re-mobilizing to the site and commencing work on site grading, electrical duct bank installation, and storm structure installation.

PROJECT FUNDING

Description	Estimated Cost	FAA	FDOT	PFC	CCAA
Design	\$620,485	90%		10%	
Construction	\$6.7M	90%	5%	5%	

PROJECT SCHEDULE

Milestone Description	Completion Date	Completed
Advertise RFQ	05/05/22	✓
RFQ Submittal Due Date	06/06/22	✓
Selection Committee Review	06/13/22	✓
CCAA Board – Select Consultant	06/23/22	✓
Scope Development / Independent Fee Estimate	08/09/22	✓
CCAA Board Meeting – Approve Scope of Work-Fee-Schedule	08/18/22	✓
Submit Grant Pre-Application	Nov-22	✓
Design	Feb-23	✓
Advertise/Open Construction Bids	04/06/23	✓
Submit FAA Grant Application – Bid Based	04/18/23	✓
CCAA Board Meeting – Allow CEO to execute contact and grant offer.	Jun-23	✓
CEO Receive/Execute Grant Offer and Construction Contract	Jul-23	✓
Construction – Mobilization Phase	Sep-23	✓
Construction Substantial Completion	Feb-24	
Closeout	Mar-24	



CONTRACTS

Firm Name	Fee
Services Provided	
Kimley-Horn	\$620,485
Design Consultant – Approval Pending	
Dickerson Infrastructure	\$6,683,034
Construction	



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Construction

PROJECT TITLE

New Building 606 (24) T-Hangars – CIP No. 0106

PROJECT DESCRIPTION

This project includes design and permitting services for the preparation of construction plans and specifications for 24 aircraft T-hangar units adjacent to the existing 600 series T-hangar units. Door openings are to be 42 feet wide; depth is to be 34 feet and door height is to be 12 feet.

STATUS OF PROJECT

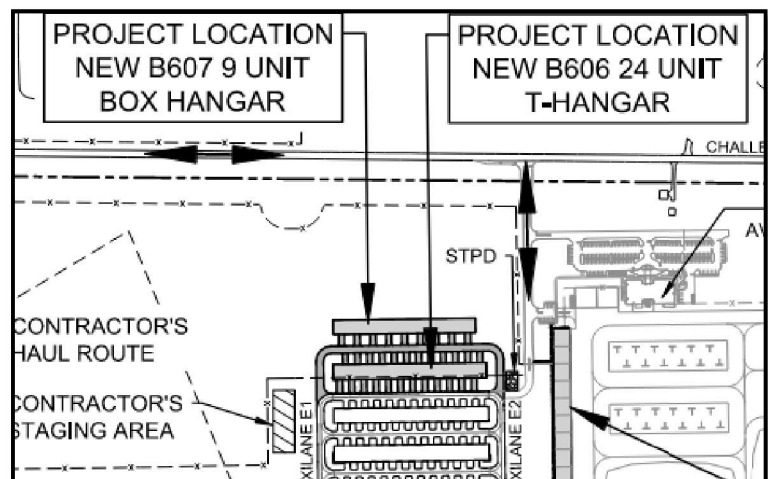
The project is in closeout and will be removed from future development reports.

PROJECT FUNDING

Description	Estimated Cost	FAA	FDOT	PFC	CCA
T-Hangars	\$3.4M				100%
Design and Construction					
Total	\$3.4M				

PROJECT SCHEDULE

Milestone Description	Completion Date	Completed
CCA Request Project	05/16/19	✓
Develop Scope, Fee, Schedule	06/13/19	✓
CCA Approve Scope of Work	06/20/19	✓
Issue Notice to Proceed	06/20/19	✓
50% / 60% Design	10/31/19	✓
Secure FDOT SIB Loan	Jul-20	✓
Design Updates to Bid with 207	Feb 20	✓
Advertise for Construction Bids	03/01/21	✓
Open Bids	04/12/21	✓
CCA Approve Bid/Execute Contract	05/20/21	✓
Notice to Proceed "Pause" Ends	11/03/21	✓
Issued Notice to Proceed	01/03/22	✓
Mobilization / Design	Jul-22	✓
Permitting	10/28/22	✓
Construction	Oct-23	✓
Closeout	Nov-23	



CONTRACTS

Firm Name	Fee
Services Provided	
AECOM	\$110,589
Engineering Design	
Stellar Development, Inc	\$3,242,879
Construction	



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Construction

PROJECT TITLE

New Building 607 (9) 50' x 50' Box Hangars - CIP No. 0101

PROJECT DESCRIPTION

This project includes design, permitting and construction services required to construct nine (9) new 50' x 50' aircraft box hangars located north of the 600 series T-hangars. Five units were originally designed, four units were added in May 2022.

STATUS OF PROJECT

On October 31, 2023, the substantial completion walkthrough was conducted. Tenant move in began on November 1, 2023. This project is in closeout and will be removed from future development reports.

PROJECT FUNDING

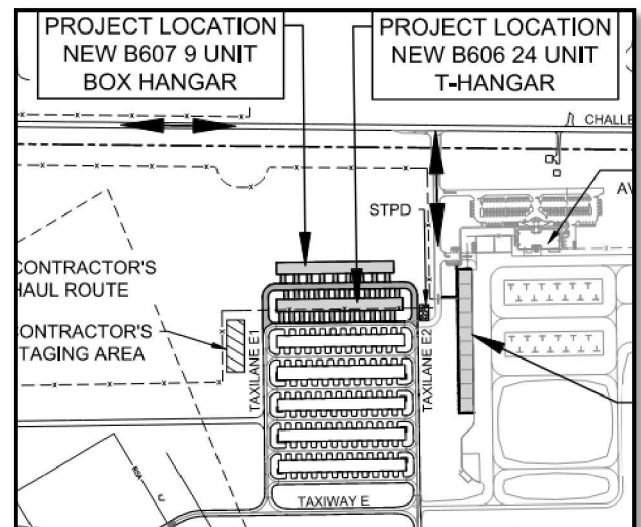
Description	Estimated Cost	CCAA
Design (5) Units	\$75,130	100%
Design (4) Units	\$41,850	100%
Construction (5) Units (Building and Civil)	\$1,793,343	100%
Construction (4) Units (Building)	\$1,154,260.00	100%
Construction (4) Units (Civil)	\$240,347	100%
Total	\$3,304,930	

PROJECT SCHEDULE

Milestone Description	Completion Date	Completed
Develop Scope, Fee, Schedule - 5 Units	02/03/21	✓
CCAA Approve Scope of Work - 5 Units	02/18/21	✓
Complete Design - 5 Units	01/28/22	✓
CCAA Approve Change Order (5 units) Building and Civil	04/07/22	✓
CCAA Approve Change Order (4 units) Building Only	05/26/22	✓
Complete Design - 4 Units	08/04/22	✓
CCAA Approve Change Order (4 units) Civil Only	Dec-22	✓
Secure Building Permit	03/17/23	✓
Construction	10/31/23	✓
Closeout	Dec-23	

CONTRACTS

Firm Name	Fee
Services Provided	
AECOM Engineering Design	\$116,980
Stellar Construction	\$2,947,603.97





Construction

PROJECT TITLE

Airfield Lighting Control Monitoring System (ALCMS)

PROJECT DESCRIPTION

This project includes the installation of a new AFLCMS to replace the existing system. The new system includes new fiber optic connections between the air traffic control tower and the electrical vault, along with computer, software and programming.

STATUS OF PROJECT

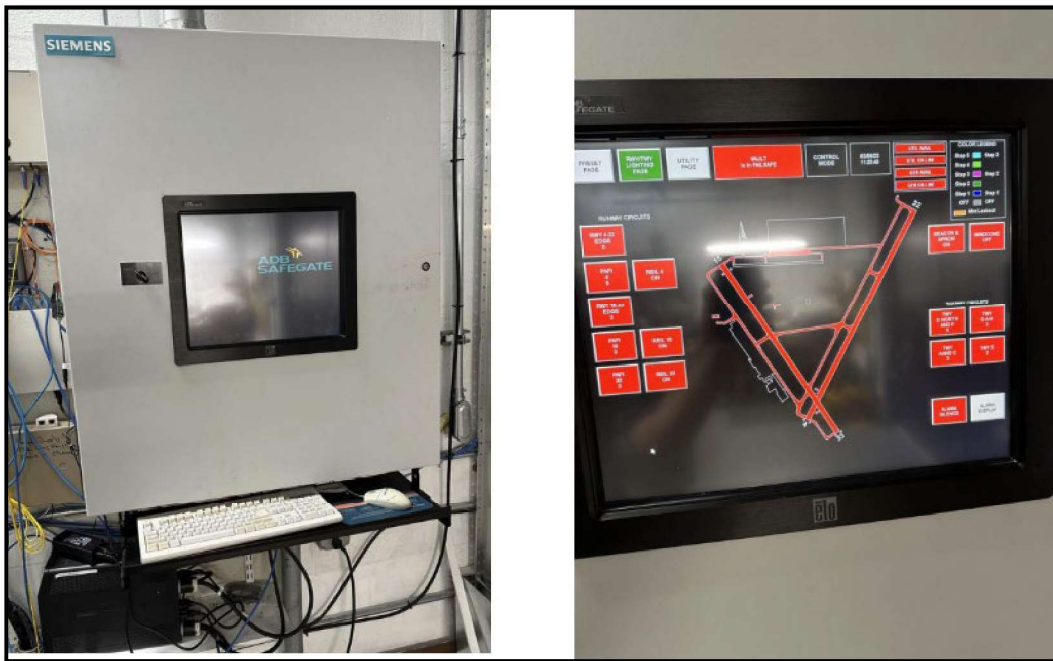
Submittals have been approved and equipment has been ordered. Boring of the conduit for the fiber optic cable between the vault and the tower is expected to occur in October 2024. Additional Work is scheduled to commence February-2024 and be completed April-2024.

PROJECT COST

\$623,360.28

PROJECT FUNDING

This project is being funded as part of AIP 43: Runway 4/22.





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Construction

PROJECT TITLE & DESCRIPTION

Self-Serve Fuel Facility at 200 Series T-Hangars

STATUS OF PROJECT

Contractor has installed power and water to site location. Contractor ordered the new tank in May 2023. The tank is scheduled to be delivered to the fueling contractor in November 2023. Installation is scheduled for January 2024.

PROJECT FUNDING

Description	Estimated Cost	PGD
Design – Michael Baker	\$8,900	100%
Construction – Halfacre	\$226,560	100%

PROJECT SCHEDULE

Milestone Description	Completion Date	Completed
Develop RFB Package	9/24/21	✓
Advertise for Bids	9/24/21	✓
Opened One Bid	11/9/21	✓
Scope of Work Development	Apr-22	✓
Meeting	09/06/22	✓
Complete Design	Dec-22	✓
Evaluate Electrical Options	Mar-23	✓
CCAA Award Construction Contract	04/13/23	✓
Begin Construction	Apr/23	✓
End Construction	Jan/24	





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Construction

PROJECT TITLE

Construct Replacement Hangar for Building 207 (B-611)

PROJECT DESCRIPTION

This project will construct new replacement hangars for tenants located in Building 207. The hangars in Building 207 will need to be demolished for future construction of terminal access road improvements and/or expansion of rental car facilities.

STATUS OF PROJECT

On June 28, the final design was submitted by the consultant. Staff has negotiated a Change Order with Stellar Development, Inc. to complete the work under an existing contract. The Change Order was approved at the August 17, CCAA Board Meeting. Construction is expected to start in January 2024.

PROJECT FUNDING

Description	Estimated Cost	PGD	CFC
Design	\$144,725	TBD	TBD
Construction	\$3.2M		

PROJECT SCHEDULE

Milestone Description	Completion Date	Completed
CCAA Board – Award Design	12/15/22	✓
Data Collection – Survey and Geo-Tech	Mar-23	✓
Preliminary Design	6/7/23	✓
Submit SWFWMD Permit Application	Jun-23	
Final Design	6/28/23	✓
Pricing	Jul-23	✓
Negotiate Proposal	Aug-23	✓
CCAA Award Change Order for Const	Sep-23	✓
Delegated Design/ EOR Review-Approvals	Oct-23	✓
Submit Building Permit Application	Oct-23	
Begin Initial Fabrication	Oct-23	
Secure Building Permit	Dec-23	
Begin Construction – Civil	Jan-24	
Complete Fabrication	Feb-24	
Begin Construction -Building	Feb-24	
End Construction	Jul-24	
Closeout	Aug-24	



CONTRACTS/CHANGE ORDERS

Firm Name	Fee
Services Provided	
AECOM	\$144,725.00
Design Consultant	
Stellar Development, Inc.	\$3,237,617.59
Construction	

MARKETING & COMMUNICATIONS REPORT | OCTOBER 2023

PGD BUZZ & E-News

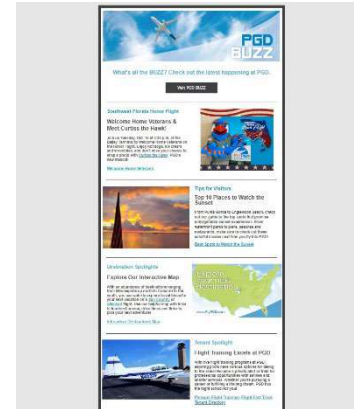
BUZZ e-news, blog page & news releases:

- [Honor Flight, Sunset Guide, Flights Schools & More! - 10/9/23](#)
- [7 Must-Visit Golf Courses Near PGD – 10/24/23](#)
- [Florida International Air Show Nov. 4-5 – 10/23/23](#)
- [Discover the Best of Southwest Florida – 10/12/23](#)
- [The Sky's the Limit with Air Trek – 10/10/23](#)
- [Spread Your Wings with Flight Fast Track – 10/5/23](#)
- [Welcome Home Veterans Honor Flight – 10/3/23](#)
- [Propelling Futures in Aviation with CTC – 10/2/23](#)



Tenant Touchdown BUZZ editions included:

- [TENANT NOTICE – Air Show Access – 10/31/23](#)
- [TENANT NOTICE – Air Show Parking & Air Center Closure – 10/26/23](#)
- [TENANT NEWS – Oct. 17 is Top Off Tuesday – 10/12/23](#)
- [TENANT ADVISORY – Engine Run-Ups – 10/4/23](#)
- [Advisories for Oct. 3 Training Exercise – 10/1/23](#)



News & Media Coverage

SUN Port Charlotte Honoring women who served







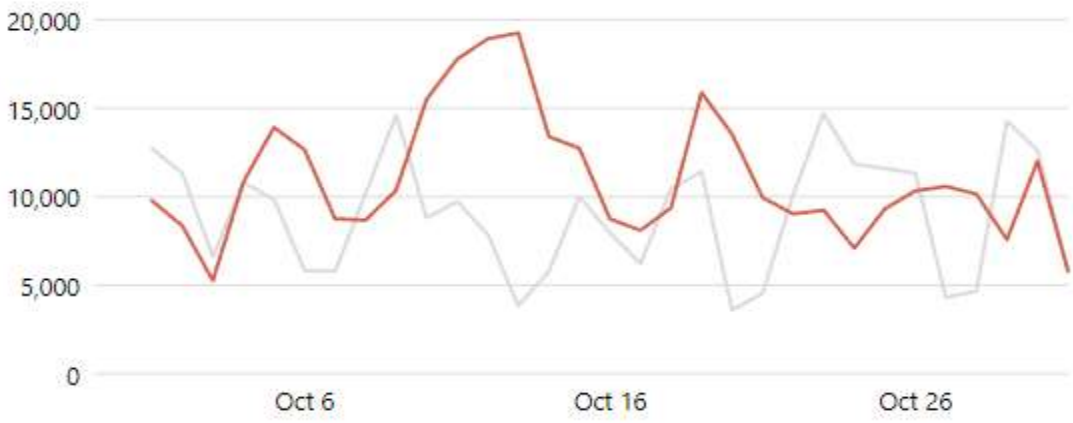
Serving in Army dress blues
Cindy Kilian remembers her service in the 1488 Central Postal Directory in Germany during World War II. She is one of the women being honored at the event.

- Local news covered CTC's new Propelling Futures capital campaign and Southwest Florida Honor Flight
- National news mentioned PGD in association with the Florida International Air Show and Paragon Flight Training's growth
- Continued to receive good coverage on NBC-2 and ABC-7 tower weather camera
- October news total reached 34.8 million people with estimated advertising value at \$321K
- October [Meltwater Dashboard Link](#) – Password "PGD"

Website Reach

- PGDAirCenter had 1.4K page views & PGDAviex had 80 page views in October
- FlyPGD had 104K page views in October, with 40 seconds as the average engagement time




Google Search Results	 <p>Your October performance on Google Search</p>  <p>https://www.flypgd.com/</p> <p>20.5K Clicks (web)</p> <p>874K Impressions (web)</p>
Facebook	<ul style="list-style-type: none"> • Surpassed 10.5K Facebook and 1.9K Instagram followers • Posts with most engagement included Triennial Drill exercise, Honor Flight, job postings, Air Trek, local Golf Course Guide and Allegiant's Airbus rainbow photo <p>Reach ⓘ</p> <p>Compare your reach from this period to the previous one.</p> <p> Facebook reach ⓘ</p> <p>270,331 ↑ 19.7%</p> <p> Instagram reach ⓘ</p> <p>879 ↓ 6.4%</p> <p>Daily Cumulative ⓘ</p>  <p>— Facebook reach — Facebook reach</p>

LinkedIn

Content engagement

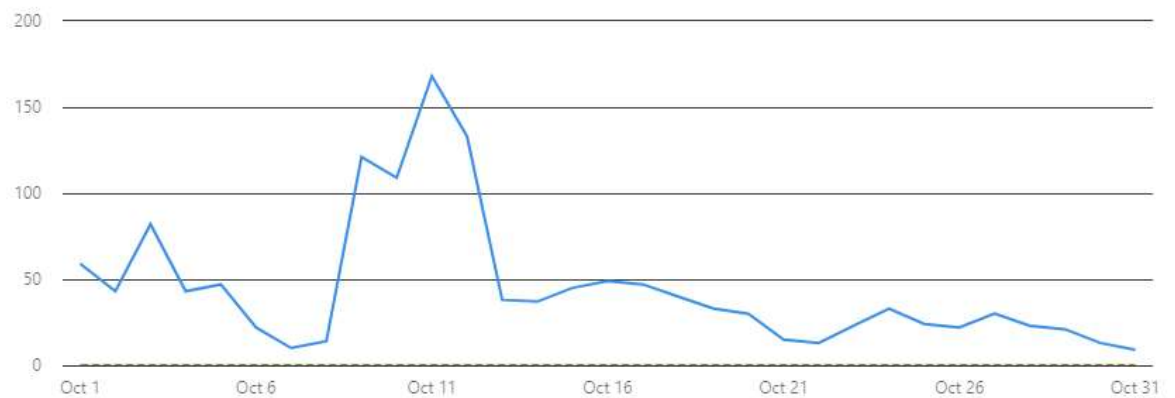
Time range: Oct 1, 2023 - Oct 31, 2023 ▾

Show: 10 ▾

Post title	Post type	Audience	Impressions	Views	Clicks	CTR	Reactions
<p>We're looking for a full-time Customer Service Rep for the PGD Air Center! This...</p> <p>Posted by Kaley Miller</p> <p>10/11/2023</p> <p> Get more engagement Boost</p>	Image	All followers	506	-	33	6.52%	7
<p>At PGD, we're partnering with CTC to help grow the aviation workforce. #FlyPGD</p> <p>Posted by Kaley Miller</p> <p>10/10/2023</p> <p>Not eligible to boost. Learn more</p>	Repost	All followers	207	-	2	0.97%	6
<p>Check out the latest PGD BUZZ! https://conta.cc/3LY8up9</p> <p>Posted by Kaley Miller</p> <p>10/9/2023</p>	Image	All followers	231	-	21	9.09%	4

Metrics

Impressions ▾



☒ Organic

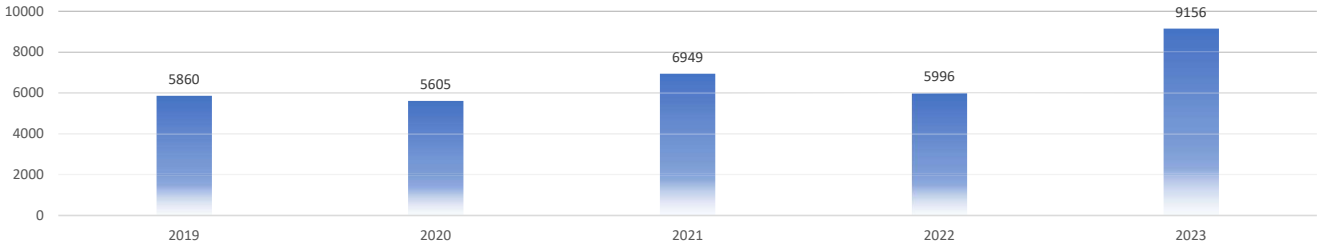
1,396

☒ Sponsored

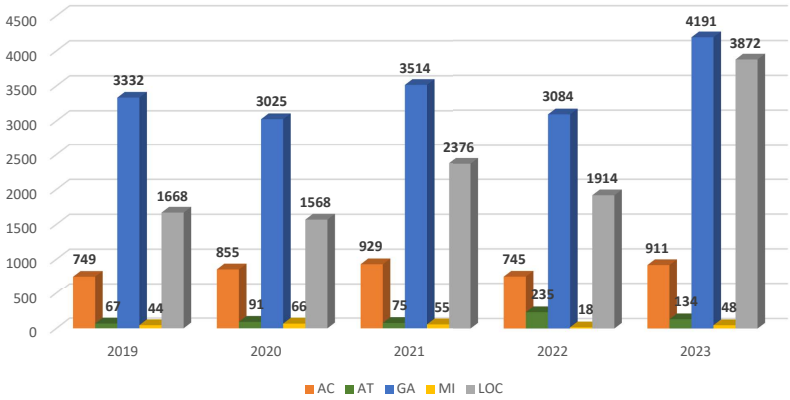
0

Events & Outreach	<ul style="list-style-type: none"> Completed one public records request Various meetings/outreach: Charlotte County Chamber, Punta Gorda Chamber, Charlotte Technical College, Economic Development, United Way Oct. 3 – FAA Triennial Emergency Response Exercise Oct. 10 – Honor Flight, Air Show Media Night Nov. 4-5 – Florida International Air Show Nov. 11 – Veterans Day Parade Dec. 9 – Charlotte County Christmas Parade 
Bailey Terminal Partnerships	 <ul style="list-style-type: none"> Sunflower Program: Distributed five sunflower lanyards as part of the Hidden Disabilities program in October Flybrary: Friends of the Punta Gorda Library and Library Supervisor brought 457 books in October, supplemented by additional public donations Bailey Terminal Current Advertisers: Realtor Brenda Hutcheson, Heron Creek Golf & Country Club, Andreae Group, Christopher Alan Homes, Fishermen's Village, Peace River Gardens, Wink TV, City of Punta Gorda, Seminole Casino Hotel, Babcock Ranch, CD Real Estate, Florida Weekly, Rum Bay/Palm Island Resort, Laser Lounge Spa, Lennar/Heritage Landing, Five Guys Burgers & Fries, Tropical Smoothie Café, Waterman Broadcasting/NBC-2, Westchester Gold & Diamonds, Harpoon Harry's, Captain's Table, Lashley Crab House
Advertising & Marketing	<ul style="list-style-type: none"> Suncoast Media: Charlotte Sun digital ads featured new Bangor Maine flight, delivered 50K impressions Aviation & Community Guides: Sun Newcomers Guide direct mail (right), Florida Airports Council Directory, FL Weekly Newcomers Guide, SWFL Inc. Guide, Charlotte County Chamber, Englewood Chamber, Punta Gorda Chamber and Tourism Guide Planning: Babcock Telegraph & Town Chronicle print ads to run October-February, Air Center digital targeted to Midwest pilots will run November – April, Co-Op with Tourism VCB to run January-March 

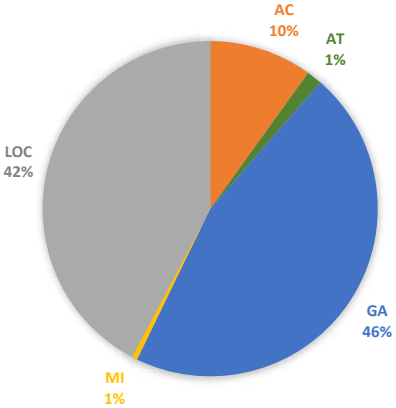
TOTAL AIRPORT OPS - OCTOBER



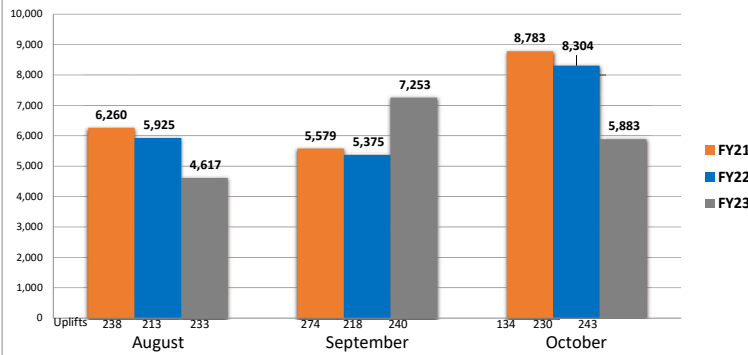
October



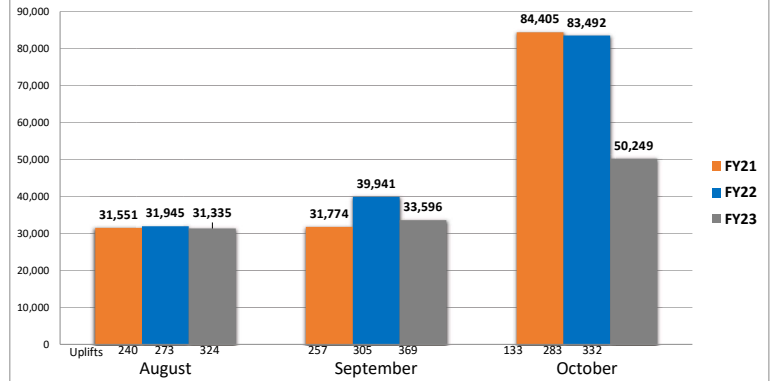
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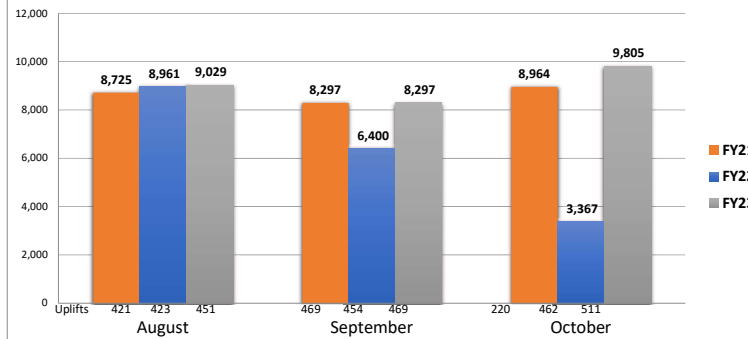
**Charlotte County Airport Authority
Avgas Gallons Sold TRUCK, 3 YEAR COMPARISON**



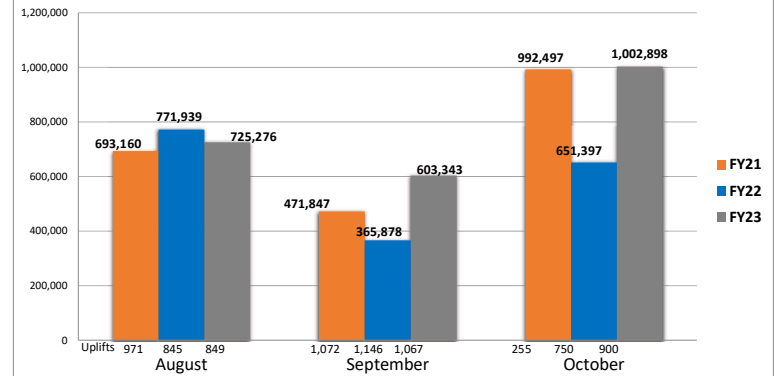
**Charlotte County Airport Authority
Jet A Gallons Sold, 3 YEAR COMPARISON**



**Charlotte County Airport Authority
Avgas Gallons Sold SELF SERVICE, 3 YEAR COMPARISON**



**Charlotte County Airport Authority
Airline Gallons Pumped, 3 YEAR COMPARISON**



DECEMBER 18, 2023
MPO BOARD MEETING

AGENDA ITEM # 8-B
CITY OF PUNTA GORDA REPORT

Many City offices are still relocated due to damage. The City Manager's staff are in the Laishley Park Community Room. The Urban Design, Code, Zoning and Planning staff moved to rented office space at the Towles Plaza on U.S. 41 in Punta Gorda and will remain there until the offices in the Annex building are restored from hurricane damage.

Replacement of 7.25 miles of damaged seawalls continues within PGI and BSI. The City now has a project management consultant to oversee, inspect and document the seawall replacements. We are about 10% complete so far.

The City Hall renovation project is in design and engineering. The Council reviewed 90% plans, and costs continue to escalate. Construction is expected to begin in 2024.

Construction/demolition has begun at the Interactive Fountain area in Laishley Park. This work includes rehabilitation and upgrades to the splash pad/play area. To the highest extent possible the restroom facilities will remain open to the public. The access for the restrooms will be from the marina side of the building. There will be periodic temporary sidewalk closures immediately adjacent to the construction area as required for public safety. The construction area will be closed to the public at all times during this period. The enhanced fountain area is scheduled to reopen in May 2024.

The Boca Grande drainage project area is bound by Taylor Road to the north, Cooper St. to the east, Palmera Drive to the south and the Seminole Gulf Railway ditch to the west is in the queue to begin construction soon. The area encompasses about 105 acres of which approximately 25 acres are commercial with the remaining 80 acres consisting of low density residential. This is a master drainage plan for water quality and drainage improvements to include installation of stormwater piping and inlets installation, swale improvements and construction of a stormwater management area. The City continues to work with the consultant and Seminole Gulf Railway to move the project to construction.

The City continues to work with FEMA on funding of Hurricane Ian repairs. City staff has completed inspections with FEMA staff on damaged sidewalks, street signs and lighting and await FEMA approval of projects to be reimbursed. Most street identification signs have been replaced with only about three known signs still needing replacement. Supplies have been received this week and the last three signs should be replaced within a week.

Construction continues on the replacement of the Ponce deLeon Park boardwalk and improvements to the fishing piers. The boardwalk and east fishing piers have been reopened to the public. The west fishing pier is now closed for rehabilitation.

The City has received the findings of the engineer's inspection of the Laishley Park fishing pier and sidewalk. The pier will be closed for the foreseeable future. At minimum, before it can be reopened, the decking must be replaced along with other repairs to include pile jackets and protective coatings on the pile caps.

Work continues on the City's annual swale maintenance program. Currently staff is working with the contractor to complete the few remaining areas from the FY 2023 list that were delayed due to Hurricane Ian. The videoing of the swales to establish the FY 2024 list has been completed and is under review. We anticipate having the list completed within the coming month.

The City's 2024 Legislative Priorities are focused on water quality initiatives, including partial reimbursement for the seawall restoration from Hurricane Ian, design/engineering for the septic to sewer project for Charlotte Park, and partial funding for the wastewater treatment plant enhancement project.

DECEMBER 18, 2023
MPO BOARD MEETING

AGENDA ITEM # 8-C
CHARLOTTE COUNTY REPORT

Roadway Updates- for MPO December 2023 Meeting

Various Intersection Improvements

Latest Updates:

- County staff have reviewed and provided comments on 60% design plans for Veterans Blvd at Yorkshire intersection. 90% plans are due Dec 21st.
- Veterans Blvd at Cochran Blvd intersection 90% plans are currently under County staff review.
- Cochran Boulevard @ Quesada Avenue – Northbound right turn on Quesada Avenue (completed)
- Murdock Circle @ US Highway 41 – Eastbound right turn lane on Murdock Circle (completed)
- Veterans Boulevard @ Loveland Boulevard intersection. 60% plans have been reviewed by Charlotte County staff and returned to FTE for updates. 90% plans are due for review on December 21, 2023
- Peachland Boulevard @ Harbor Boulevard intersection. Design survey has started. 60% plans are due for review on October 18, 2024
- Veterans Boulevard @ Atwater Street intersection. Design survey has started. 60% plans are due for review on June 06, 2024
- Veterans Boulevard @ Harbor Boulevard intersection. Design survey has started. 60% plans are currently under County staff review.
- Veterans Boulevard @ Orlando Boulevard intersection. Design survey has started. 60% plans are due for review on January 24, 2024



Design Development Forecast Completion Date: October 2024

Flamingo/Edgewater Widening

Latest Updates:

- 95% of field survey work has been completed.
- Protected species and wetlands evaluation in process.
- 90% of geotechnical field work has been completed.
- 90% roadway plans are in progress.
- 90% bridge and utility plans are in progress.
- The process has started to obtain the necessary SWFWMD permit.
- Coordination to resolve outside utility conflicts is ongoing.



Design Development Forecast Completion Date: September 2024

Charlotte Harbor CRA – Parmely Street Road Widening and Sidewalk

Project Description:

This project includes the design and construction of Parmely Street from U.S. 41 to Bayshore Road.

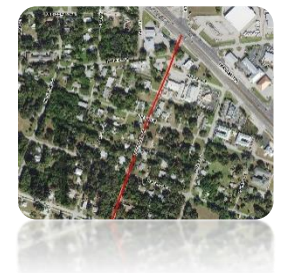
Latest Updates:

30% design plans have been reviewed by County staff and comments are being sent back to consultant.

60% plans have been received. County staff has completed their review and returned back to the design firm.

100% plans are due on January 16, 2024

Design Development Forecast Completion Date: January 2024



Kings Highway Widening

Project Description:

This project is to widen Kings Highway from Sandhill Boulevard to the Desoto County line. This design and construction is to replace the existing roadway with a new 4 lane divided roadway with protected turn lanes. The design also includes utility infrastructure, street lighting and pedestrian sidewalks.



Latest Updates:

This project is currently in the beginning of the design phase. The survey contractor has started gathering all the site data to start the design layout.

30% plans have been received. County staff has completed their review and returned back to the design firm.

60% plans are due in January 2024

Design Development Forecast Completion Date: October 2024

DECEMBER 18, 2023
MPO BOARD MEETING

CONSENT AGENDA ITEM #9

DECEMBER 18, 2023
MPO BOARD MEETING

AGENDA ITEM # 9-A
APPROVAL OF MINUTES: OCTOBER 16, 2023 MPO BOARD MEETING

- Purpose:** To review and approve the Minutes of the previous MPO Board Meeting October 16, 2023.
- Presented by:** MPO Staff
- Discussion:** To Be Determined
- Recommendation:** Motion to approve the Minutes of the MPO Board Meeting of October 16, 2023.
- Attachment:** [Draft Minutes of the MPO Board Meeting held on October 16, 2023.](#)



**CHARLOTTE COUNTY – PUNTA GORDA
METROPOLITAN PLANNING ORGANIZATION**

MINUTES OF THE MPO BOARD MEETING
MONDAY, OCTOBER 16, 2023
CHARLOTTE COUNTY ADMINISTRATION CENTER
18500 MURDOCK CIRCLE, ROOM #119
PORT CHARLOTTE FL 33948

MEMBERS PRESENT

Commissioner Christopher G. Constance, MD, Charlotte County Commissioner, MPO Chair
Commissioner Stephen R. Deutsch, Charlotte County Commissioner, MPO Vice Chair
Commissioner Joseph Tiseo, Charlotte County Commissioner
Commissioner James Herston, Charlotte County Airport Authority, Airport Vice Chair
Mayor Lynne Matthews, Punta Gorda City Council

ADVISORY

L.K. Nandam, FDOT District One Secretary

STAFF PRESENT

D’Juan Harris, MPO Director
Bekie Leslie, Administrative Services Coordinator
Lakshmi N. Gurram, MPO Principal Planner
Betty-Ann Sherer, MPO Planner
Wendy Scott, MPO Planner
Janette Knowlton, County Attorney (MPO Legal Services)

OTHERS PRESENT IN-PERSON

H. Wayne Gaither, FDOT
Pam Barr, FDOT
Kyle Purvis, FDOT
Steven Davis, FDOT
Katie Shannon, VHB
Dianne Quilty, CAC Chair
Rick Kirchhoff, CAC
Pauline Klein, BPAC Chair/CAC
John Elias, Charlotte County Public Works
Joanne Vernon, Charlotte County Public Works

Robert Fakhri, Charlotte County Public Works
Shaun Cullinan, Charlotte County Community Development
Elaine Allen-Emrich, Sun Newspaper

1. Call to Order & Roll Call

MPO Chair Constance called the meeting to order at 2:00 p.m. All board members were present.

2. Invocation – Pastor Steve Glover – Deep Creek Community Church

Pastor Steve Glover did not attend, so MPO Chair Constance gave the invocation.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Addition and/or Deletion to the Agenda

There were no additions or deletions to the agenda.

Commissioner Tiseo made a motion to approve the agenda. Mayor Matthews seconded the motion. It was approved unanimously.

5. Public Comments on Agenda Items

There were no public comments.

6. PUBLIC MEETING: [FY 2023/2024 – FY 2027/2028 TIP Roll Forward Amendment](#)

The MPO staff received a request from the Florida Department of Transportation (FDOT) to amend the Charlotte County-Punta Gorda MPO's FY 2023/2024 – FY 2027/2028 Transportation Improvement Program (TIP). D'Juan Harris commented that for full public transparency purposes, projects programmed with federal funding that have residual funding remaining from the previous fiscal year (FY 2023) must be accounted for in the MPO's current Transportation Improvement Program. A roll call vote on the amendment was required. Specifically, the roll forward report includes projects in the previous state fiscal year that were not commenced, have uncommitted portions of projects that have started and or have funds remaining on completed projects. These projects automatically roll forward in FDOT's Work Program and need to be accounted for in the MPO's new TIP. This amendment is required to account for these projects ([FDOT Charlotte County MPO Roll Forward Report](#)) in the FY 2024 through FY 2028 TIP.

The Technical and Citizens' Advisory Committees formally reviewed and recommended MPO Board adoption of the FY 2023/2024 – FY 2027/2028 TIP as presented at their September 27, 2023 meetings. A Public Meeting was required to solicit public input.

Commissioner Tiseo made a motion to close the Public Meeting. Commissioner Deutsch seconded the motion, and it carried unanimously.

Mayor Matthews made a motion to amend the Charlotte County-Punta Gorda MPO's TIP for FY 2023/2024 – FY 2027/2028 adding: Roll-forward projects from FY 2023/2024 which could not be obligated during the State's Fiscal Year ending June 30, 2023.

Commissioner Deutsch seconded the motion. A roll call vote was taken, and the motion carried unanimously.

7. Chairs' Reports:

A. MPO Board Chair's Report

MPO Chair Constance discussed an informational item, the Sunseeker Resort entrance's ongoing signal construction which was experiencing delays due to supply chain issues. He requested that MPO Board Members receive site plans for both interim (prior to signal installation) and final (once entry signal is installed) intersection construction. Mayor Matthews read into the record an email from Micah Richins, President/COO of Sunseeker Resorts: [Sunseeker 10 13 2023 Email to Mayor Matthews](#). A hard copy of the email was provided to MPO Board Members. Commissioner Constance appreciated the Mayor's update giving the Resort's perspective. L.K. Nandam responded that there had been some delays on the part of the Sunseeker Resorts as well. He defended FDOT staff (from multiple offices) who had done and would continue to do their parts to expedite reviews. He noted that the interim solution occurred because of supply chain issues, and the box that directs the signal changes has been delayed. FDOT staff believed that the lack of a signal would not be an issue as the Sunseeker Resort opened for business, but FDOT would like to have it completed by that time.

Commissioner Tiseo asked if signalization had been required at the entrance location when the resort project was initially permitted. Wayne Gaither stated that it was his understanding when talking with County staff that the original intention was to locate the signal further north at the US 41 and Main Street intersection. The location later changed during the review process, moving the proposed signal to the Resort's main entrance/egress which was located further south on US 41. This had occurred more than a year ago. John Elias verified to Commissioner Tiseo that the resort's opening was not contingent upon having the signal in place. Commissioner Tiseo wondered how the Sunseeker Resort's current roadwork would work without a signal in place prior to final intersection completion. Commissioner Constance described the current interim construction at the location which included a long-left hand turn into a U shape, as well as the need to cut across two lanes of traffic. Commissioner Tiseo commented that members of the public would like to review some kind of site plan, since it was of great public interest. Commissioner Constance stated that various phases of the site plan were needed for informational purposes, since they were never taken before the Board of County Commissioners, the MPO or the press, and it was necessary to educate everyone on the matter. L.K. Nandam noted that there needs to be a joint presentation given to the MPO Board by County and FDOT staff. He discussed how FDOT develops approval based upon buildout which is triggered by traffic volume. Commissioner Constance noted that there was agreement to bring the matter back for discussion. He also welcomed L.K. Nandam back from his temporary work assignment in Tallahassee. Commissioner Constance asked John Elias to provide site plans for: (1) the original location (Main Street), (2) the revised main entrance, and (3) the interim approach (prior to final signalization). This was particularly important, since many out of area visitors were being brought to the location very soon. Commissioner Deutsch believed the signal location

was changed about 2 ½ years ago. He felt that the FDOT review period of 30 days was reasonable (compared to federal agencies), and he was not concerned about the review. He stressed the need for the traffic light to be ordered promptly. He noted a problem at the left hand turn when coming south from Bayshore Road onto Main Street to access an employee/delivery entrance, where it was impossible for a truck to negotiate the turn without going over the median and damaging a sign. Commissioner Herston noted that in his opinion, the location does not meet County engineering standards. Commissioner Herston stated that perhaps some median reduction work could be accomplished. John Elias had reviewed the area and noted that it was a future pedestrian crossing area. Commissioner Herston applauded Wayne Gaither for his quick response previously in honoring his requests for information.

John Elias also responded to a request for information regarding FDOT roadway lighting work completion on SR 776. He stated that January or February 2024 was a more realistic estimate than previously stated for project completion of hurricane restoration work. All FPL-managed street lighting throughout Charlotte County has been restored. Since high pressure sodium lighting is no longer available, going forward all lighting will be done with LED.

Commissioner Constance distributed copies of a letter sent by Charlotte County Commissioner Ken Doherty on behalf of his County District One to Congressman Steube, Senator Rubio and Senator Scott. The letters were written in opposition to two legislative proposals to allow for much heavier tractor-trailer trucks on roadways. Discussion occurred regarding the accuracy of one figure and variation between letters. It was agreed that further discussion of these letters perhaps to be sent from the entire BCC needed to be placed on the upcoming BCC agenda. Commissioner Tiseo believed the topic might also be addressed in the County's legislative position statement. Commissioner Constance noted that opposition to the legislative proposals was also emanating from the National Association of Counties (NACO) and the Florida Association of Counties (FAC). Placement on the BCC agenda would allow for additional public discussion. Commissioner Herston offered to deliver a copy of the letters to the Florida Metropolitan Planning Organization Advisory Council (MPOAC) Director at the MPOAC meeting on October 26, 2023.

B. Citizens' Advisory Committee (CAC) Chair's Report

CAC Chair Dianne Quilty reviewed September 27, 2023 CAC Meeting highlights:

- County staff member's report
- Discussion of East-West Connector (need to determine cost) US 41 and Burnt Store Road
- Sheriff's representative report on golf carts
- FDOT staff report on approval of Moving Florida Forward projects and discussion of Burnt Store Road improvements.
- Reverse use of Zemel Road as an alternate route for evacuation
- Economic Development report given by Dave Gammon including discussion of the Sunseeker Resort, Melbourne Street impacts (arrival of new Whiskey Joe's to compound traffic issues) including the upcoming traffic study for US 41 in that area and support for affordable workforce initiatives planning.
- Recommendations for all actionable agenda items moved forward by consensus.

- Development by D’Juan Harris and Betty-Ann Sherer of a project priority mapping tool based upon Google Maps which CAC Members noted was “cool” and “easy to use.”
- Concerns with vegetation obscuring vision of drivers turning left from southbound US 41 onto Melbourne Street in front of traffic exiting the northbound US 41 bridge.

Commissioner Tiseo commented that East-West corridor discussions in the Burnt Store Road/US 41 area were still underway. The alternative design of a serpentine roadway was proposed due to the cost of Right-of-Way on another option and to provide an access road for development.

C. Technical Advisory Committee (TAC) Chair’s Report

D’Juan Harris gave the TAC report. He noted that Brittany Metzler with the City of Punta Gorda had been a stand-in meeting chair that day. A quorum had been obtained and all recommended action items had been approved. Three well received informational presentations had been given: Economic Development by Dave Gammon, Urban area boundary and functional classification by Kyle Purvis, and rollout of the mapping tool developed by D’Juan Harris and Betty-Ann Sherer that uses Google Maps and contains all project information (from production to construction). Responding to Commissioner Constance’s inquiry, D’Juan Harris stated that no special software was needed, so users could access the information through a Google account.

D. Bicycle/Pedestrian Advisory Committee (BPAC) Chair’s Report

BPAC Chair Pauline Klein reviewed the October 5, 2023 BPAC Meeting highlights:

- Quorum was present and all recommended actionable items were approved.
- Presentation by Tanya Merkle on roundabouts and vehicle interaction with bicyclists and pedestrians while using them.
- County report including a long discussion regarding Quesada Avenue and Forrest Nelson Blvd with a request made for a flashing sign at that intersection like the one located at Shreve Street and Marion Avenue
- City report regarding bike path connections.
- Enthusiasm for Betty-Ann Sherer’s quiz game for BPAC Members centered upon bicycle rules which Members believed also could be used in schools.
- Discussion of upcoming MPO project priorities

8. Local Government Reports:

A. Charlotte County Airport Authority

Commissioner Herston, Charlotte County Airport Authority Vice Chairman, provided MPO Board Members with a verbal update. The last Airport Authority Meeting was held on September 21, 2023. It included a final budget hearing. A new firetruck costing \$2 million was funded through passenger fees. Taxiway reconstruction and taxiway intersection improvements were underway, as was lighting and a new hangar. Golf Course Blvd will no longer be a through street, and current traffic will be routed to Challenger Blvd. He also discussed a new Charlotte County Technical College (CTC) aviation training facility, a new in-line baggage system with four belts, and commercial terminal expansion which was in the design phase. The Florida

International Air Show will be held on November 4 and 5, 2023 at the Punta Gorda Airport and will feature the USAF Thunderbirds. [Florida International Air Show \(floridaairshow.com\)](http://floridaairshow.com) Airport operations figures were about even with the prior month. Passenger figures were roughly twenty thousand under a year ago. Fuel sales were steady. The airport's 50 destinations include some cities served year-round and others that are only seasonal. Secretary Nandam noted that FDOT is providing \$5 million for terminal expansion.

B. City of Punta Gorda

Mayor Matthews had provided the City of Punta Gorda report for the MPO Board agenda packet. Projects listed in the report were:

- Gilchrist Park/Harborwalk Phase II construction is complete, and the project has been transferred to the operation phase.
- Many City of Punta Gorda offices are still relocated due to damage. The City Manager's staff are in the Laishley Park Community Room. The Urban Design, Code, Zoning and Planning staff will be moving to rented office space at the Towles Plaza on U.S. 41 in Punta Gorda by the end of October and will remain there until the offices in the Annex building are restored from hurricane damage.
- Replacement of 7.25 miles of damaged seawalls continues within PGI and BSI. The City now has a project management consultant to oversee, inspect and document the seawall replacements.
- The Bayfront Center building in Gilchrist Park, which was destroyed in the hurricane will be demolished. The citizen's committee that met to compile a report with options for replacement of the facility has suggested the city acquire the IMPAC campus buildings to replace the Bayfront Center building. Discussions will take place with the owner of the property to see if this is feasible. More to come on this.
- The City Hall renovation project is in design and engineering. The Council will review 90% plans later this month. Construction is expected to begin late 2023.
- The Laishley Park Playground project has a new contractor to install the equipment and they have 180 days to do the project.
- The MPO was looking for community stakeholders in PG to form a task force for the upcoming Safe Streets and Roads for all Comprehensive Safety Action Plan. The MPO was given contact information for TEAM Punta Gorda, the PGICA, Historic district Civic Association, Burnt Store Isles Association, Burnt Store Meadows HOA, Seminole Lakes, and the PG Chamber of Commerce.
- The Boca Grande drainage project area is bound by Taylor Road to the north, Cooper St. to the east, Palmera Drive to the south and the Seminole Gulf Railway ditch to the west is in the queue to begin construction soon. The area encompasses about 105 acres of which approximately 25 acres are commercial with the remaining 80 acres consisting of low density residential. This is a master drainage plan for water quality and drainage improvements to include installation of stormwater piping and inlets installation, swale improvements and construction of a stormwater management area. The city continues to work with the consultant and Seminole Gulf Railway to move the project to construction.
- The city continues to work with FEMA on funding of Hurricane Ian repairs. City staff have most recently been performing inspections with FEMA staff on damaged sidewalks, street signs and lighting.

- The sidewalk along West William Street from the Cross Trails Plaza to the apartments west of the plaza has been completed.
- Construction continues on the replacement of the Ponce de Leon Park boardwalk and improvements to the fishing piers.
- The city has received the findings of the engineer's inspection of the Laishley Park fishing pier and sidewalk. The pier will be closed for the foreseeable future. At minimum, before it can be reopened, the decking has to be replaced along with other repairs to include pile jackets and protective coatings on the pile caps.
- The city has completed swale regrading at fifteen locations and continues work in additional locations as part of the annual swale program to improve drainage to areas that are not meeting the City's 72-hour level of service policy
- The channel markers damaged by the hurricane have been repaired/replaced as needed.
- Improvements to the Hounds on Henry Dog Park have been completed. New sod and fences added to accommodate an additional 5,000 square feet of space. This park continues to be one of the most popular parks in the city.

Mayor Matthews discussed a new item: 90% plans for City Hall and Freeman House. She noted that construction costs are escalating by the minute. They will be reviewed officially in November. Some City Staff will be relocating to Towles Plaza. Commissioner Constance asked about the Bayfront Center. An ad hoc citizens stakeholder committee had reviewed several options for replacement of the facility and unanimously recommended that the city investigate acquiring two of the three former IMPAC buildings (not including the one containing the Military Heritage Museum). Discussions are underway with a Fisherman's Village representative (not owner Jon Larmore). Commissioner Constance inquired about the possibility of rebuilding on the present site. Mayor Matthews stated that this would be cost prohibitive given FEMA building constraints. Commissioner Herston discussed the Boca Grande drainage project and the impacts of SB102 (Live Local Act) with a multi-family designation which would mean water quantity would change, but water quality would be unaffected. Mayor Matthews indicated that she would discuss this matter with the City Manager.

C. Charlotte County

Commissioner Tiseo provided the County report on the following items:

Various Intersection Improvements:

- County staff have reviewed and provided comments on 60% design plans for Veterans Blvd. at Yorkshire intersection.
- Veterans Blvd at Cochran Blvd intersection 90% plans are due for review.
- Cochran Boulevard @ Quesada Avenue – Northbound right turn on Quesada Avenue (completed)
- Murdock Circle @ US Highway 41 – Eastbound right turn lane on Murdock Circle (completed)
- Cochran Boulevard @ Quesada Avenue – Northbound right turn on Quesada Avenue (completed)

- Murdock Circle @ US Highway 41 – Eastbound right turn lane on Murdock Circle (completed)
- Veterans Boulevard @ Cochran Boulevard intersection. 90% plans are due for review on October 13, 2023
- Veterans Boulevard @ Torrington Street intersection. 60% plans have been reviewed by Charlotte County staff and returned to FTE for updates. 90% plans are due for review on December 26, 2023
- Veterans Boulevard @ Loveland Boulevard intersection. 60% plans have been reviewed by Charlotte County staff and returned to FTE for updates. 90% plans are due for review on December 12, 2023
- Peachland Boulevard @ Harbor Boulevard intersection. Design survey has started. 60% plans are due for review on October 18, 2024
- Veterans Boulevard @ Atwater Street intersection. Design survey has started. 60% plans are due for review on June 06, 2024
- Veterans Boulevard @ Yorkshire Street intersection. Design survey has started. 60% plans are due for review on October 31, 2023
- Veterans Boulevard @ Harbor Boulevard intersection. Design survey has started. 60% plans are due for review on October 17, 2023
- Veterans Boulevard @ Orlando Boulevard intersection. Design survey has started. 60% plans are due for review on January 24, 2024
- **Design Development Forecast Completion Date: December 13th, 2023**

Flamingo Boulevard/Edgewater Drive Widening:

- 95% of field survey work has been completed.
- Protected species and wetlands evaluation in process.
- 90% of geotechnical field work has been completed.
- 60% roadway, lighting, and signing and marking plans are under review.
- 60% bridge plans are under review.
- 60% utility plans are under review.

Design Development Forecast Completion Date: September 1st, 2024

Charlotte Harbor CRA – Parmely Street Road Widening and Sidewalk:

Project Description:

This project includes the design and construction of Parmely Street from U.S. 41 to Bayshore Road.

Latest Updates:

30% design plans have been reviewed by County staff and comments are being sent back to consultant.

60% plans have been received. County staff has completed their review and returned back to the design firm.

90% plans are due on October 4, 2023

Design Development Forecast Completion Date: December 13th, 2023

Kings Highway Widening

Project Description:

This project is to widen Kings Highway from Sandhill Boulevard to the DeSoto County line.

This design and construction is to replace the existing roadway with a new 4 lane divided roadway with protected turn lanes. The design also includes utility infrastructure, street lighting and pedestrian sidewalks.

Latest Updates:

This project is currently in the beginning of the design phase. The survey contractor has started gathering all the site data to start the design layout.

30% plans have been received. County staff has completed their review and returned to the design firm.

60% plans are due on October 27, 2023.

Design Development Forecast Completion Date: April 18th, 2024

9. Consent Agenda:

- A. [Approval of Minutes: July 17, 2023, MPO Board Meeting](#)
- B. [Draft MPO Board and Advisory Committees Meeting Schedule for Calendar Year 2024.](#)
- C. [Bicycle/Pedestrian Advisory Committee \(BPAC\) Resignation and Appointment](#)

Commissioner Tiseo made a Motion to approve the Consent Agenda. Commissioner Herston seconded the motion, and it carried unanimously.

10. [MPO Director's Annual Evaluation](#)

Pursuant to the terms of Paragraph 1, of the First Amendment to the Interlocal Agreement for Administrative Services between Charlotte County and the Charlotte County-Punta Gorda MPO, the MPO Director shall be subject to an annual performance evaluation conducted by the MPO governing board. Janette Knowlton discussed documents regarding the MPO Director's second annual performance evaluation with the MPO Board Members.

Mr. Harris received high praise from the MPO Board Members regarding his performance. MPO Chair Constance noted that it was very helpful for Mr. Harris to attend local community public meetings and characterized him as available, helpful and knowledgeable.

Commissioner Tiseo made a Motion to approve the pay for performance increase (4%) set forth by the MPO Board for the MPO Director and make it retroactive to the date the County implemented its increase. Commissioner Herston seconded the motion, and it carried unanimously.

11. FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) REPORT

Pam Barr stated that the FDOT Tentative Work Program was now available. FDOT's online Public Hearing would take place October 16-October 20th with the in-person meeting on Wednesday, October 18th, from 10:00am-12 Noon at both the SWAO Office (Fort Myers) and FDOT District One Headquarters (Bartow).

Below are the links:

- The new 5 Year Draft Tentative Work Program Video link - [\(2\) FDOT Five Year Work Program - YouTube](#)
- [FDOT - WP Public Hearings](#)
- [District 1 WP Public Hearings \(fdot.gov\)](#)

Pam Barr provided updates on various projects:

FDOT Led Discussion

A. US 41 at Olean Boulevard (Pam Barr/Wayne Gaither-FDOT/Robert Fakhri-Charlotte County)

Stephen Davis from FDOT District One Traffic Operations provided an update on “right turn on red” restrictions at the intersections of US 41 with both Olean Blvd and Harbor View Blvd.

FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) REPORT

Mayor Matthews received confirmation from Mr. Davis that right turns on red would be allowed from both lanes of westbound Harbor View Rd. Since this was the case, Commissioner Constance asked if the stop bars would be moved. Stephen Davis confirmed that this would be the case in a staggered fashion. At Olean Blvd, a right turn would only be allowed from the right lane due to the pedestrian crosswalk safety issue. Commissioner Tiseo thanked FDOT for moving forward with these needed changes.

B. SR 776 at Flamingo Boulevard - (Pam Barr/Wayne Gaither -FDOT/ Robert Fakhri - Charlotte County)

Construction of the intersection signal project is programmed by FDOT for FY 2025 for \$1.4 million. Commissioner Constance noted that the County was seeking additional funding sources for the project and appreciated the current collaboration with FDOT.

C. SR 776 at the Charlotte Sports Park – Intersection Improvements (Pam Barr/Wayne Gaither -FDOT/ Robert Fakhri -Charlotte County)

FDOT has the addition of turn lanes at the Charlotte Sports Park and the Charlotte County Fairgrounds programmed with \$150,000 for design in FY 2025 and \$601,000 for construction in FY 2027.

Commissioner Tiseo asked John Elias to comment on plans for the SR 776 turn lanes into the Sports Park during events. Mr. Elias stated that during the design phase, staff would be trying to develop as much vehicle stacking as possible. The double west bound SR 776 left turn lanes into the Sports Park would only be utilized with the signal or in the presence of emergency personnel during events. Otherwise, the extra lane would be striped and not utilized. Mr. Elias verified that adequate right turn lanes into both the Sports Park and the Fairgrounds would be reviewed during the design phase to allow for stacking ability to keep traffic from backing up onto SR 776. As with the earlier request for the Sunseeker intersections on US 41, Chair Constance requested that the County staff also provide a rough sketch of the planned Sports Park/Fairgrounds intersection.

D. I-75 Possible New Interchange North of Kings Hwy Interchange - (Pam Barr/Wayne Gaither-FDOT)

Although the North and South portions of the I-75 Master Plan are completed, the Central segment is complex and still under development with no completion timeline. Secretary Nandam stated that the I-75 Master Plan is intended to define what the future will look like. The need for a possible new interchange North of Kings Highway would be contained in the Master Plan's Central section and would consider two locations. He noted a need for consensus of all MPO Boards and other local entities. The Interchange Justification Report (IJR) would be needed, but first an analysis of the local roadway network was necessary in order to identify it. The first step was to show the need for the interchange. Commissioner Constance asked if discussion should occur now to consider additional local roadways to connect and regionalize the interchange area. Secretary Nandam stated that staff from Sarasota and DeSoto Counties had already had network discussions with Charlotte County staff.

Joint Local and FDOT Discussion

A. Harbor View Road Combined Funding Strategies - (Wayne Gaither-FDOT/John Elias/Robert Fakhri-Charlotte County)

John Elias stated that during the prior week, Public Works staff met with FDOT and County Administration staff to discuss funding for this project. He observed that many moving parts were involved. There was still a funding shortfall for Phase 1 Right-of-Way (ROW), since it is very costly. A Local Area Program (LAP) agreement would be brought to the Board of County Commissioners (BCC). Additionally, PD&E is undergoing revision and will require an additional public hearing previously slated for January 18, 2024 but moved up to December 5, 2023. This would allow for more time for the acquisition of ROW that would be required for the LAP agreement.

Commissioner Tiseo asked Secretary Nandam to provide project funding insight. Secretary Nandam commented that cost increases were occurring statewide whether for ROW as with local funding or other components such as FDOT construction funding. Secretary Nandam stated that he needed to have a discussion with County Administration staff to determine how much the

County might contribute. Given that the roadway was a Charlotte County facility, additional federal funding must be obtained by the locals for ROW. FDOT had a solution for the construction phase (a \$6 million increase). Commissioner Constance noted that there had been discussions regarding this project for almost a decade, and locals just wanted an answer. He noted that local commercial property owners had lost out on financing due to delays regarding decisions on their frontage. He wondered how this slow pace was justifiable. The costs were on the backs of local government, but the delays were not caused by the County. He stated that ROW can't be purchased without design completion, and the pace was too slow. He emphasized that a design is needed from the engineers now. He asked if this effort could be prioritized. Secretary Nandam acknowledged that there were some previous communication gaps, especially regarding conservation easement efforts. FDOT's schedule was being compressed for the public hearing and the design completion. FDOT has done everything they can, but the need for another public hearing and FHWA approval must occur. John Elias noted that there have been delays, and it is the federal requirements that drive the timelines. Although he understood the public's impatience, another public hearing would be necessary. Commissioner Tiseo stressed that collaboration is important since the County cannot afford all the costs. He was happy that the County was partnering with FDOT. He agreed that there had been lots of difficulties, many of which were unforeseen. Secretary Nandam praised MPO Board Member comments and the great ongoing partnership. He concurred that completion that is quicker is cheaper, as currently evidenced statewide.

Table below summarizes status of Harborview Road Improvements:

Phase	Responsible Entity	Status	Next Steps
PD&E	FDOT	Re-Evaluation Underway	Public Hearing – Jan. 18, 2024 Changed to December 5, 2023 Anticipated Completion by Summer 2024
Design	FDOT	Ongoing - Phase II (60%) plans	Phase IIR plans anticipated in November/December 2023 Anticipated Completion: <ul style="list-style-type: none"> 434965-3 HARBORVIEW ROAD FROM MELBOURNE ST TO DATE ST – Spring 2026 434965-4 HARBORVIEW ROAD FROM DATE ST TO I-75 – TBD (Unfunded for CST)
R/W	FDOT and Charlotte County	Ongoing	FDOT – Survey & Mapping (Completion est. Summer 2024)

			<p>County – Appraisals/Acquisition</p> <ul style="list-style-type: none"> • - 3 (Deadline – Spring 2026) • - 4 (Ongoing) <p>Prepare a LAP Agreement for the R/W acquisition – Underway</p> <p><i>(Additional funding could be necessary contingent upon project cost increases and project unknowns)</i></p>
CST	FDOT		<p>Funding</p> <ul style="list-style-type: none"> • 434965-3 HARBORVIEW ROAD FROM MELBOURNE ST TO DATE ST – Funding is programmed in FY 2026 <i>(Additional funding could be necessary subject to project cost increases and project unknowns)</i> • 434965-4 HARBORVIEW ROAD FROM DATE ST TO I-75 – TBD (Unfunded for CST) <ul style="list-style-type: none"> ○ Funding is being pursued to fund entire project both segments at once. Charlotte County indicated they will seek legislative appropriations

B. US 41 (SR 45) from Kings Hwy to Peace River Bridge - Comprehensive Planning/Operational Improvements Study to include but not limited to access management, multi-modal, bicycle and pedestrian connectivity improvements (Wayne Gaither-FDOT/John Elias/Robert Fakhri-Charlotte County)

The \$150,000 previously programmed for design was deferred out of FY 2025 to FY 2029 Draft Tentative Work program. The impending opening of the Sunseeker Resort and implementation of a new traffic signal will undoubtedly impact the traffic patterns along this US 41 corridor segment from the base of the bridge to Kings Highway. The purpose of the study is to provide a comprehensive analysis of traffic operations along this corridor and determine data-backed recommendations to improve safety and traffic operational efficiencies as appropriate. Secretary Nandam indicated that the funding was deferred for Work Program balancing purposes. He also indicated that this deferral was an oversight. Given the critical need for this in-depth study at this location, FDOT District 1 will be restoring the \$150,000 programmed for this study in Fiscal Year (FY) 2025.

C. Bermont Road (CR 74) Safety Discussion – (FDOT/John Elias/Robert Fakhri-Charlotte County)

John Elias noted that some temporary solutions had been completed, and the County was still looking for funding for other intermediate and long-term solutions. Commissioner Tiseo stated that these improvements were well received by residents, and the striping has been impactful.

Commissioner Constance asked about the resurfacing of US 17, stating that he was glad to see the project listed. He wanted verification that it would cover the segment from US 41 to I-75. Laks Gurram confirmed that the entire project was in the current year of the FDOT Work Program, and the contract should be in place prior to June 30, 2024.

Mayor Matthews thanked FDOT very much for the recent emergency road repair on Olympia Avenue near the historic Old Courthouse area of downtown Punta Gorda. She applauded FDOT for doing a great job getting the roadway online quickly.

Laks Gurram commented further regarding the US 17 project. He noted that FDOT is considering extending the roadway at the I-75 exit ramp onto US 17 northbound to construct a through-lane all the way to Piper Road. This would eliminate the current traffic bottleneck. The goal is to complete this work along with the US 17 repaving. Commissioner Herston asked how FDOT repaving addresses aligning the base with manhole leaks. Secretary Nandam responded that as part of scoping, if there is a failure around manholes, it is addressed. Mayor Matthews verified that the brickwork motif will not go away.

12. FY 2023/2024 Unified Planning Work Program (UPWP)/MPO Agreement Amendment

D’Juan Harris discussed this necessary procedural amendment to the UPWP document, which is the MPO’s two-year budget document.

This amendment added \$168,258 from FY 2021/2022 funding that was not expended by the end of FY 2022. These closeout funds are being added to tasks in the current FY2023/2024 UPWP (see summary of task additions below). These revisions will also require an amendment to the MPO’s agreement to harmonize all corresponding funding changes. This amendment was reviewed by the TAC and CAC.

The revisions/amendments include:

- Adding \$36,112 in Task 1 – Administration in salaries and benefits account line from FY 2021/2022 closeout
- Adding \$20,519 in Task 2 – Data Collection, Analysis & Mapping salaries/benefits account line from FY 2021/2022 closeout
- Adding \$111,627 in Task 4 – Long Range Transportation Plan (LRTP) consultant account line from FY 2021/2022 closeout
- Moving \$39,048.14 from FY 2023 Task 2 - Data Collection, Analysis & Mapping consultant account line adding \$20,000 in salaries and benefits and \$19,048.14 in consultant line for FY 2024 Task 2 - Data Collection, Analysis & Mapping.

- Moving \$1,000 from FY 2024 Task 1 - Administration Building Lease -Rent/Storage account line and add \$500 into Subscriptions and \$500 into Repair and Maintenance (R/M) for MPO Equipment & Vehicle.

Budget Action:

Funding Sources	FY 2021/2022 PL Closeout	FY 2024 UPWP Adopted Allocation	FY 2024 UPWP Proposed Allocation	FY 2024 PL Budget Increase
Federal	\$ 168,258	\$601,911	\$770,169	\$168,258
Total	\$ 168,258	\$601,911	\$770,169	\$168,258

***Commissioner Tiseo** made a motion to approve the proposed amendments to the FY 2024 Unified Planning Work Program (UPWP) to include the following updates: (1) Adding \$36,112 in Task 1 – Administration in salaries and benefits account line from FY 2021/2022 closeout, (2) Adding \$20,519 in Task 2 – Data Collection, Analysis & Mapping salaries/benefits account line from FY 2021/2022 closeout, (3) Adding \$111,627 in Task 4 – Long Range Transportation Plan (LRTP) consultant account line from FY 2021/2022 closeout, (4) Moving \$39,048.14 from FY 2023 Task 2- Data Collection, Analysis & Mapping consultant account line adding \$20,000 in salaries and benefits and \$19,048.14 in consultant line for FY 2024 Task 2- Data Collection, Analysis & Mapping, and (5) Moving \$1,000 from FY 2024 Task 1 - Administration Building Lease-Rent/Storage account line and add \$500 into Subscriptions and \$500 into R/M Equipment/Vehicle. This motion allows for transmittal of the amendments to the MPO Agreement and FDOT Cost Analysis Certification form. These revisions will allow staff to make minor non-financial changes and adjustments based upon input received from FDOT. **Mayor Matthews** seconded the motion. It carried unanimously.*

13. Urban Area Boundary / Functional Classification Review

Federal Functional Classification is a legislative requirement of the Federal Highway Administration (FHWA). The Functional Classification is updated every 10 years to establish a list which of candidate roads in the overall hierarchy of roadways.

The classification is used for planning, budgeting, programming, fiscal management and to evaluate Federal, State and Local highway programs. MPOs and FDOT use the process to develop the Transportation Improvement Plan (TIP) and Statewide Transportation Improvement Program (STIP).

The first step in the process is to determine the urban area boundary. The second step is the classification of roadways. There are five functional classification categories that are common to rural and urban roads: Principal Arterial, Minor Arterial, Major Collector, Minor Collector and Local.

Kyle Purvis gave a PowerPoint presentation to the MPO Board Members on the Urban Area Boundary/Functional Classification Review.

Mayor Matthews noted that the City of Punta Gorda would be working later in the week to update the City's Comprehensive Plan for submittal by November 1, 2023. She requested FDOT and MPO staff assistance in ensuring consistency between the City's Comprehensive Plan amendment and FDOT's transportation planning documents, as related to lane diets on Marion Avenue. She asked staff to coordinate this effort with Punta Gorda City Manager Greg Murray and other City staff. *(Post meeting City staff provided this information: the Transportation Element. Lane diets on Marion are mentioned in Map #60 (page 32), Table 7.14 (page 37), and Policy 7.1.7.3 (page 44).)*

Commissioner Tiseo inquired regarding realignment of classifications and the impact of funding changes. Kyle Purvis stated that under the State Transportation Block Grant Program, nothing would be lost unless an arterial or collector changed to a local road (often due to a change to a cul-de-sac). Secretary Nandam noted that the amount of County allocation does not change, and FHWA emergency funding must be for roadways in the federal network.

Commissioner Herston asked about the consultant recommendation to elevate Harbor View Road status as it might limit driveways at that location. Robert Fakhri agreed to double check with the consultant, since the County relies on FDOT access management on this County road.

14. Apportionment Plan Update

Federal laws and regulations require metropolitan planning organizations (MPOs) to be designated for each urban area with a population greater than 50,000 people [23 CFR 450.310(a), 23 USC 134(d)]. This designation is accomplished by agreement between the Governor and the affected units of local government. The federal rules allow the states and units of local government to largely determine the specific composition of the MPOs. In Florida, Section 339.175, Florida Statutes, provides the requirements for MPO membership composition and apportionment of the voting membership.

After each decennial census, MPOs must review the composition of their membership and submit an Apportionment Plan to the Florida Department of Transportation (FDOT) and Florida Governor's Office that meets state and federal requirements. On May 16, 2023, the FDOT announced the start of the MPO Apportionment Process and have given MPOs 180 days to submit their apportionment plans to FDOT.

D'Juan Harris stated that there are no major changes anticipated to the Urbanized Area Population Maps during this census cycle, and this update will fall in the "Minor/No Change Category." There is a sliver of urbanized area population from Sarasota/Manatee MPO that is now encroaching into Lee County MPO's urbanized area in Boca Grande. Per coordination with the neighboring MPO Directors, this new urbanized area population will be addressed with additional verbiage in the Interlocal agreement between the Sarasota/Manatee MPO and the Charlotte County-Punta Gorda MPO. A draft of the revised interlocal agreement will be made available at the Joint Sarasota/Manatee and Charlotte County-Punta Gorda MPO Board Meeting on January 29, 2023. The update to the Apportionment Plan is due to FDOT by the end of November 2023.

Commissioner Tiseo made a motion to approve the “Minor / No Change” Update to the Charlotte County – Punta Gorda’s MPO Apportionment Plan. **Commissioner Herston** seconded the motion, and it was approved unanimously.

15. Revised Work Assignment Order / Safe Streets and Roads for All (SS4A) Scope Review

D’Juan Harris stated that the previously approved Consultant Work Assignment Order was revised during negotiations to reduce the amount of the shall not exceed amount of consultant services to \$262,000 and include the Consulting firm’s full legal name. A marked up revised copy was included in the packet for reference. [Safe Streets and Roads for All Revised Work Assignment Order / Comprehensive Safety Action Plan Draft Scope of Services](#)

D’Juan Harris introduced Katie Shannon, Vanasse Hangen Brustlin, Inc (VHB) who provided a brief overview of the Safe Streets and Roads for All Scope of Services for MPO Board comments and consideration of approval. [Scope Presentation & Draft Schedule](#)

The action plan will be based on the United States Department of Transportation Federal Highway Administration’s Safe System approach. The action plan will identify the High Injury Network based upon existing crash data and provide recommendations to implement countermeasures to reduce the prevalence of serious injuries and fatalities along these high crash corridors within Charlotte County. Recommendations may also be made based on input gained from the community in several public engagement sessions and from an established Task Force comprised of representative stakeholders from the community.

Commissioner Tiseo praised the cost savings recently negotiated by MPO staff.

Commissioner Tiseo made a motion to approve the revisions to the Work Assignment Order and the scope of services for the development of the Safe Streets and Roads for All Comprehensive Safety Action Plan. **Commissioner Herston** seconded the motion, and it was approved unanimously.

16. Public Comments

There were no public comments.

17. Staff Comments

D’Juan Harris had provided MPO Board Members an MPO Director’s Staff Report in their meeting packets. He reported on the following non-agenda items:

MPO Transition to .gov Website and E-mail Status Update

MPO Staff initiated the process to fully transition all Website and E-Mail addresses to a .gov domain address on **July 25, 2023**, with a meeting with Charlotte County IT staff to discuss necessary steps.

1st Step – MPO Staff submitted an authorization letter on **August 1, 2023** and applied for domain address of “CCPGMPO.gov” with the Registrar@dotgov.gov Final discretion of naming convention is left to CISA’s discretion.

2nd Step – Commissioner Constance as the authorizing authority validated our Organizational Structure and governmental entity status with .gov registrar on **August 9, 2023**

3rd Step - Authorization Letter and domain address request forwarded to Cybersecurity and Infrastructure Security Agency (CISA) for final review and approval. Customer support indicated CISA approval could take one to two months. Request was approved on **October 4, 2023**. Next Step –MPO Staff will initiate transition to different domain provider (Go Daddy), and port over all website files to new CCPGMPO.gov domain address.

MPOAC SunTrax Tour

This tour will be conducted in conjunction with the MPOAC Meeting on October 26, 2023, in Auburndale, Florida. MPO and City Staff will be participating.

Harbor View Road Public Hearing

D’Juan Harris noted that the Harbor View Road Public Workshop has been accelerated to December 5, 2023. Details on location and time will follow.

18. Member Comments

Commissioner Tiseo welcomed Secretary Nandam back from his temporary work assignment in Tallahassee. He praised Mr. Nandam for his reassuring delivery style whether it involved good or bad news.

Commissioner Deutsch raised the issue of signification at the intersections of Forrest Nelson Blvd/US 41 and Flamingo Blvd/SR 776. He also commented that County signals are now working post-hurricane, but they require motorists to endure lengthy full cycle waiting due to timing issues (example: intersection of Harbor Blvd and US 41).

19. Adjournment

There being no further business, the meeting was adjourned at 4:24 p.m. The next regularly scheduled meeting of the MPO Board will be held on Monday, December 18, 2023 at 2:00 p.m. at the Charlotte County Administration Center, 18500 Murdock Circle, Room #119, Port Charlotte, Florida, 33948.

AGENDA ITEM # 9-B
CITIZENS ADVISORY COMMITTEE APPOINTMENT/REAPPOINTMENTS

Purpose: Consider appointment/reappointment of one South County Representative, one At-large County and one West County Representatives to serve three-year terms on the MPO Citizens' Advisory Committee (CAC).

Agenda Item Presented by: MPO Staff

Discussion:

The MPO currently has two voting members on the Citizens' Advisory Committee whose appointments have expired or are set to expire before the end of 2023. One Mid County representative position, currently held by Mr. Steven Hurt and one At-Large County representative position held by Ms. Pauline Klein and a new appointment from Jill Hartman seeking appointment to serve as a West County representative. All candidates have indicated to MPO staff an interest in seeking reappointment /appointment and dutifully serving another 3-year term. All three member applications are included as attachments in this agenda item.

As required, this volunteer opportunity was advertised on County's CCTV and on the MPO website.

- Recommendations:**
1. Motion to appoint Mr. Steven Hurt as the Mid-County representative to serve another three-year term on the CAC.
 2. Motion to appoint Ms. Pauline Klein as the At-Large representative to serve another three-year term on the CAC.
 3. Motion to appoint Ms. Jill Hartman as the West County representative to serve three years term on the CAC.

- Attachments:**
1. [Advisory Committee Application dated, October 25, 2023 from Mr. Steve Hurt seeking reappointment as the Mid County Representative on the CAC.](#)
 2. [Advisory Committee Application dated, October 28, 2023 from Ms. Pauline Klein seeking reappointment as the At-large Representative on the CAC.](#)
 3. [Advisory Committee Application dated, November 10, 2023 from Ms. Jill Hartman seeking appointment as the West County representative on the CAC.](#)

**CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN
PLANNING ORGANIZATION (MPO) ADVISORY
COMMITTEE/BOARD APPLICATION**

PLEASE TYPE OR PRINT IN INK

Advisory Committee/Board you are applying for:

Citizens' Advisory Committee (CAC) ☒
Bicycle/Pedestrian Advisory Committee (BPAC) ☐
Transportation Disadvantaged Local Coordinating Board (LCB) ☐

How Did You Hear of This Committee/Board Vacancy?

Name: Steven E Hurt

Address: 24440 Riverfront Drive,

City, State, Zip: Punta Gorda, FL 33980

Year-round Resident? Yes ☒ No ☐

Email address: seh@tsmcoinc.com

Home Phone:

Work Phone: 248-276-9490

Cell Phone: 303-981-2466

Address:
Same as above

Note: While not required, you are encouraged to attach a resume to this Application and visit the MPO's Website www.ccmppo.com to familiarize yourself with the role the MPO provides in the community and your role and responsibilities as a potential Committee/Board member.

CHARLOTTE COUNTY PUNTA GORDA MPO ADVISORY COMMITTEE/BOARD APPLICATION

Occupation- (if retired please indicate)
Retired
<u>Education</u> - <i>Diplomas-Certificates-Degrees</i>
BA – 1969 - International Economics – The Ohio State University MBA – 1982 - Finance Emphasis – Kent State University Doctorate – no degree, never completed
<u>Experience-Work, Life, Hobbies etc.</u>
US Navy, Office of Naval Intelligence, Lt. JG – Vietnam service aboard USS Saratoga attached to VF-103 Corporate climax – Director (per European structure/Vice President per US), Commercial Operations (Sales, Product Engineering, Marketing, Purchasing Operations) for the \$400 million Latin American division of Collins & Aikman, a \$9 billion global automotive original equipment supplier. Founder, and owner of TSM Company, Inc – a boutique executive recruiting firm focused on executive level positions in the automotive supplier industry. “Competitive” running (primarily local 5 but occasional 10K races), physical fitness, bad golf, skiing, hiking, travel and reading.
<u>Community Involvement</u> - <i>List organizations/positions currently or previously held (i.e. Civic Boards and Committees, Home Owners Associations, Clubs, etc.)</i>
Auburn Hills (Michigan) Economic Development Corporation – Director/Board Member 1992 – 2001; Board Chairman 2002 – 2011 Chelsea Place (Trinity, FL) Homeowners Association (2016 – 2019) – Board Member, a 100 home deed restricted homeowner association Tampa Bay Running Club (2017 – 2020) Member Zoomers – Southwest Florida Running & Triathlon Club – 2020 – Present, member Currently: Board member (2020 – 2021), Treasurer (2022), Vice President & Treasurer 2023 – present), River Club of Port Charlotte HOA – a 350 home deed restricted homeowner association. Charlotte County/Punta Gorda MPO Advisory Committee, member & vice-chair (as of summer/2023)
Applicant’s Signature: <i>Steven E Hurt</i>_____ Date: 10/24/2023_____ <i>You may mail to (18500 Murdock Circle, Building B, Room 200, Port Charlotte, FL 33948), Phone (941)883-3535 email (office@ccmpo.com) your application to the MPO.</i> We Thank You for your interest in serving the community and the MPO.

**CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN
PLANNING ORGANIZATION (MPO) ADVISORY
COMMITTEE/BOARD APPLICATION**

PLEASE TYPE OR PRINT IN INK

Advisory Committee/Board you are applying for:

Citizens' Advisory Committee (CAC) ☒
Bicycle/Pedestrian Advisory Committee (BPAC) ☐
Transportation Disadvantaged Local Coordinating Board (LCB) ☐

How Did You Hear of This Committee/Board Vacancy?

Currently serving on committee

Pauline Klein

Name:

Address: 3233 Davis Drive

Punta Gorda FL 33983

City, State, Zip:

Year-round Resident? Yes ☒ No ☐

Email address: pmk3233@aol.com

Home Phone: 941 624 3385

Work Phone: retired

Cell Phone: 941 467 4700

Address: 3233 Davis Dr Punta Gorda FL 33983

Note: While not required, you are encouraged to attach a resume to this Application and visit the MPO's Website www.ccmppo.com to familiarize yourself with the role the MPO provides in the community and your role and responsibilities as a potential Committee/Board member.

CHARLOTTE COUNTY PUNTA GORDA MPO ADVISORY COMMITTEE/BOARD APPLICATION

Occupation- (if retired please indicate)
Retired Librarian
<u>Education - Diplomas-Certificates-Degrees</u>
BGS, University of Kentucky with majors in English, History and Women's Studies
<u>Experience-Work, Life, Hobbies etc.</u>
20 years clerical administrative work, 25 years as a reference, collection development and manager librarian. I am a fiber artist doing quilting, sewing, weaving, surface design, etc.
<u>Community Involvement - List organizations/positions currently or previously held (i.e. Civic Boards and Committees, Home Owners Associations, Clubs, etc.)</u>
Member of 3 fiber arts group, two biking organizations, and serving on the MPO CAC and BPAC committees for past 4-5 years.
Applicant's Signature: <u>Pauline M Klein</u> Date: <u>10/28/23</u>
<i>You may mail to (18500 Murdock Circle, Building B, Room 200, Port Charlotte, FL 33948), Phone (941)883-3535 email (office@ccmpo.com) your application to the MPO.</i>
We Thank You for your interest in serving the community and the MPO.

Pauline M. Klein

3233 Davis Drive
Punta Gorda, FL 33983
941-624-3385 (h)
941-467-4700 (c)
pmk3233@aol.com

EXPERIENCE

Charlotte County Library System

Library Administration, Collection Development Librarian, November 2007 – November 2014

Responsible for all materials selection, acquisition, and technical services for library system including electronic resources, e-books; downloadable media, print, non-print, standing orders and serials. Annual collections budget development and daily management. Provide system-wide patron training for databases, and liaison with materials vendors and suppliers. Database and collection publicity and liaison with Parks Department and Webmaster on databases and electronic resources for library website. Member of system management team and website team. Provide training for new staff on databases, reference resources, and electronic resources. Patron assistance on reference desk 10-20 hours weekly. Responsible for two opening day collections in recent years. Retired, November 2014

Mid-County Branch, Supervising Librarian, Reference, June, 2004 – March, 2005 & September, 2005 to November, 2007 Provided collection development for the opening day collection; reference department management and leadership, reference desk staff training staff, planning for branch development, opening and ongoing operations. Community outreach through newspapers, information tables at community events, communication with computer user groups, Genealogical Society members and Literacy community.

Punta Gorda Branch, Supervising Librarian, March, 2005 to September, 2005

Provided branch management and leadership, staff supervision and evaluation, facilities management, collection management, reference services, community outreach through articles, and public speaking. Responsible for adult programming, and staff scheduling.

Lee County Public Library, Reference Librarian , November, 2001 to June, 2004

Provided adult and children's reference services and bibliographic instruction for Catalog, Internet and Databases. Provided collection development management through book selection, maintenance and weeding. Provided community outreach through newspaper articles and book discussion groups. Maintained vertical files, ready reference section and reference continuations list.

DeKalb County Public Library, Reference Librarian/Assistant Branch Manager, 1992 to 2001

Provided adult and children's reference services and bibliographic instruction for NOTIS, DYNIX, Galeo and Internet Databases. Supervised and hired merit staff. Provided collection management through selection and weeding. Developed bibliographies, pathfinders and bookmarks promoting collections, searching and computer databases. Developed and supervised volunteer program of bibliographic instruction on use of OPACs, Internet and databases. Served on Disaster Preparedness; Audio Visual Selection; Core Reference; Electronic Resources; Gay/Lesbian Collection Development; and Collection Management/Weeding Committees. Developed adult book discussion groups. Developed the first public computer instruction classes in the system.

Clemson University, Special Collections, Manuscript Archivist, 1990 - 1991

Delivered reference services, bibliographic instruction for ILS system and guided on-line searches, led preliminary conservation, created finding aids, prepared MARC-AMC records for new and existing collections, and conducted collection acquisition. Prepared and was awarded grant from National Historic Publications and Records Commission to process textile company records. Hired and supervised employees for grant project.

University of Kentucky

Special Collections and Archives, Graduate Assistant 1989 – 1990

Sorted, classified and prepared newly acquired collections. Primary work was on the Appalachian Regional Commission archive collection.

Collection Development, Student Assistant

Assisted in collection development, serials management, orders and payments.

Kentucky Humanities Council, Office Manager 1978 - 1989

Ensured financial management of \$1,000,000 annual federal grant program, grant writing, review and monitoring of 150 annual regrants, budget preparation and administration, clerical staff supervision, computer network administration, and support to board of directors. Liaison with University of Kentucky and federal funding agency.

EDUCATION

University of Kentucky, College of Library and Information Science, Masters of Science in Library Science, M.S.L.S.

University of Kentucky, College of Arts and Sciences, Bachelor of General Studies Degree in History, English, and Women's Studies.

PROFESSIONAL ACTIVITIES

Chair, SouthWest Florida Library Network (SWFLN) Resources Sharing Committee, 2009, Chair-Elect, 2008, Committee Member, 2005-2011.

Search Committee, Dean of Library and Information Sciences, University of Kentucky.

Fund Raising Committee, ALA, Social Responsibilities Round Table.

Book Reviewer for *Women Library Workers Journal*; *Library Journal*, and the *Lesbian Review of Books*.

PUBLICATIONS

Appalachian Regional Commission Finding Aid, 1990, University of Kentucky Special Collections, Kate Black; editorial assistance, Pauline Klein.

Thesaurus of Hand-Weaving Terms, Clemson University Library, 1991.

"Why Being OUT is Necessary for Me," in *Liberating Minds: The Stories and Professional Lives of Gay, Lesbian and Bisexual Librarians*, McFarland, 1997.

Book Reviewer over many years for *Library Journal*, *Women Library Workers Journal*, *American Libraries*, and the *Lesbian Review of Books*.

**CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN
PLANNING ORGANIZATION (MPO) ADVISORY
COMMITTEE/BOARD APPLICATION**

PLEASE TYPE OR PRINT IN INK

Advisory Committee/Board you are applying for:

Citizens' Advisory Committee (CAC) ☒
Bicycle/Pedestrian Advisory Committee (BPAC) ☐
Transportation Disadvantaged Local Coordinating Board (LCB) ☐

How Did You Hear of This Committee/Board Vacancy?

County News Letter

Name: *JILL HARTMAN*

Address: *7082 Pinedale DR.*

City, State, Zip: *Port Charlotte, FL 33981*

Year-round Resident? Yes ☒ No ☐

Email address: *jayrheaol.com*

Home Phone: *NA*

Work Phone: *NA*

Cell Phone: *615-415-2402*

Address:

Note: While not required, you are encouraged to attach a resume to this Application and visit the MPO's Website www/ccpgmpo.gov to familiarize yourself with the role the MPO provides in the community and your role and responsibilities as a potential Committee/Board member.

CHARLOTTE COUNTY PUNTA GORDA MPO ADVISORY COMMITTEE/BOARD APPLICATION

Occupation- (if retired please indicate)

Retired - worked as an RN for over 30 years
as of 10/27/2023 also worked in Clinical Information Systems

Education - Diplomas-Certificates-Degrees

High School - Miramar High School, Miramar, FL - June 1972
AS in Nursing - Broward Community College, Ft Lauderdale 1977
BS in Health Administration, University of St Francis, Joliet Ill 1994
Master in Health Administration, University of St Francis, Joliet, Ill 1998

Experience-Work, Life, Hobbies etc.

~~Clinic~~ 1977-2002 - Clinical RN for HCA facilities primarily
1999-2016 - Owner Assisted Living Facility, White Bluffs, TN
1992-2023 - Concurrently - Manager and Director of Clinical IT
for HCA Corporation, Nashville, TN

Community Involvement - List organizations/positions currently or previously held (i.e. Civic Boards and Committees, Home Owners Associations, Clubs, etc.)

Congregational Care Minister - Englewood Methodist Church
Regular Blood Donator

Applicant's Signature: Jill R Hartman Date: 11/10/2023

You may mail to (18500 Murdock Circle, Building B, Room 200, Port Charlotte, FL 33948), Phone (941)883-3535
email (office@ccpgmpo.gov) your application to the MPO.

We Thank You for your interest in serving the community and the MPO.

DECEMBER 18, 2023
MPO BOARD MEETING

AGENDA ITEM # 9-C
BICYCLE PEDESTRIAN ADVISORY COMMITTEE (BPAC)
REAPPOINTMENT/APPOINTMENT

Purpose: To consider reappointment of the Bicycle Club representative on the Bicycle Pedestrian Advisory Committee (BPAC) and appointment of the Historical/Cultural/Environmental representative on the BPAC.

Agenda Item Presented by: MPO Staff

Discussion:

The MPO currently has two vacancies on the BPAC. The Bicycle Club and the Historical/Cultural/Environmental representative. The Bicycle Club representative was previously held by Pauline Klein. Her term expires in December of 2023.

The previous Historical/Cultural/Environmental representative on the BPAC recently resigned. A new applicant, Mr. Lorenzo Daetz indicated his interest in filling the vacant position. Both candidates have expressed to MPO Staff their willingness to serve in their respective roles on the BPAC for a three-year term ending December 18, 2026.

As required, both committee vacancies were advertised on Charlotte County's CCTV and on the MPO's website.

<u>Recommendation:</u>	Motion to reappoint Pauline Klein as the Bicycle Club representative and to appoint Lorenzo Daetz as the Historical/Cultural/Environmental representative on the BPAC for three-year terms.
<u>Attachment:</u>	<u>Application from Pauline Klein seeking reappointment as the Bicycle Club representative on the BPAC</u> <u>Application from Lorenzo Daetz seeking appointment as the Historical/Cultural/Environmental representative on the BPAC</u>

**CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN
PLANNING ORGANIZATION (MPO) ADVISORY
COMMITTEE/BOARD APPLICATION**

PLEASE TYPE OR PRINT IN INK

Advisory Committee/Board you are applying for:

Citizens' Advisory Committee (CAC) ☐
Bicycle/Pedestrian Advisory Committee (BPAC) ☒
Transportation Disadvantaged Local Coordinating Board (LCB) ☐

How Did You Hear of This Committee/Board Vacancy?

Currently serving on committee

Pauline Klein
Name:

Address: 3233 Davis Drive

Punta Gorda FL 33983
City, State, Zip:

Year-round Resident? Yes ☒ No ☐

Email address: pmk3233@aol.com

Home Phone: 941 624 3385 **Work Phone:** retired **Cell Phone:** 941 467 4700

Address: 3233 Davis Dr Punta Gorda FL 33983

Note: While not required, you are encouraged to attach a resume to this Application and visit the MPO's Website www.ccmppo.com to familiarize yourself with the role the MPO provides in the community and your role and responsibilities as a potential Committee/Board member.

CHARLOTTE COUNTY PUNTA GORDA MPO ADVISORY COMMITTEE/BOARD APPLICATION

Occupation- (if retired please indicate)
Retired Librarian
<u>Education - Diplomas-Certificates-Degrees</u>
BGS, University of Kentucky with majors in English, History and Women's Studies
<u>Experience-Work, Life, Hobbies etc.</u>
20 years clerical administrative work, 25 years as a reference, collection development and manager librarian. I am a fiber artist doing quilting, sewing, weaving, surface design, etc.
<u>Community Involvement - List organizations/positions currently or previously held (i.e. Civic Boards and Committees, Home Owners Associations, Clubs, etc.)</u>
Member of 3 fiber arts group, two biking organizations, and serving on the MPO CAC and BPAC committees for past 4-5 years.
Applicant's Signature: <u>Pauline M. Klein</u> Date: <u>10/28/23</u>
You may mail to (18500 Murdock Circle, Building B, Room 200, Port Charlotte, FL 33948), Phone (941)883-3535 email (office@ccmpo.com) your application to the MPO.
We Thank You for your interest in serving the community and the MPO.

Pauline M. Klein

3233 Davis Drive
Punta Gorda, FL 33983
941-624-3385 (h)
941-467-4700 (c)
pmk3233@aol.com

EXPERIENCE

Charlotte County Library System

Library Administration, Collection Development Librarian, November 2007 – November 2014

Responsible for all materials selection, acquisition, and technical services for library system including electronic resources, e-books; downloadable media, print, non-print, standing orders and serials. Annual collections budget development and daily management. Provide system-wide patron training for databases, and liaison with materials vendors and suppliers. Database and collection publicity and liaison with Parks Department and Webmaster on databases and electronic resources for library website. Member of system management team and website team. Provide training for new staff on databases, reference resources, and electronic resources. Patron assistance on reference desk 10-20 hours weekly. Responsible for two opening day collections in recent years. Retired, November 2014

Mid-County Branch, Supervising Librarian, Reference, June, 2004 – March, 2005 & September, 2005 to November, 2007

Provided collection development for the opening day collection; reference department management and leadership, reference desk staff training staff, planning for branch development, opening and ongoing operations. Community outreach through newspapers, information tables at community events, communication with computer user groups, Genealogical Society members and Literacy community.

Punta Gorda Branch, Supervising Librarian, March, 2005 to September, 2005

Provided branch management and leadership, staff supervision and evaluation, facilities management, collection management, reference services, community outreach through articles, and public speaking. Responsible for adult programming, and staff scheduling.

Lee County Public Library, Reference Librarian , November, 2001 to June, 2004

Provided adult and children's reference services and bibliographic instruction for Catalog, Internet and Databases. Provided collection development management through book selection, maintenance and weeding. Provided community outreach through newspaper articles and book discussion groups. Maintained vertical files, ready reference section and reference continuations list.

DeKalb County Public Library, Reference Librarian/Assistant Branch Manager, 1992 to 2001

Provided adult and children's reference services and bibliographic instruction for NOTIS, DYNIX, Galeo and Internet Databases. Supervised and hired merit staff. Provided collection management through selection and weeding. Developed bibliographies, pathfinders and bookmarks promoting collections, searching and computer databases. Developed and supervised volunteer program of bibliographic instruction on use of OPACs, Internet and databases. Served on Disaster Preparedness; Audio Visual Selection; Core Reference; Electronic Resources; Gay/Lesbian Collection Development; and Collection Management/Weeding Committees. Developed adult book discussion groups. Developed the first public computer instruction classes in the system.

Clemson University, Special Collections, Manuscript Archivist, 1990 - 1991

Delivered reference services, bibliographic instruction for ILS system and guided on-line searches, led preliminary conservation, created finding aids, prepared MARC-AMC records for new and existing collections, and conducted collection acquisition. Prepared and was awarded grant from National Historic Publications and Records Commission to process textile company records. Hired and supervised employees for grant project.

University of Kentucky

Special Collections and Archives, Graduate Assistant 1989 – 1990

Sorted, classified and prepared newly acquired collections. Primary work was on the Appalachian Regional Commission archive collection.

Collection Development, Student Assistant

Assisted in collection development, serials management, orders and payments.

Kentucky Humanities Council, Office Manager 1978 - 1989

Ensured financial management of \$1,000,000 annual federal grant program, grant writing, review and monitoring of 150 annual regrants, budget preparation and administration, clerical staff supervision, computer network administration, and support to board of directors. Liaison with University of Kentucky and federal funding agency.

EDUCATION

University of Kentucky, College of Library and Information Science, Masters of Science in Library Science, M.S.L.S.

University of Kentucky, College of Arts and Sciences, Bachelor of General Studies Degree in History, English, and Women's Studies.

PROFESSIONAL ACTIVITIES

Chair, SouthWest Florida Library Network (SWFLN) Resources Sharing Committee, 2009, Chair-Elect, 2008, Committee Member, 2005-2011.

Search Committee, Dean of Library and Information Sciences, University of Kentucky.

Fund Raising Committee, ALA, Social Responsibilities Round Table.

Book Reviewer for *Women Library Workers Journal*; *Library Journal*, and the *Lesbian Review of Books*.

PUBLICATIONS

Appalachian Regional Commission Finding Aid, 1990, University of Kentucky Special Collections, Kate Black; editorial assistance, Pauline Klein.

Thesaurus of Hand-Weaving Terms, Clemson University Library, 1991.

"Why Being OUT is Necessary for Me," in *Liberating Minds: The Stories and Professional Lives of Gay, Lesbian and Bisexual Librarians*, McFarland, 1997.

Book Reviewer over many years for *Library Journal*, *Women Library Workers Journal*, *American Libraries*, and the *Lesbian Review of Books*.

**CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN
PLANNING ORGANIZATION (MPO) ADVISORY
COMMITTEE/BOARD APPLICATION**

PLEASE TYPE OR PRINT IN INK

Advisory Committee/Board you are applying for:

Citizens' Advisory Committee (CAC) ☐
Bicycle/Pedestrian Advisory Committee (BPAC) ☒
Transportation Disadvantaged Local Coordinating Board (LCB) ☐

How Did You Hear of This Committee/Board Vacancy?

lorenzo F. Daetz
Name:

Address: 3173 Felda St.

33948
City, State, Zip:

Year-round Resident? Yes ☒ No ☐

Email address: lorenzodaetz@gmail.com

Home Phone:


Work Phone:

Cell Phone: 941.391.2285

Address: 3173 Felda St.
Port Charlotte, FL 33948

Note: While not required, you are encouraged to attach a resume to this Application and visit the MPO's Website www/ccpgmpo.gov to familiarize yourself with the role the MPO provides in the community and your role and responsibilities as a potential Committee/Board member.

CHARLOTTE COUNTY PUNTA GORDA MPO ADVISORY COMMITTEE/BOARD APPLICATION

Occupation- (if retired please indicate)
Solid Waste Division Supervisor
<u>Education - Diplomas-Certificates-Degrees</u>
4 Yr. Universidad De San Carlos Guatemala
<u>Experience-Work, Life, Hobbies etc.</u>
20 Years Military 23 Years Charlotte County Solid Waste Running bike riding Kayaking
<u>Community Involvement - List organizations/positions currently or previously held (i.e. Civic Boards and Committees, Home Owners Associations, Clubs, etc.)</u>
Porsche Club of America Keep Charlotte Beautiful Board Member Balboa High School, Panama. Panama Canal Zone Military Representative on School Board
Applicant's Signature:  Date: 12 Dec 23
<i>You may mail to (18500 Murdock Circle, Building B, Room 200, Port Charlotte, FL 33948), Phone (941)883-3535 email (office@ccpgmpo.gov) your application to the MPO.</i>
We Thank You for your interest in serving the community and the MPO.

AGENDA ITEM # 9-D
LOCAL COORDINATING BOARD APPOINTMENT/REAPPOINTMENT

Purpose: To consider appointing a representative of Children-At-Risk and a representative of the Elderly on the Charlotte County Transportation Disadvantaged Local Coordinating Board (LCB), and to consider reappointing a Citizen Advocate/System User representative on the LCB

Agenda Item Presented by: MPO Staff

Discussion:

(1) An applicant, Mr. Lynn Dorler, has expressed his interest in serving as a representative of Children-at-Risk on the LCB for a three (3) year term lasting until December 18, 2026.

(2) An applicant, Ms. Dottie Fulton, has expressed her interest in serving another term as a Citizen Advocate/Transit User on the LCB for a three (3) year term lasting until December 18, 2026.

(3) An applicant, Ms. Pamela Jordan, has expressed her interest in serving as a representative of the Elderly on the LCB for a three (3) year term lasting until December 18, 2026.

As required, these volunteer opportunities were advertised on the County's CCTV and the MPO website.

Recommendation: Motion to appoint Lynn Dorler as the LCB representative of Children-at-Risk for a three (3) year term, to appoint Pamela Jordan as the LCB representative of the Elderly for a three (3) year term, and to reappoint Dottie Fulton as the LCB Citizen Advocate/System User for a three (3) year term

Attachments:

- (1) [LCB Application from Lynn Dorler dated November 8, 2023](#)
- (2) [LCB Application from Dottie Fulton dated November 16, 2023](#)
- (3) [LCB Application from Pamela Jordan dated November 26, 2023](#)

**CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN
PLANNING ORGANIZATION (MPO) ADVISORY
COMMITTEE/BOARD APPLICATION**

PLEASE TYPE OR PRINT IN INK

Advisory Committee/Board you are applying for:

Citizens' Advisory Committee (CAC) ☐
Bicycle/Pedestrian Advisory Committee (BPAC) ☐
Transportation Disadvantaged Local Coordinating Board (LCB) ☒

How Did You Hear of This Committee/Board Vacancy?

Name: Lynn Dorler

Address: 2129 Nuremberg Blvd

City, State, Zip: Punta Gorda, FL 33983

Year-round Resident? Yes ☒ No ☐


Email address: lynn@bgcofcc.org

Home Phone: n/a **Work Phone:** 941-743-1507 **Cell Phone:** 941-815-8751

Address:

Note: While not required, you are encouraged to attach a resume to this Application and visit the MPO's Website www/ccpgmpo.gov to familiarize yourself with the role the MPO provides in the community and your role and responsibilities as a potential Committee/Board member.

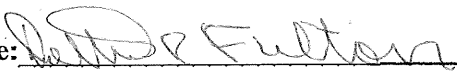
CHARLOTTE COUNTY PUNTA GORDA MPO ADVISORY COMMITTEE/BOARD APPLICATION

Occupation- (if retired please indicate)
Executive Director - Boys & Girls Clubs of Charlotte County
<u>Education - Diplomas-Certificates-Degrees</u>
BS - Communication
<u>Experience-Work, Life, Hobbies etc.</u>
24 years - Boys & Girls Clubs. Seven years as a special education/teaching assistant. 7 years media specialist in a high school. 18 years - Head High School Softball Coach
<u>Community Involvement - List organizations/positions currently or previously held (i.e. Civic Boards and Committees, Home Owners Associations, Clubs, etc.)</u>
Member of the CAAAB, Rotary Club of Englewood
Applicant's Signature:  Date: <u>11/8/23</u>
<p><i>You may mail to (18500 Murdock Circle, Building B, Room 200, Port Charlotte, FL 33948), Phone (941)883-3535 email (office@ccpgmpo.gov) your application to the MPO.</i></p> <p>We Thank You for your interest in serving the community and the MPO.</p>

ADVISORY COMMITTEE/BOARD APPLICATION <small>PLEASE TYPE OR PRINT IN INK</small>		
Advisory Committee/Board you are applying for: <div style="text-align: center;"> Citizens' Advisory Committee (CAC) _____ Bicycle/Pedestrian Advisory Committee (BPAC) _____ Transportation Disadvantaged Local Coordinating Board (LCB) <u> X </u> </div>		
How Did You Hear of This Committee/Board Vacancy? From MPO Staff _____		
Name Dottie R. Fulton		
Address 1330 Rio de Janiero Ave. Unit # 1		
City, State, Zip Punta Gorda, Florida 33983		
Year-round Resident? Yes <u> X </u> No _____		
Email address: wamogoldengirl@gmail.com		
Home Phone 941-613-3674	Work Phone _____	Cell Phone 941-916-2952
Employer Retired AmeriLife Insurance		
Address 1988 Kings Highway; Port Charlotte, Florida		
Previous Occupation (if retired, please indicate)-currently part time Administrative Assistant		

ATTACHMENT 2.

ADVISORY COMMITTEE/BOARD APPLICATION

Please Complete the following:	
Education - Degrees, Diplomas	
Associates of Arts in Liberal Arts from Pace University, N.Y., N.Y.	
Professional - Certification	
None	
Experience -	
Previously Assistant Manager for over 30 years at NY Telephone Company	
Community Involvement - List organizations/positions (i.e. Home Owners Associations, Clubs, etc.)	
Currently a member of Stewards Board at Bethel AME Church	
Applicant's Signature: <u></u>	Date <u>November 16, 2023</u>
(You may mail, fax or email your application to the MPO office.)	

**CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN
PLANNING ORGANIZATION (MPO) ADVISORY
COMMITTEE/BOARD APPLICATION**

PLEASE TYPE OR PRINT IN INK

Advisory Committee/Board you are applying for:

Citizens' Advisory Committee (CAC) ☐
Bicycle/Pedestrian Advisory Committee (BPAC) ☐
Transportation Disadvantaged Local Coordinating Board (LCB) ☒

How Did You Hear of This Committee/Board Vacancy?

Charlotte County
on-line e-mail

Name:

Pamela Jordan

Address:

24039 Riverfront Drive

City, State, Zip:

Punta Gorda, FL 33980

Year-round Resident?

Yes

☒

No

☐

Email address:

communityandgovernmentrelations@

Home Phone:

Work Phone:

Cell Phone:

410-855-2055

gmail.com

Address:

*24039 Riverfront Drive
Punta Gorda, FL 33980*

Note: While not required, you are encouraged to attach a resume to this Application and visit the MPO's Website www/ccpgmpo.gov to familiarize yourself with the role the MPO provides in the community and your role and responsibilities as a potential Committee/Board member.

CHARLOTTE COUNTY PUNTA GORDA MPO ADVISORY COMMITTEE/BOARD APPLICATION

Occupation- (if retired please indicate)

- Retired, Anne Arundel County Government
- President, Community and Government Relations
- Sea Bags Marine (Punta Gorda Location) LLC

Education - Diplomas-Certificates-Degrees

Bachelor of Science, Marketing University of Maryland
ADA Training
Emergency Management ICS Certification

Experience-Work, Life, Hobbies etc.

Director of Communications - Land Use & Transportation
Director of Aging & Disabilities; former ADA Coordinator; Deputy CAO, Health & Human Services; mother of TBI Survivor

Community Involvement - List organizations/positions currently or previously held (i.e. Civic Boards and Committees, Home Owners Associations, Clubs, etc.)

Human Services Advocate; Director of Communications
River Club Golf Committee; United Way of Central
Maryland Board member - Please see Resume

Applicant's Signature:

[Handwritten Signature]

Date:

11-26-23

You may mail to (18500 Murdock Circle, Building B, Room 200, Port Charlotte, FL 33948), Phone (941)883-3535
email (office@ccpgmpo.gov) your application to the MPO.

We Thank You for your interest in serving the community and the MPO.

Pamela A. Jordan

24039 Riverfront Drive, Punta Gorda, Florida 33980

Communityandgovernmentalliance@gmail.com

Profile

Serving the citizens of Anne Arundel County, Maryland with passion and integrity since 1979. Retired December 2022.

Seasoned leader in local government in key service delivery, policy and public information positions with expertise in health and human services (HHS), daily and emergency communications.

Thorough knowledge of the federal Older Americans Act of 1965 and the Americans with Disabilities Act of 1990, ensuring comprehensive services for older adults and eliminating barriers for individuals with disabilities.

Extensive experience with COVID-19 policy and service delivery with an emphasis on a coordinated HHS response to emergent community basic needs.

Extensive co-career in retail sales, commission sales, leadership roles and owner of 2 retail businesses. Currently employed at Sea Bags Maine in Punta Gorda.

Currently President of Community and Government Alliance, LLC

Skills Summary

- | | | |
|---------------------------|-------------------------|----------------------|
| * Executive Leadership | * Marketing and Sales | * Public Relations |
| * Special Events Planning | * Media Relations | * Project Management |
| * Emergency Planning | * Public Speaking | * EDI/ADA Advocacy |
| * Grant Management | * Legislative Relations | * Policy |

Experience

DEPUTY CHIEF ADMINISTRATIVE OFFICER, HEALTH AND HUMAN SERVICES July 2020 – December 2022

- Lead and coordinate ten agencies of the Health and Human Services core team
- Develop and manage core and pandemic related response to community needs
- Manage community and HHS American Rescue Plan funding for acute needs
- Develop community and non-profit capacity for core service delivery

DIRECTOR, DEPARTMENT OF AGING AND DISABILITIES October 2011 – July 2020

- Lead and managed the local area on aging under the Older Americans Act
- Responsible for the local government compliance under the Americans with Disabilities Act

- Develop and administer \$12 million annual budget

**EXECUTIVE DIRECTOR, COMMISSION ON DISABILITY ISSUES and ADA
COORDINATOR 2006 - 2011**

- Disability policy advisor to the administration and county government at large
- Americans with Disabilities Act Coordinator
- Executive Director, Anne Arundel County Commission on Disability Issues
- Ensure compliance with Federal Fair Housing Act and Title II and III of ADA

PUBLIC INFORMATION OFFICER 2001-2006

- Coordinated all media, Public Information Act requests, press conferences and public information communication on behalf of the County Executive
- Extensive emergency communications from the Emergency Operations Center
- Daily interaction with the media, and extensive public speaking including press conferences and both live and taped television and radio interviews
- Special event planning, promotion and execution

Employment History_____

SEA BAGS MAINE

Sales Associate, April 2023 to Present

ANNE ARUNDEL COUNTY GOVERNMENT

1979 to December 30, 2022

PIER 1 IMPORTS

Sales Lead, 2014 -2020

BALTIMORE WASHINGTON MEDICAL CENTER

2011 – Communications Office

BENFIELD SKATE SHOP, LLC, President

2004 – 2007

Education_____

UNIVERSITY OF MARYLAND – College Park, MD

University College, Bachelor of Science, Business Management – Marketing, 1999

Community Engagement_____

United Way Central Maryland, Regional Board Member 2021 to December 2022

President, Community and Government Alliance, LLC

Leadership Anne Arundel Award 2021

NACO Award for Developing Multi-lingual COVID Care and Food Access Warm Line

Mother and Advocate for a severe TBI Survivor

Writer, Cycling Enthusiast, Rescue-animal Mom

AGENDA ITEM # 10
SOUTHWEST FLORIDA PASSENGER RAIL FEASIBILITY STUDY

Purpose: Review and discuss MPOAC's Passenger Rail Priority Program and consider adoption of a resolution to support application for funding consideration of a Southwest Florida Passenger Rail Feasibility Study

Agenda Item Presented by: D'Juan Harris

Discussion:

The MPO Advisory Council (MPOAC) launched a Pilot Passenger Rail Priorities Program (PRPP). The goal of this program is to expand rail options across the State of Florida while creating a comprehensive, integrated, and coordinated multi-modal network. Potential rail projects in Florida identified through this program will be disseminated to FDOT for potential leveraging of funds available under the Florida Rail Enterprise, and federal discretionary rail grants available under the Bipartisan Infrastructure Law (BIL).

Staff from the four Southwest Florida MPOs including Collier, Lee, Charlotte, and Sarasota/Manatee have coordinated with each other and have agreed to submit a Joint Priority Request under this program for a Southwest Florida Rail Study.

A Rail Study would investigate the feasibility of implementing an inter-city or high-speed rail service on I-75 utilizing the median multi-modal transit envelope (median) and connecting all four metropolitan areas with existing and planned passenger rail network at Tampa.

Recommendation: Adopt the attached Joint Resolution to support the MPOAC Passenger Rail Program Priority Application for a Southwest Florida Passenger Rail Feasibility Study

Attachment:

1. [Southwest Florida Passenger Rail Presentation](#)
2. [Southwest Florida MPOs Joint Resolution](#)
3. [MPOAC Passenger Rail Passenger Priorities Application](#)



1

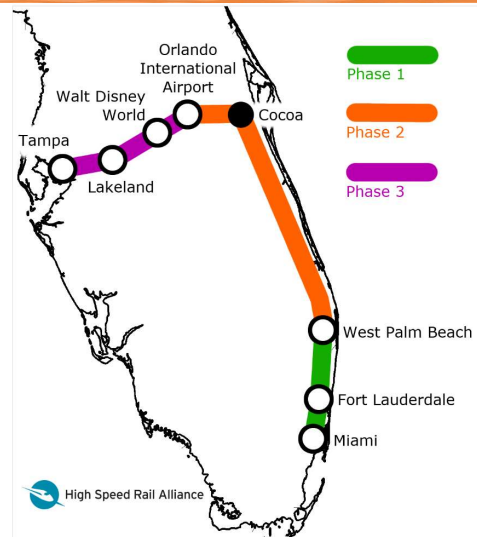
Passenger Rail Initiative Overview

- Brightline recently implemented an extension to Orlando Airport
- MPOAC developing a List of Passenger Rail Priorities
- No existing passenger rail service in Southwest Florida
- Feasibility Study is first step in making future passenger rail in SW Florida a reality
- MPOAC Developing a List of Passenger Rail Priorities for consideration of funding
 - Federal Discretionary Rail Grants
 - Florida Rail Enterprise Funds
- Application
- Four SW Florida MPO's to adopt Joint Resolution to show support of application that was submitted on December 1st for consideration of Rail Study

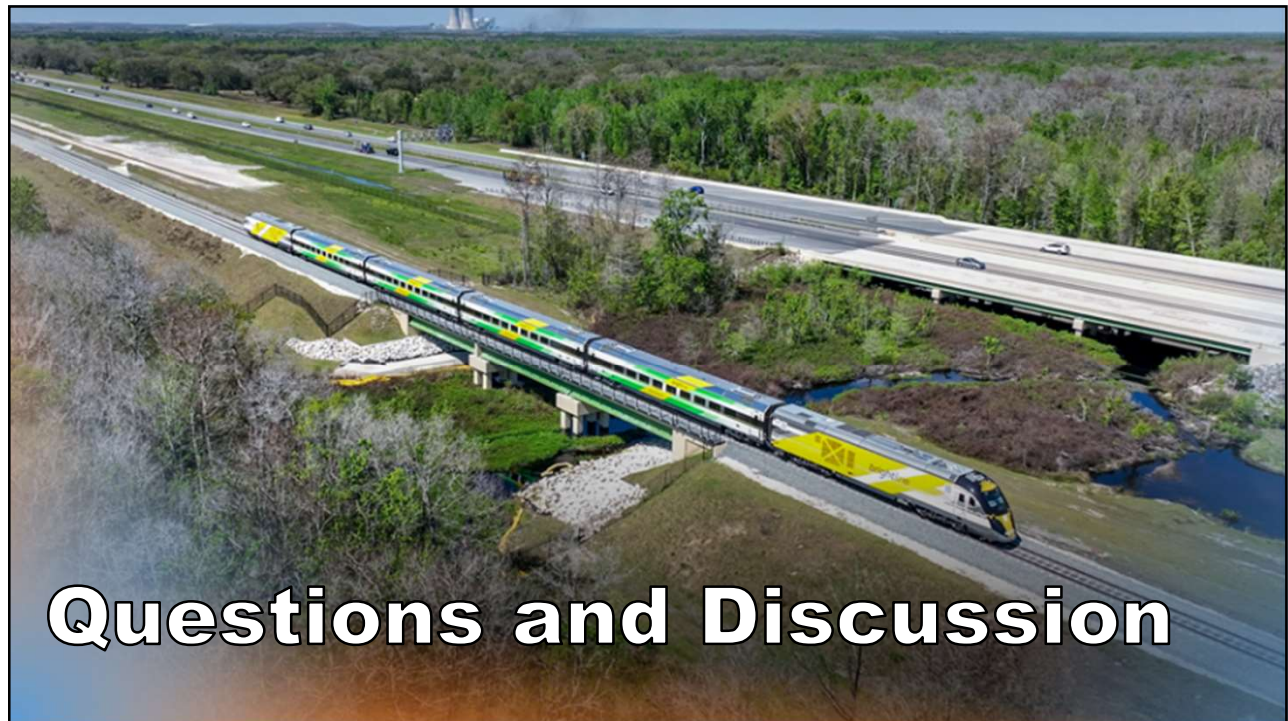
2

Previous Brightline PR Service Expansion Phases and Timeline

- **Miami to West Palm Beach**
 - 65-mile shared-use line with freight, 79-mph
 - To be shared with Tri-Rail commuter trains.
 - Opened 2018
- **West Palm Beach to Cocoa**
 - 120-mile shared-use line with freight, 110-mph
 - Opened 2023
 - Cocoa to Orlando International Airport
 - 35-mile dedicated line, 125-mph
 - Opened 2023
- **Orlando International Airport to Tampa**
 - 85-mile proposed dedicated line, 125-mph
 - A portion to be shared with Sun-Rail commuter trains.
 - Still in planning phases
- **Future Phases and Expansion Routes**
 - Justifies need for Feasibility/Planning Study



3



Questions and Discussion

4

RESOLUTION

NUMBER 2024-03

Joint resolution by the Metropolitan Planning Organizations of Collier, Lee, Charlotte County - Punta Gorda, and Sarasota/Manatee supporting the submission of an application to make the case for the inclusion of a Southwest Florida Rail Study among the Passenger Rail Priorities of the Metropolitan Planning Organization Advisory Council

Whereas, there are no existing and planned intercity or high speed rail service serving the major urban centers in Southwest Florida;

Whereas, the Federal Railroad Administration's (FRA) long term regional passenger rail vision plan for the Southeast Region, developed in December 2020, identifies passenger rail service from Tampa to Naples via Bradenton, Sarasota, Port Charlotte, and Fort Myers, as shown in **Exhibit A**;

Whereas, FDOT's Rail System Plan, updated in October 2023, illustrates three tiers of Conceptual Intercity Passenger Rail Corridor Connections;

Whereas, one of those rail corridor connections serving new passenger rail markets include a Miami-Naples-Tampa passenger rail alignment under Tier III as shown in **Exhibit B**;

Whereas, FDOT will be evaluating all three tiers of corridors at some point of time to assess their ability to help achieve the statewide vision for passenger rail;

Whereas, the Metropolitan Planning Organization Advisory Council has launched a Passenger Rail Priorities Program (PRPP) Pilot and is identifying priority intercity passenger rail projects that can enhance Florida's rail projects;

Whereas, the list of potential passenger rail priorities will allow Florida to take advantage of new funding opportunities available through the Bipartisan Infrastructure Bill, and planning grants available through the Florida Rail Enterprise;

Whereas, a Southwest Florida Rail Study among the list of priorities would highlight the lack of existing and planned passenger rail service in Southwest Florida, and brings urgency to fund and undertake the study;

Whereas, the Southwest Florida Rail Study would investigate the feasibility of running an intercity (Amtrak) or high speed rail on I -75 using the multi-modal transit envelope and connecting all four metropolitan areas with existing and planned passenger rail network in Tampa;

Whereas, the results and recommendations from the study would help guide FDOT, the four Metropolitan Planning Organizations of Collier, Lee, Charlotte County-Punta Gorda and Sarasota/Manatee (together, the BOARDS). The study would also assist local governments to coordinate, collaborate, plan, and fund the next phases for establishing intercity or high speed passenger rail service in Southwest Florida.

NOW THEREFORE, BE IT RESOLVED BY ALL FOUR (4) METROPOLITAN PLANNING ORGANIZATION BOARDS IN SOUTHWEST FLORIDA THAT:

1. The BOARDS support the submission of an application by all four MPOs to make the case for the inclusion of a Southwest Florida Rail Study among the Metropolitan Planning Organization Advisory Council's Passenger Rail Priorities.
2. That this resolution may be executed and sent in counterparts, each of which shall be deemed original, but all of which shall constitute one and the same instrument.

LEE COUNTY METROPOLITAN PLANNING ORGANIZATION

Adopted at Public Meeting on November 17, 2023

Commissioner Cecil Pendergrass, MPO Chair

Derek Rooney, MPO Attorney

Donald Scott, MPO Director

COLLIER METROPOLITAN PLANNING ORGANIZATION

Adopted at Public Meeting on December 8, 2023

Council Member Greg Folley, MPO Chair

Scott Teach, Deputy County Attorney

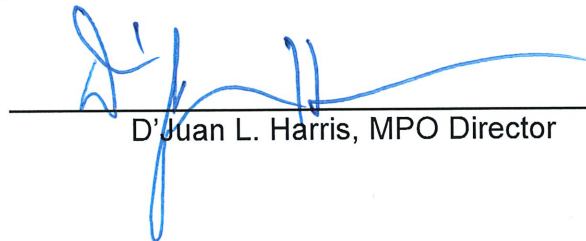
Anne McLaughlin, MPO Director

CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN PLANNING
ORGANIZATION Adopted at Public Meeting on December 18, 2023

Commissioner Christopher G. Constance, MD
MPO Chair



Janette S. Knowlton, MPO Legal Advisor



D'Juan L. Harris, MPO Director

SARASOTA MANATEE METROPOLITAN PLANNING ORGANIZATION

Adopted at Public Meeting on January 29, 2024

Commissioner Ron Cutsinger, MPO Chair

Nanette Eubanks, Clerk to the Board

David Hutchinson, MPO Director

PASSENGER RAIL PRIORITIES PROGRAM PROJECT SUBMISSION FORM

GENERAL PROJECT INFORMATION	
Project Name:	Southwest Florida Rail Feasibility Study
Project Sponsor:	Joint Application by the MPOs of Collier County, Lee, Charlotte County-Punta Gorda, and Sarasota Manatee
Sponsoring MPO:	Lee MPO
FDOT Coordinator:	Jennifer Gaona, District 1
Project Description:	A study to evaluate the feasibility of running intercity and high speed passenger rail services along the I 75 corridor in Southwest Florida.
<p>Purpose and Need Statement: Population is booming in Southwest Florida. Per the 2020 Census, the region gained around 354,600 residents in Collier, Lee, Charlotte, Sarasota, and Manatee County over a 10 year period. Annual visitors to the region have been surging as well with the region's two major highways (US 41 and I 75) connecting all five counties continuing to face challenges in roadway capacity and congestion. This upward trajectory in population and visitors will only continue into the future and there will be even more pressure on these north south roadways. In a scenario like this, having other multimodal transportation choices such as passenger rail can relieve roadway congestion, reduce crashes, and improve overall air quality. But there is no existing or proposed intercity or high speed rail service serving the major urban centers in Southwest Florida. A passenger rail study will investigate the feasibility of running both intercity (Amtrak) and high speed rail on I 75 using the multimodal transit envelope and connecting these metro areas to Tampa and its existing intercity (Amtrak) and planned high speed (Brightline extension from Orlando to Tampa) rail network. Results and recommendations from the study will help guide FDOT, the four (4) Southwest Florida MPOs, and local governments within these metropolitan areas to coordinate, collaborate, and fund the next phases for establishing intercity and/or high speed passenger rail services in Southwest Florida.</p>	
Project Type (Select One):	Develop New Services
Passenger Rail Service Type (Select One):	Long-distance Intercity Passenger Rail
<p>Define the Project Limits (e.g., area, corridor, grade crossing, milepost, etc.): Interstate 75 from Golden Gates Parkway (Mile Post 53.594, Collier County) to Interstate 4 (Mile Post 27.109, Hillsborough County)</p>	

GENERAL PROJECT INFORMATION	
List the Counties involved in the Project:	Collier-Lee-Charlotte-Sarasota-Manatee
Provide a Map showing the location of the Project (URL/Link): Maps showing potential alignment, study area, and project limits can be downloaded from https://leempo.com/wp-content/uploads/Rail-Study-Location-Maps.pdf	
Total Estimated Project Costs: \$1.75 Million	
Total Estimated Unfunded Costs: \$1.75 Million	
Total Requested Amount: \$1.75 Million	
List any other MPOs involved in the Project: Collier County MPO, Charlotte County – Punta Gorda MPO, Sarasota/Manatee MPO	
List any Private Partners (e.g., railroads, private companies, public authorities involved in transportation, other municipal jurisdictions, etc.) involved in the Project: Not Applicable	
Is this Project identified in an Existing Transportation Plan or Study? (Choose all that apply)	<input checked="" type="checkbox"/> FDOT State Rail Plan <input type="checkbox"/> FDOT SIS Plan <input type="checkbox"/> MPO Transportation Plan <input type="checkbox"/> Amtrak Plan/Study <input type="checkbox"/> Transit Development Plan <input checked="" type="checkbox"/> Other Transportation Plan/Study <input type="checkbox"/> No, Requesting Funds for a Plan/Study
Is the Project Related to an Existing State Rail Plan Corridor (Choose all that apply)	<input type="checkbox"/> Miami – Orlando <input type="checkbox"/> Orlando – Tampa <input type="checkbox"/> Miami – Tampa <input type="checkbox"/> Jacksonville – Orlando <input type="checkbox"/> Jacksonville – Miami <input type="checkbox"/> Jacksonville – Mobile – New Orleans <input type="checkbox"/> Jacksonville – Macon – Atlanta

GENERAL PROJECT INFORMATION	
	<input type="checkbox"/> Amtrak Long-Distance (Silver Meteor) <input type="checkbox"/> Amtrak Long-Distance (Silver Star) <input type="checkbox"/> Amtrak Long-Distance (Auto Train) <input type="checkbox"/> Orlando – Gainesville <input checked="" type="checkbox"/> Miami – Naples – Tampa <input type="checkbox"/> Undefined, Potential New Corridor
List any previous Federal Grant Applications submitted on behalf of this Project: None	

PROJECT SCREENING		
<p>Eligibility Criteria: (Select all that apply)</p>	<p><input checked="" type="checkbox"/> Documented in an Existing Transportation Plan or Study</p> <p><input checked="" type="checkbox"/> Connects at least two Major Metropolitan Areas</p> <p><input type="checkbox"/> Has Support from Railroad Owners and Operators</p> <p><input checked="" type="checkbox"/> Includes Total Project Cost and Funding Request</p> <p><input type="checkbox"/> Identifies Operations & Maintenance Financial Support</p>	
<p><i>Project Elements (Select all that apply based on Project Type):</i></p>		
<p><u>Enhance Former Services</u></p> <p><input type="checkbox"/> Accessibility</p> <p><input type="checkbox"/> Connectivity</p> <p><input type="checkbox"/> Efficiency</p> <p><input type="checkbox"/> Frequency</p> <p><input type="checkbox"/> Reliability</p> <p><input type="checkbox"/> Safety</p> <p><input type="checkbox"/> Technology</p>	<p><u>Restore Former Services</u></p> <p><input type="checkbox"/> Passenger Service on a current Freight Line</p> <p><input type="checkbox"/> Discontinued Amtrak Service</p> <p><input type="checkbox"/> Former Railroad ROW for Passenger Operations</p> <p><input type="checkbox"/> Reopen a Station</p>	<p><u>Develop New Services</u></p> <p><input checked="" type="checkbox"/> Corridor</p> <p><input type="checkbox"/> Station</p> <p><input type="checkbox"/> Rolling Stock</p> <p><input type="checkbox"/> Safety Improvements</p>
<p>Upload a Link to any previous Plans or Studies that identify the Project (URL/Link): Florida Rail System Plan, October 2023 (windows.net)</p>		
<p>Upload Letters of Support for the Project (URL/Link): The Joint Resolution can be downloaded at https://leempo.com/wp-content/uploads/Rail-Study-Joint-Resolution.pdf. At the time of submission of this Application, only the Lee MPO had adopted the resolution. The Resolution will be adopted by Collier County MPO on December 8, 2023, by Charlotte County-Punta Gorda MPO on December 18, 2023, and by Sarasota Manatee MPO on January 29, 2024. A copy of the resolution signed by all 4 MPOs will be transmitted to MPOAC staff and consultants after January 29th.</p>		
<p>Identify Potential Applicable Funding Sources (Select all that apply):</p>	<p><input checked="" type="checkbox"/> Federal</p> <p><input checked="" type="checkbox"/> State</p> <p><input type="checkbox"/> Local</p> <p><input type="checkbox"/> Public Financing</p> <p><input type="checkbox"/> Private Funds</p> <p><input type="checkbox"/> Private Financing</p>	

PROJECT SCREENING	
Does the Project have a Financial Sponsor committed to Operations & Maintenance?	No
Define the Action Requesting Financial Support:	<input type="checkbox"/> Construction for Safety Improvement <input type="checkbox"/> Construction for New Track/Restored Track <input type="checkbox"/> Construction for New Station/Existing Station Improvements <input checked="" type="checkbox"/> Passenger Rail Corridor Feasibility Study <input type="checkbox"/> Passenger Rail Service Plan <input type="checkbox"/> PD&E <input type="checkbox"/> PE <input type="checkbox"/> ROW Acquisition <input type="checkbox"/> Rolling Stock Acquisition <input type="checkbox"/> Scope of Work <input type="checkbox"/> Other (Describe):
Identify the Florida State Rail Plans goal(s) supported by the Project: (Select all that apply)	<input checked="" type="checkbox"/> Safety and Security for all Residents, Visitors, and Businesses <input checked="" type="checkbox"/> Agile, Resilient, and Quality Transportation Infrastructure <input checked="" type="checkbox"/> Connected, Efficient, and Reliable Mobility for People and Freight <input checked="" type="checkbox"/> Transportation Choices that Improve Accessibility and Equity <input checked="" type="checkbox"/> Transportation Solutions that Strengthen Florida's Economy <input checked="" type="checkbox"/> Transportation Systems that Enhance Florida's Communities <input checked="" type="checkbox"/> Transportation Solutions that Enhance Florida's Environment

PROJECT SCREENING

Provide a Brief Statement explaining how the Project supports the State Rail Plan goal(s): The proposed project will look into the feasibility of running intercity passenger and high speed rail services. If the project is found viable and results in the programming of project development phases leading to establishment of an intercity and/or high speed passenger rail service, it will have supported all the goals and objectives in the Rail System Plan including:

Goal - *Transportation Choices that Improve Accessibility and Equity*

- Open up modal choices and reduce the use of single occupancy vehicles
- Increase access to jobs, education, health for all residents

Goal - *Transportation Solutions that Strengthen Florida's Economy & Transportation Systems that Enhance Florida's Communities*

- Support job creation and economic development

Goal - *Transportation Solutions that Enhance Florida's Environment*

- Reduce carbon emissions and improve air quality

Goal - *Safety and Security for Residents, Visitors, and Business*

- Reduce overall crashes, fatalities, and serious injuries

Goal - *Agile, Resilient, and Quality Transportation Infrastructure*

- Increase resiliency on both highway and rail infrastructure

Goal - *Connected, Efficient, and Reliable Mobility for People and Freight*

- While the I 75 multimodal transit envelope is not expected to be running freight rail service, the system will still increase reliability and efficiency of people and freight trips on the I 75 corridor by transferring automobile trips from the freeway to passenger rail

AGENDA ITEM # 11
FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT)
REPORT

[Sunseeker Signal Plan](#)

FDOT Led Discussion

	FPID #	PROJECT DESCRIPTION
A.	N/A	<u>US 41 at Olean Boulevard</u> (Pam Barr/Wayne Gaither-FDOT/Robert Fakhri-Charlotte County)
B.	N/A	<u>US 41 at Harbor View Rd/Edgewater Dr</u> (Pam Barr/Wayne Gaither-FDOT/Robert Fakhri-Charlotte County)
C.	446340-1	<u>SR 776 at Flamingo Boulevard</u> (Pam Barr/Wayne Gaither -FDOT/ Robert Fakhri -Charlotte County)
D.	446393-1	<u>SR 776 at Charlotte Sports Park</u> – Intersection Improvements (Pam Barr/Wayne Gaither -FDOT/ Robert Fakhri -Charlotte County)
E.	N/A	<u>I-75 Possible New Interchange North of Kings Hwy Interchange</u> (Pam Barr/Wayne Gaither-FDOT)

Joint Local and FDOT Discussion

	FPID #	PROJECT DESCRIPTION
A.	434965-1 434965-2 434965-3 434965-4 434965-5	<u>Harbor View Road</u> Combined Funding Strategies (Wayne Gaither-FDOT/John Elias/Robert Fakhri-Charlotte County) <u>FDOT 12/05/2023 PUBLIC HEARING DOCUMENTS</u>
B.	446391-1	<u>US 41 (SR 45) from Kings Hwy to Peace River Bridge</u> Planning/Operational Improvements Study (Wayne Gaither-FDOT/John Elias/Robert Fakhri-Charlotte County)
C.	N/A	<u>Bermont Road (CR 74)</u> Safety Discussion (FDOT/John Elias/Robert Fakhri-Charlotte County)
D.	436928-3	<u>Burnt Store Road – From Lee/Charlotte C/L to Wallaby Lane</u> (FDOT/John Elias/Robert Fakhri-Charlotte County)
E.	N/A	<u>Burnt Store Road @ Home Depot/ US 41 @ Madrid Blvd</u> Signal/Access Management
F.	N/A	<u>US 41 @ Rio Villa Drive/Baynard Drive</u> Discussion

AGENDA ITEM # 12
FY 2025 - FY 2029 FDOT DRAFT TENTATIVE WORK PROGRAM (DTWP)

Purpose: Review and comment on FDOT's District One Draft Tentative Work Program FY 2025 through FY 2029 for Charlotte County

Agenda Item Presented by: FDOT/MPO Staff

Discussion:

The MPO Board and Advisory Committees annually review FDOT's Draft Tentative Work Program, which includes the new fifth year (FY 2029) of project programming based upon State and MPO priorities. This is an opportunity for the committee to review and provide comments on the FDOT's Draft Tentative Work Program.

The Draft Tentative Work Program will form the basis for the MPO's next Transportation Improvement Program (TIP) to be adopted and submitted to FDOT by July 15, 2024. For federal funding to flow to the state and local governments, the TIP and FDOT's Work Program must be consistent.

Recommendation: To review and comment on the Charlotte County FDOT District One Draft Tentative Five-Year Work Program FY 2025 - FY 2029

Attachments:

1. [FDOT District One Draft Tentative Work Program FY 2025 through FY 2029 \(Video Link\)](#)
2. [Summary of Additions, Rescheduling and Deletions for Charlotte County](#)
3. [Charlotte County Project Highlights Presentation](#)

DISTRICT 1



TENTATIVE WORK PROGRAM PUBLIC HEARING REPORT

FISCAL YEAR 2025 TO FISCAL YEAR 2029



DETAIL REPORT - CHARLOTTE COUNTY

AS OF **10/6/2023-9:15 PM** SUBJECT TO CHANGE

FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT 1
PROJECTS FUNDED JULY 1, 2024 TO JUNE 30, 2029
VISIT US AT WWW.FDOT.GOV/WPPH/DISTRICT1

Draft Tentative Five-Year Work Program Public Hearing Detail Report - As of October 6, 2023

July 1, 2024 through June 30, 2029

Florida Department of Transportation - District One

CHARLOTTE COUNTY**Freight Logistics And Passenger Operations Program: Aviation****441866-1 - PUNTA GORDA ARPT T-HANGARS**

Type of Work: AVIATION REVENUE/OPERATIONAL

Phase	Fund Code	2025	2026	2027	2028	2029
Capital	DDR					\$2,000,000
	LF					\$2,000,000
Total for Project 441866-1						\$4,000,000

446356-1 - PUNTA GORDA ARPT HOLDING BAY

Type of Work: AVIATION PRESERVATION PROJECT

Phase	Fund Code	2025	2026	2027	2028	2029
Capital	DPTO	\$55,500				
	FAA	\$999,000				
	LF	\$55,500				
Total for Project 446356-1		\$1,110,000				

451203-1 - PUNTA GORDA AIRPORT HOLDING BAY RWY 22 APPROACH

Type of Work: AVIATION CAPACITY PROJECT

Phase	Fund Code	2025	2026	2027	2028	2029
Capital	DPTO		\$65,000			
	FAA		\$1,170,000			
	LF		\$65,000			
Total for Project 451203-1			\$1,300,000			

451214-1 - PUNTA GORDA AIRPORT REALIGN TAXIWAY F

Type of Work: AVIATION CAPACITY PROJECT

Phase	Fund Code	2025	2026	2027	2028	2029
Capital	DDR	\$107,500				
	FAA	\$1,935,000				
	LF	\$107,500				
Total for Project 451214-1		\$2,150,000				

451215-1 - PUNTA GORDA AIRPORT EXPAND AIR CARRIER RAMP

Type of Work: AVIATION CAPACITY PROJECT

Phase	Fund Code	2025	2026	2027	2028	2029
Capital	DDR	\$207,500				
	FAA	\$3,735,000				
	LF	\$207,500				
Total for Project 451215-1		\$4,150,000				

Draft Tentative Five-Year Work Program Public Hearing Detail Report - As of October 6, 2023

July 1, 2024 through June 30, 2029

Florida Department of Transportation - District One

CHARLOTTE COUNTY**Freight Logistics And Passenger Operations Program: Aviation****451216-1 - PUNTA GORDA AIRPORT MAINTENANCE & OPERATIONS CENTER**

Type of Work: AVIATION REVENUE/OPERATIONAL

Phase	Fund Code	2025	2026	2027	2028	2029
Capital	DPTO	\$1,150,000				
	LF	\$1,150,000				
Total for Project 451216-1		\$2,300,000				

451489-1 - PUNTA GORDA AIRPORT RUNWAY 4-22 EXTENSION

Type of Work: AVIATION PRESERVATION PROJECT

Phase	Fund Code	2025	2026	2027	2028	2029
Capital	DPTO		\$37,500			
	FAA		\$675,000			
	LF		\$37,500			
Total for Project 451489-1			\$750,000			

453809-1 - PUNTA GORDA AIRPORT TERMINAL EXPANSION

Type of Work: AVIATION CAPACITY PROJECT

Phase	Fund Code	2025	2026	2027	2028	2029
Capital	DDR				\$1,000,000	
	DPTO	\$1,000,000				\$2,500,000
	GMR	\$450,000				
	LF	\$1,450,000			\$1,000,000	\$2,500,000
Total for Project 453809-1		\$2,900,000			\$2,000,000	\$5,000,000

Draft Tentative Five-Year Work Program Public Hearing Detail Report - As of October 6, 2023

July 1, 2024 through June 30, 2029

Florida Department of Transportation - District One

CHARLOTTE COUNTY**Freight Logistics And Passenger Operations Program: Transit****410119-1 - CHARLOTTE COUNTY TRANSIT FTA SECTION 5311 OPERATING ASSISTANCE**

Type of Work: OPERATING/ADMIN. ASSISTANCE

Phase	Fund Code	2025	2026	2027	2028	2029
Operations	DU	\$50,000	\$82,800	\$82,800	\$82,000	
	LF	\$50,000	\$82,800	\$82,800	\$82,000	
Total for Project 410119-1		\$100,000	\$165,600	\$165,600	\$164,000	

410138-1 - CHARLOTTE COUNTY STATE TRANSIT BLOCK GRANT OPERATING ASSISTANCE

Type of Work: OPERATING FOR FIXED ROUTE

Phase	Fund Code	2025	2026	2027	2028	2029
Operations	DDR		\$424,051	\$436,772	\$449,876	
	DPTO	\$411,700				
	LF	\$411,700	\$424,051	\$436,772	\$449,876	
Total for Project 410138-1		\$823,400	\$848,102	\$873,544	\$899,752	

410145-1 - CHARLOTTE CTY-SMALL URBAN N. PORT-PUNTA GORDA FTA SECT 5307 CAP ASSIST

Type of Work: CAPITAL FOR FIXED ROUTE

Phase	Fund Code	2025	2026	2027	2028	2029
Capital	FTA	\$1,123,603	\$1,235,963	\$1,227,473	\$1,979,075	\$2,020,245
	LF	\$280,901	\$308,991	\$306,868	\$494,769	\$505,061
Total for Project 410145-1		\$1,404,504	\$1,544,954	\$1,534,341	\$2,473,844	\$2,525,306

441979-1 - CHARLOTTE CTY SMALL URBAN N. PORT-PUNTA GORDA/FTA SECT 5307 OPERATING

Type of Work: OPERATING FOR FIXED ROUTE

Phase	Fund Code	2025	2026	2027	2028	2029
Operations	FTA	\$750,452	\$767,437	\$762,164	\$1,979,075	\$2,020,243
	LF	\$750,452	\$767,437	\$762,164	\$1,979,075	\$2,020,243
Total for Project 441979-1		\$1,500,904	\$1,534,874	\$1,524,328	\$3,958,150	\$4,040,486

441980-1 - CHARLOTTE CO NORTH PORT-PUNTA GORDA FTA SECTION 5339 SMALL URBAN

Type of Work: CAPITAL FOR FIXED ROUTE

Phase	Fund Code	2025	2026	2027	2028	2029
Capital	FTA	\$461,578	\$507,736	\$468,860	\$637,960	\$560,038
	LF	\$115,395	\$126,934	\$117,215	\$159,490	\$140,010
Total for Project 441980-1		\$576,973	\$634,670	\$586,075	\$797,450	\$700,048

Draft Tentative Five-Year Work Program Public Hearing Detail Report - As of October 6, 2023

July 1, 2024 through June 30, 2029

Florida Department of Transportation - District One

CHARLOTTE COUNTY**Highways****412665-1 - CHARLOTTE COUNTY TSMCA**

Type of Work: TRAFFIC CONTROL DEVICES/SYSTEM

Phase	Fund Code	2025	2026	2027	2028	2029
Operations	DDR	\$335,651	\$350,613	\$264,783		
	DITS		\$300,000	\$366,688		
Total for Project 412665-1		\$335,651	\$650,613	\$631,471		

413625-1 - CITY OF PUNTA GORDA TSMCA

Type of Work: TRAFFIC CONTROL DEVICES/SYSTEM

Phase	Fund Code	2025	2026	2027	2028	2029
Operations	DDR	\$101,035	\$104,919	\$109,066	\$113,455	
Total for Project 413625-1		\$101,035	\$104,919	\$109,066	\$113,455	

434965-3 - HARBORVIEW ROAD FROM MELBOURNE ST TO DATE ST

Type of Work: ADD LANES & RECONSTRUCT

Phase	Fund Code	2025	2026	2027	2028	2029
Railroad & Utilities	LF		\$10,800,000			
Construction	CM		\$128,979			
	LF		\$9,685,807			
	SA		\$11,520,647			
	SL		\$5,061,916			
	SM		\$2,628,830			
Total for Project 434965-3			\$39,826,179			

437001-2 - PUNTA GORDA WEIGH IN MOTION (WIM) SCREENING

Type of Work: MCCO WEIGH STATION STATIC/WIM

Phase	Fund Code	2025	2026	2027	2028	2029
Construction	DWS				\$5,131,267	
Total for Project 437001-2					\$5,131,267	

438262-1 - SR 45 (US 41) TAMiami TRAIL FROM CONWAY BLVD TO MIDWAY BLVD

Type of Work: SIDEWALK

Phase	Fund Code	2025	2026	2027	2028	2029
Construction	CARB			\$1,093		
	CARL			\$402,221		
	SL			\$573,167		
	TALL			\$253,612		
	TALT			\$4,263,949		
				\$5,494,042		
Total for Project 438262-1				\$5,494,042		

Draft Tentative Five-Year Work Program Public Hearing Detail Report - As of October 6, 2023

July 1, 2024 through June 30, 2029

Florida Department of Transportation - District One

CHARLOTTE COUNTY**Highways****441950-1 - SR 31 FROM CR 74 TO CR 74**

Type of Work: ROUNDABOUT

Phase	Fund Code	2025	2026	2027	2028	2029
Construction	DI	\$50,000				
	DIH	\$1,029				
Total for Project 441950-1		\$51,029				

442098-1 - I-75 (SR 93) ADMS FROM LEE COUNTY LINE TO SARASOTA COUNTY LINE

Type of Work: DYNAMIC MESSAGE SIGN

Phase	Fund Code	2025	2026	2027	2028	2029
Preliminary Engineering	DDR		\$300,000			
Total for Project 442098-1			\$300,000			

444907-1 - SR 776 (EL JOBEAN RD) FROM MYAKKA RIVER TO MURDOCK CIRCLE

Type of Work: LANDSCAPING

Phase	Fund Code	2025	2026	2027	2028	2029
Construction	DDR		\$852,000			
Total for Project 444907-1			\$852,000			

446281-1 - I-75 PUNTA GORDA WEIGH STATION - RESURFACING

Type of Work: MCCO WEIGH STATION STATIC/WIM

Phase	Fund Code	2025	2026	2027	2028	2029
Construction	DWS	\$11,638,200				
Total for Project 446281-1		\$11,638,200				

446339-1 - US 41 (SR 45) AT S FORK ALLIGATOR CREEK

Type of Work: PEDESTRIAN/WILDLIFE OVERPASS

Phase	Fund Code	2025	2026	2027	2028	2029
Preliminary Engineering	TALL	\$162,712				
	TALT	\$127,288				
Total for Project 446339-1		\$290,000				

446340-1 - SR 776 (EL JOBEAN RD) AT FLAMINGO BLVD

Type of Work: INTERSECTION IMPROVEMENT

Phase	Fund Code	2025	2026	2027	2028	2029
Construction	TALT	\$1,460,000				
Total for Project 446340-1		\$1,460,000				

Draft Tentative Five-Year Work Program Public Hearing Detail Report - As of October 6, 2023

July 1, 2024 through June 30, 2029

Florida Department of Transportation - District One

CHARLOTTE COUNTY**Highways****446393-1 - SR 776 AT CHARLOTTE SPORTS PARK**

Type of Work: ADD RIGHT TURN LANE(S)

Phase	Fund Code	2025	2026	2027	2028	2029
Preliminary Engineering	ACSL	\$100,595				
	LF	\$50,000				
Construction	LF			\$100,000		
	SL			\$501,000		
Total for Project 446393-1		\$150,595		\$601,000		

446830-1 - SR 45 (US 41) FROM KINGS HIGHWAY TO CONWAY BLVD

Type of Work: SIDEWALK

Phase	Fund Code	2025	2026	2027	2028	2029
Preliminary Engineering	TALL		\$155,036			
	TALT		\$1,345,964			
Construction	CARB				\$485,777	
	CARM				\$77,723	
	SL				\$2,146,586	
	SM				\$854,712	
	SN				\$360,970	
	TALL				\$151,554	
Total for Project 446830-1			\$1,501,000		\$4,077,322	

448931-1 - SR 45 (US 41) FROM S OF MORNINGSIDE DR TO N OF ST PIERRE RD

Type of Work: PAVEMENT ONLY RESURFACE (FLEX)

Phase	Fund Code	2025	2026	2027	2028	2029
Construction	DDR	\$4,851,036				
	DIH	\$5,145				
Total for Project 448931-1		\$4,856,181				

449652-1 - SR 776 FROM MERCHANTS CROSSING TO SARASOTA COUNTY LINE

Type of Work: SAFETY PROJECT

Phase	Fund Code	2025	2026	2027	2028	2029
Preliminary Engineering	ACSS	\$479,000				
Construction	ACSS			\$2,030,614		
Total for Project 449652-1		\$479,000		\$2,030,614		

451101-1 - SR 45 (US 41) FROM S OF AQUI ESTA DR TO S OF CARMALITA ST

Type of Work: PAVEMENT ONLY RESURFACE (FLEX)

Phase	Fund Code	2025	2026	2027	2028	2029
Construction	DDR		\$2,316,278			
	DIH		\$5,300			
Total for Project 451101-1			\$2,321,578			

Draft Tentative Five-Year Work Program Public Hearing Detail Report - As of October 6, 2023

July 1, 2024 through June 30, 2029
Florida Department of Transportation - District One

CHARLOTTE COUNTY

Highways

451102-1 - SR 45 (US 41) FROM BRIDGE #010050 TO S. OF CHARLOTTE AVE

Type of Work: PAVEMENT ONLY RESURFACE (FLEX)

Phase	Fund Code	2025	2026	2027	2028	2029
Construction	DIH	\$5,145				
	DS	\$596,100				
Total for Project 451102-1		\$601,245				

451103-1 - SR 31 FROM N OF CR 74 TO DESOTO COUNTY LINE

Type of Work: PAVEMENT ONLY RESURFACE (FLEX)

Phase	Fund Code	2025	2026	2027	2028	2029
Construction	DDR			\$5,011,176		
	DIH			\$5,465		
Total for Project 451103-1				\$5,016,641		

451104-1 - SR 35 (US 17) FROM PINEGROVE CIRCLE TO N OF WASHINGTON LOOP RD

Type of Work: RESURFACING

Phase	Fund Code	2025	2026	2027	2028	2029
Construction	ACNR		\$3,340,311			
	DIH		\$5,300			
	SA		\$416,527			
Total for Project 451104-1			\$3,762,138			

451105-1 - SR 776 FROM N OF PINE ST TO SARASOTA COUNTY LINE

Type of Work: RESURFACING

Phase	Fund Code	2025	2026	2027	2028	2029
Preliminary Engineering	DIH	\$5,000				
	SA	\$675,616				
Construction	ACNR			\$1,340,512		
	DIH			\$10,930		
	DS			\$633,579		
	SL			\$3,802,688		
Total for Project 451105-1		\$680,616		\$5,787,709		

451358-1 - US 41 AT MIDWAY BLVD

Type of Work: INTERSECTION IMPROVEMENT

Phase	Fund Code	2025	2026	2027	2028	2029
Construction	ACSS			\$1,291,535		
Total for Project 451358-1				\$1,291,535		

Draft Tentative Five-Year Work Program Public Hearing Detail Report - As of October 6, 2023

July 1, 2024 through June 30, 2029

Florida Department of Transportation - District One

CHARLOTTE COUNTY**Highways****451360-1 - SR 776 AT OCEANSPRAY BLVD**

Type of Work: MEDIAN MODIFICATION

Phase	Fund Code	2025	2026	2027	2028	2029
Preliminary Engineering	ACSS	\$1,000				
Construction	ACSS			\$516,118		
Total for Project 451360-1		\$1,000		\$516,118		

452154-1 - 1-75 @ JONES LOOP TRUCK PARKING

Type of Work: REST AREA

Phase	Fund Code	2025	2026	2027	2028	2029
Construction	ACFP				\$17,404,077	
Total for Project 452154-1					\$17,404,077	

452221-1 - COOPER STREET FROM AIRPORT RD TO E MARION AVE

Type of Work: BIKE PATH/TRAIL

Phase	Fund Code	2025	2026	2027	2028	2029
Preliminary Engineering	TALT		\$308,000			
Construction	SL				\$2,911,000	
Total for Project 452221-1			\$308,000		\$2,911,000	

452236-1 - SR 45 (US 41) ADA RAMP FROM HARBORWALK TO W RETTA ESPLANADE

Type of Work: PEDESTRIAN SAFETY IMPROVEMENT

Phase	Fund Code	2025	2026	2027	2028	2029
Construction	TALT		\$360,480			
Total for Project 452236-1			\$360,480			

452967-2 - CR-775 OVER OYSTER CREEK - BRIDGE NO 010063

Type of Work: EMERGENCY OPERATIONS

Phase	Fund Code	2025	2026	2027	2028	2029
Construction	ACER		\$321,475			
Total for Project 452967-2			\$321,475			

453062-2 - GILLOT BLVD REPAIRS NORTH OF BLITMAN ST

Type of Work: EMERGENCY OPERATIONS

Phase	Fund Code	2025	2026	2027	2028	2029
Construction	ACER		\$751,420			
Total for Project 453062-2			\$751,420			

Draft Tentative Five-Year Work Program Public Hearing Detail Report - As of October 6, 2023

July 1, 2024 through June 30, 2029
Florida Department of Transportation - District One

CHARLOTTE COUNTY

Highways

453416-1 - SR 776 AT JACOBS STREET
Type of Work: ADD RIGHT TURN LANE(S)

Phase	Fund Code	2025	2026	2027	2028	2029
Preliminary Engineering	SL			\$46,308		
Construction	SL					\$145,230
Total for Project 453416-1				\$46,308		\$145,230

453459-1 - JONES LOOP ROAD AND PIPER ROAD INTERSECTION IMPROVEMENTS
Type of Work: ROUNDABOUT

Phase	Fund Code	2025	2026	2027	2028	2029
Preliminary Engineering	SL					\$501,000
Construction	SL					\$3,218,282
Total for Project 453459-1						\$3,719,282

453479-1 - SR776 AT CORNELIUS BLVD
Type of Work: ADD RIGHT TURN LANE(S)

Phase	Fund Code	2025	2026	2027	2028	2029
Preliminary Engineering	SL			\$46,308		
Construction	SL					\$145,230
Total for Project 453479-1				\$46,308		\$145,230

Draft Tentative Five-Year Work Program Public Hearing Detail Report - As of October 6, 2023

July 1, 2024 through June 30, 2029
Florida Department of Transportation - District One

CHARLOTTE COUNTY

Maintenance

413536-1 - PUNTA GORDA HIGHWAY LIGHTING
Type of Work: ROUTINE MAINTENANCE

Phase	Fund Code	2025	2026	2027	2028	2029
Bridge/Roadway/Contract Maintenance	D	\$208,888	\$215,153	\$221,609		
Total for Project 413536-1		\$208,888	\$215,153	\$221,609		

432899-2 - CHARLOTTE COUNTY ASSET MAINTENANCE
Type of Work: ROUTINE MAINTENANCE

Phase	Fund Code	2025	2026	2027	2028	2029
Bridge/Roadway/Contract Maintenance	D	\$2,236,231	\$2,236,231	\$2,236,231	\$980,668	
Total for Project 432899-2		\$2,236,231	\$2,236,231	\$2,236,231	\$980,668	

Draft Tentative Five-Year Work Program Public Hearing Detail Report - As of October 6, 2023

July 1, 2024 through June 30, 2029
Florida Department of Transportation - District One

CHARLOTTE COUNTY

Transportation Planning

439316-5 - CHARLOTTE CTY/PUNTA GORDA FY 2024/2025-2025/2026 UPWP

Type of Work: TRANSPORTATION PLANNING

Phase	Fund Code	2025	2026	2027	2028	2029
Planning	PL	\$601,027	\$606,223			
	SL	\$80,000				
Total for Project 439316-5		\$681,027	\$606,223			

439316-6 - CHARLOTTE CTY/PUNTA GORDA FY 2026/2027-2027/2028 UPWP

Type of Work: TRANSPORTATION PLANNING

Phase	Fund Code	2025	2026	2027	2028	2029
Planning	PL			\$606,223	\$606,223	
Total for Project 439316-6				\$606,223	\$606,223	

439316-7 - CHARLOTTE CTY/PUNTA GORDA FY 2028/2029-2029/2030 UPWP

Type of Work: TRANSPORTATION PLANNING

Phase	Fund Code	2025	2026	2027	2028	2029
Planning	PL					\$606,223
Total for Project 439316-7						\$606,223

Draft Tentative Five-Year Work Program Public Hearing Detail Report - As of October 6, 2023

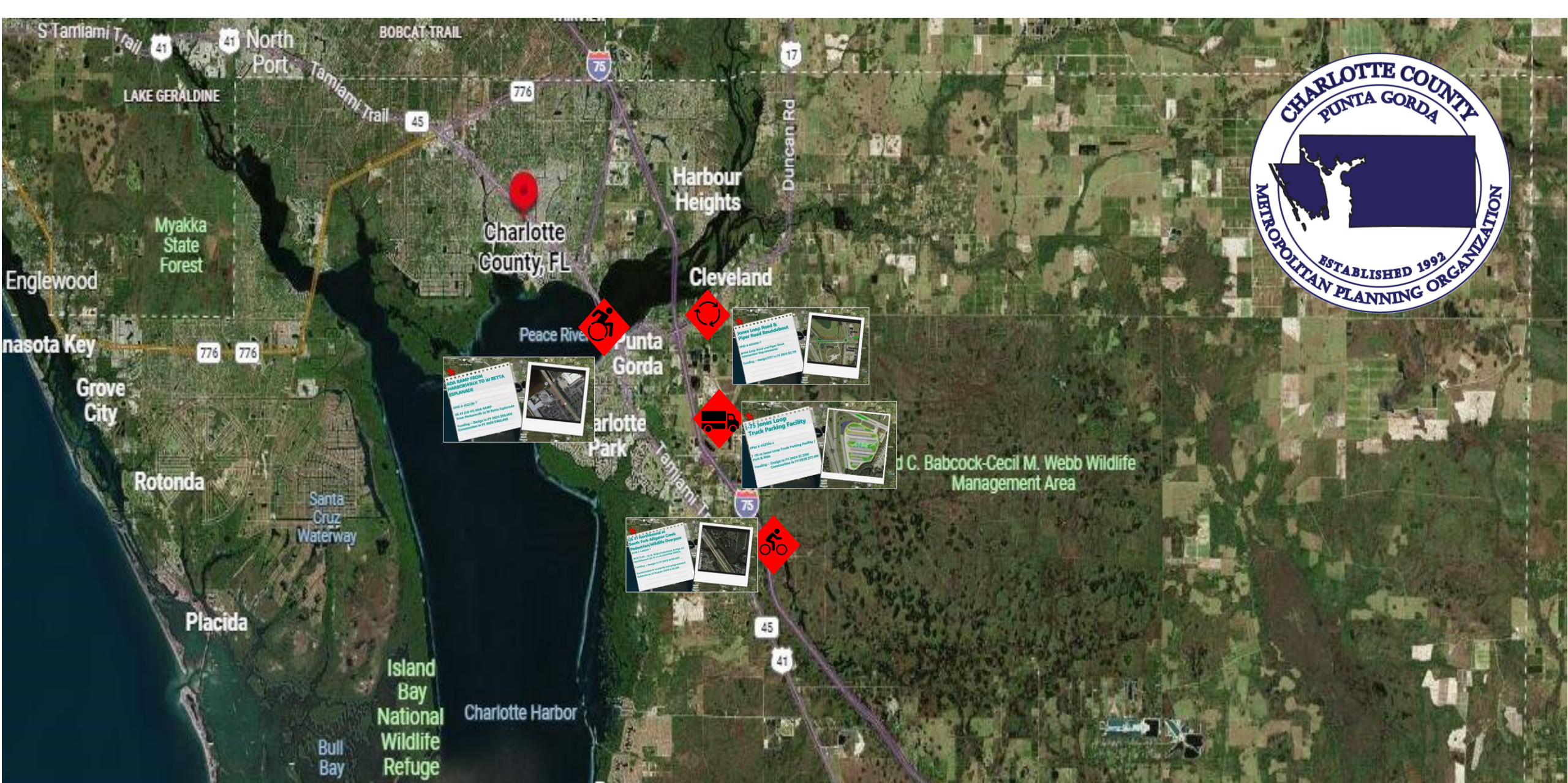
July 1, 2024 through June 30, 2029

Florida Department of Transportation - District One

Fund Codes

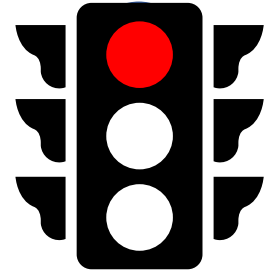
Federal	ACER - ADVANCE CONSTRUCTION (ER)	ACFP - AC FREIGHT PROG (NFP)	ACNR - AC NAT HWY PERFORM RESURFACING
	ACSL - ADVANCE CONSTRUCTION (SL)	ACSS - ADVANCE CONSTRUCTION (SS,HSP)	CARB - CARBON REDUCTION GRANT PGM
	CARL - CARB FOR URB. LESS THAN 200K	CARM - CARB FOR SM. URB. 5K - 49,999	CM - CONGESTION MITIGATION - AQ
	DU - STATE PRIMARY/FEDERAL REIMB	FAA - FEDERAL AVIATION ADMIN	FTA - FEDERAL TRANSIT ADMINISTRATION
	PL - METRO PLAN (85% FA; 15% OTHER)	SA - STP, ANY AREA	SL - STP, AREAS <= 200K
	SM - STBG AREA POP. W/ 5K TO 49,999	SN - STP, MANDATORY NON-URBAN <= 5K	TALL - TRANSPORTATION ALTS- <200K
	TALT - TRANSPORTATION ALTS- ANY AREA		
Local	LF - LOCAL FUNDS		
State	D - UNRESTRICTED STATE PRIMARY	DDR - DISTRICT DEDICATED REVENUE	DI - ST. - S/W INTER/INTRASTATE HWY
	DIH - STATE IN-HOUSE PRODUCT SUPPORT	DITS - STATEWIDE ITS - STATE 100%.	DPTO - STATE - PTO
	DS - STATE PRIMARY HIGHWAYS & PTO	DWS - WEIGH STATIONS - STATE 100%	GMR - GROWTH MANAGEMENT FOR SIS

FLORIDA DEPARTMENT OF TRANSPORTATION <i>DRAFT</i> TENTATIVE Work Program Charlotte County FY2025 through FY2029 SUMMARY OF CHANGES											
Project Number	Responsible Agency	Phase	Category	County	Type of Work	Project Description	Old Fiscal Year	Old Estimate	New Fiscal Year	New Estimate	Comments
446393-1	LAP	Construction	Additions	CHARLOTTE	Add Right Turn Lanes	SR 776 AT CHARLOTTE SPORTS PARK		\$0	2027	\$500,000	Funds added to Construction phase
451105-1	FDOT	Desgn	Additions	CHARLOTTE	Resurfacing	SR 776 FROM N OF PINE ST TO SARASOTA COUNTY LINE		\$0	2025	\$680,616	Design, Construction & CEI phases funded.
451105-1		Construction	Additions	CHARLOTTE		SR 776 FROM N OF PINE ST TO SARASOTA COUNTY LINE		\$0	2027	\$5,148,200	
451105-1		CEI	Additions	CHARLOTTE		SR 776 FROM N OF PINE ST TO SARASOTA COUNTY LINE		\$0	2027	\$10,930	
451105-1		CEI	Additions	CHARLOTTE		SR 776 FROM N OF PINE ST TO SARASOTA COUNTY LINE		\$0	2027	\$633,579	
452967-2	LAP	Construction	Additions	CHARLOTTE	Emergency	CR-775 OVER OYSTER CREEK - BRIDGE NO 010063		\$0	2026	\$287,031	Construction and CEI Funds added for Bridge
452967-2		CEI	Additions	CHARLOTTE	Operations	CR-775 OVER OYSTER CREEK - BRIDGE NO 010063		\$0	2026	\$34,444	
453062-2	LAP	Construction	Additions	CHARLOTTE	Emergency	GILLOT BLVD REPAIRS NORTH OF BLITMAN ST		\$0	2026	\$670,910	Construction funds added to project
453062-2		CEI	Additions	CHARLOTTE	Operations	GILLOT BLVD REPAIRS NORTH OF BLITMAN ST		\$0	2026	\$80,510	
453416-1	LAP	Design	Additions	CHARLOTTE	Add Right Turn Lanes	SR 776 AT JACOBS STREET		\$0	2027	\$10,000	Design and Construction funded.
453416-1		Design	Additions	CHARLOTTE		SR 776 AT JACOBS STREET		\$0	2027	\$36,308	
453416-1		Construction	Additions	CHARLOTTE		SR 776 AT JACOBS STREET		\$0	2029	\$145,230	
453459-1	LAP	Desgn	Additions	CHARLOTTE	Roundabout	JONES LOOP ROAD AND PIPER ROAD INTERSECTION IMPROVEMENTS		\$0	2029	\$500,000	New Project funding for Design and construction
453459-1		Construction	Additions	CHARLOTTE		JONES LOOP ROAD AND PIPER ROAD INTERSECTION IMPROVEMENTS		\$0	2029	\$3,218,282	
453479-1	LAP	Design	Additions	CHARLOTTE	Add Right Turn Lanes	SR776 AT CORNELIUS BLVD		\$0	2027	\$46,308	New Project funding for Design and construction
453479-1		Construction	Additions	CHARLOTTE		SR776 AT CORNELIUS BLVD		\$0	2029	\$145,230	
453809-1	FDOT	Capital Grant	Additions	CHARLOTTE	Aviation Capacity	PUNTA GORDA AIRPORT TERMINAL EXPANSION		\$0	2025	\$4,950,000	PG Airport Terminal Expansion
451102-1	FDOT	Construction	Advances	CHARLOTTE	Resurfacing	SR 45 (US 41) FROM BRIDGE #010050 TO CHARLOTTE AVE	2026	\$906,361	2025	\$537,653	Project advanced from FY26 to FY25
451102-1		CEI	Advances	CHARLOTTE		SR 45 (US 41) FROM BRIDGE #010050 TO CHARLOTTE AVE	2026	\$5,450	2025	\$5,145	
451102-1		CEI	Advances	CHARLOTTE		SR 45 (US 41) FROM BRIDGE #010050 TO CHARLOTTE AVE	2026	\$125,638	2025	\$58,447	
448931-1	FDOT	Construction	Cost Decreases	CHARLOTTE	Pavement Only Proj	SR 45 (US 41) FROM S OF MORNINGSIDE DR TO N OF ST PIERRE RD	2025	\$6,829,526	2025	\$4,482,855	Payment Only Project just resplacement
448931-1		CEI	Cost Decreases	CHARLOTTE		SR 45 (US 41) FROM S OF MORNINGSIDE DR TO N OF ST PIERRE RD	2025	\$5,290	2025	\$5,145	
448931-1		CEI	Cost Decreases	CHARLOTTE		SR 45 (US 41) FROM S OF MORNINGSIDE DR TO N OF ST PIERRE RD	2025	\$682,952	2025	\$368,181	
451101-1	FDOT	Construction	Cost Decreases	CHARLOTTE	Pavement Only Proj	SR 45 (US 41) FROM S OF AQUI ESTA DR TO S OF CARMALITA ST	2026	\$2,821,390	2026	\$2,120,164	Payment Only Project just resplacement
451101-1		CEI	Cost Decreases	CHARLOTTE		SR 45 (US 41) FROM S OF AQUI ESTA DR TO S OF CARMALITA ST	2026	\$5,450	2026	\$5,300	
451101-1		CEI	Cost Decreases	CHARLOTTE		SR 45 (US 41) FROM S OF AQUI ESTA DR TO S OF CARMALITA ST	2026	\$383,657	2026	\$196,114	
434965-3	FDOT	Construction	Cost Increases	CHARLOTTE	Add Lanes and reconstruct	HARBORVIEW ROAD FROM MELBOURNE ST TO DATE ST	2026	\$20,893,583	2026	\$26,767,091	Additional funds added to Consultant agreement for drainage, utilities, ROW
451103-1	FDOT	Construction	Defers	CHARLOTTE	Maintenance	SR 31 FROM N OF CR 74 TO DESOTO COUNTY LINE	2026	\$5,196,623	2027	\$4,404,977	This is a unit cost update for this project.
451103-1		CEI	Defers	CHARLOTTE		SR 31 FROM N OF CR 74 TO DESOTO COUNTY LINE	2026	\$5,450	2027	\$5,465	
451103-1		CEI	Defers	CHARLOTTE		SR 31 FROM N OF CR 74 TO DESOTO COUNTY LINE	2026	\$641,838	2027	\$606,199	
437105-1	LAP	ITS	Deletions	CHARLOTTE	ITS	CHARLOTTE TMC OPS FUND COUNTY WIDE	2025	\$180,000		\$0	Moved funds to 432428-2 to sustain contract
446391-1	LAP	Planning	Moved Out	CHARLOTTE	Planning	US 41 (SR 45) FROM KINGS HWY TO PEACE RIVER BRIDGE	2025	\$150,000	2099	\$0	Project deferred for balancing.
451216-1	FDOT	Capital Grant	Supplementals	CHARLOTTE	Aviation Operations	PUNTA GORDA AIRPORT MAINTENANCE & OPERATIONS CENTER		\$0	2025	\$1,150,000	Construction bid increase



Draft Tentative Work Program FY 2025 through FY 2029 Project Highlights

Attachment 3



STOP

THE SLIDES FOLLOWING THIS PAGE ARE
ZOOM IN PAGES FOR MAP



I-75 Jones Loop Truck Parking Facility

FPID # 452154-1

I -75 at Jones Loop Truck Parking Facility /
Park & Ride

Funding – Design in FY 2024 \$1.75M
Construction in FY 2028 \$17.4M






Jones Loop Road & Piper Road Roundabout

FPID # 453459-1

Jones Loop Road and Piper Road
Intersection Improvements

Funding – Design/CST in FY 2029 \$3.7M





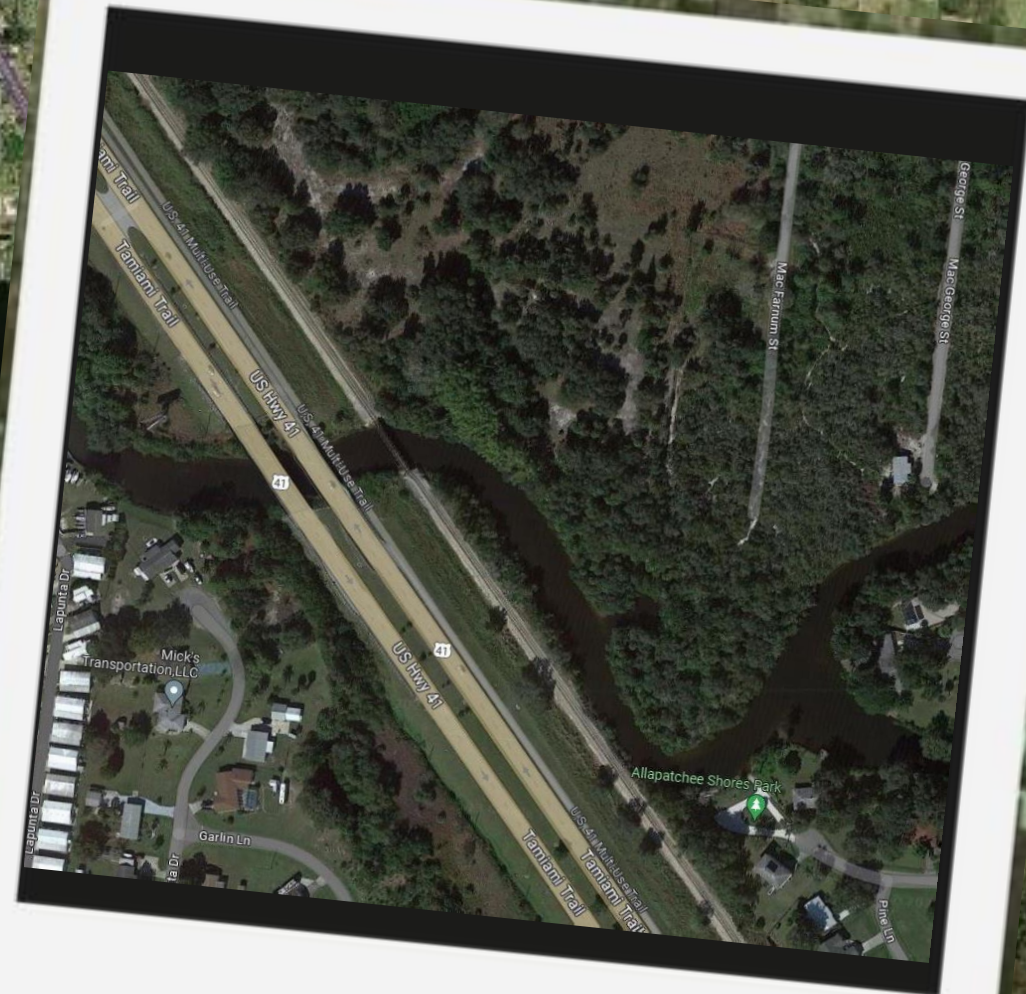
**US 41 Northbound at
South Fork Alligator Creek
Pedestrian/Wildlife Overpass**

FPID # 446339-1

SUN Trail – 12 ft. Wide Pedestrian Bridge on
Northbound US 41 at ALLIGATOR CREEK.

Funding – Design in FY 2025 \$290,000

Construction is currently not programmed
Estimate as of August 2023 is \$2.6M





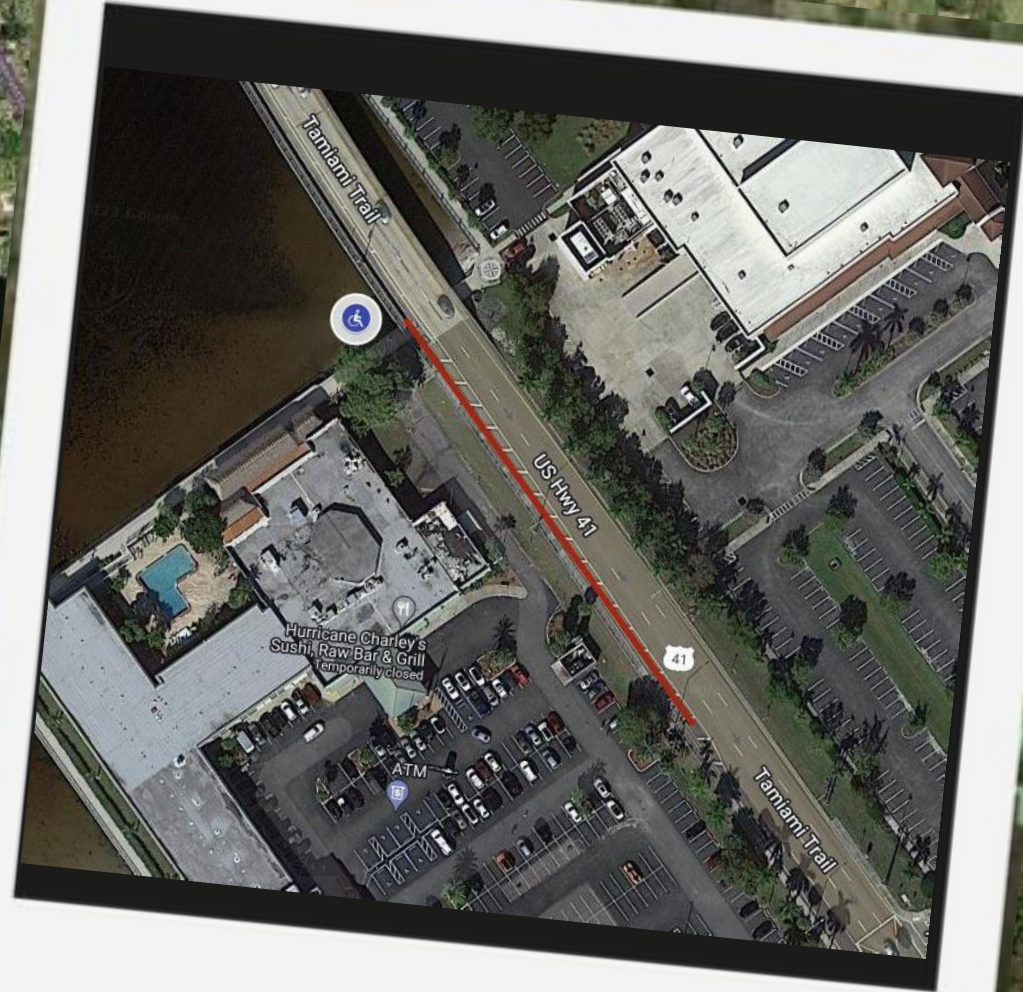


ADA RAMP FROM HARBORWALK TO W RETTA ESPLANADE

FPID # 452236-1

SR 45 (US 41) ADA RAMP
from Harborwalk to W Retta Esplanade

Funding – Design in FY 2024 \$99,000
Construction in FY 2026 \$360,480







NORTH
17
LEFT
LANE

NORTH
17

TO
17

Questions???



AGENDA ITEM # 13
2024 FDOT SAFETY PERFORMANCE MEASURES

Purpose: Review and discuss FDOT’s Safety Targets for all five national Safety Performance Measures and recommend adopting those Safety Target goals for 2024

Agenda Item Presented by: D’Juan Harris

Discussion:

MPOs are required annually to adopt Safety Performance Measure Targets for tracking progress towards the Statewide/MPO targets for each of the transportation performance measures and meet Federal Highway Administration (FHWA) requirements.

FHWA has established five national Safety Performance Measures which all State Departments of Transportation and MPOs must address. Unlike other performance measures applicable only to the National Highway System (NHS), the Safety Performance Measures apply to all public roads. The 2024 Safety Performance Measures and target goals are listed in the table below:

2024 Safety Performance Measures

PERFORMANCE MEASURES	STATEWIDE TARGET	CC-PG MPO TARGET
Number of Fatalities	0	0
Number of Serious Injuries	0	0
Fatality Rate per 100 million Vehicle Miles Traveled (VMT)	0	0
Serious Injuries per 100 million Vehicle Miles Traveled (VMT)	0	0
Total Number of Non-Motorized Fatalities and Serious Injuries	0	0

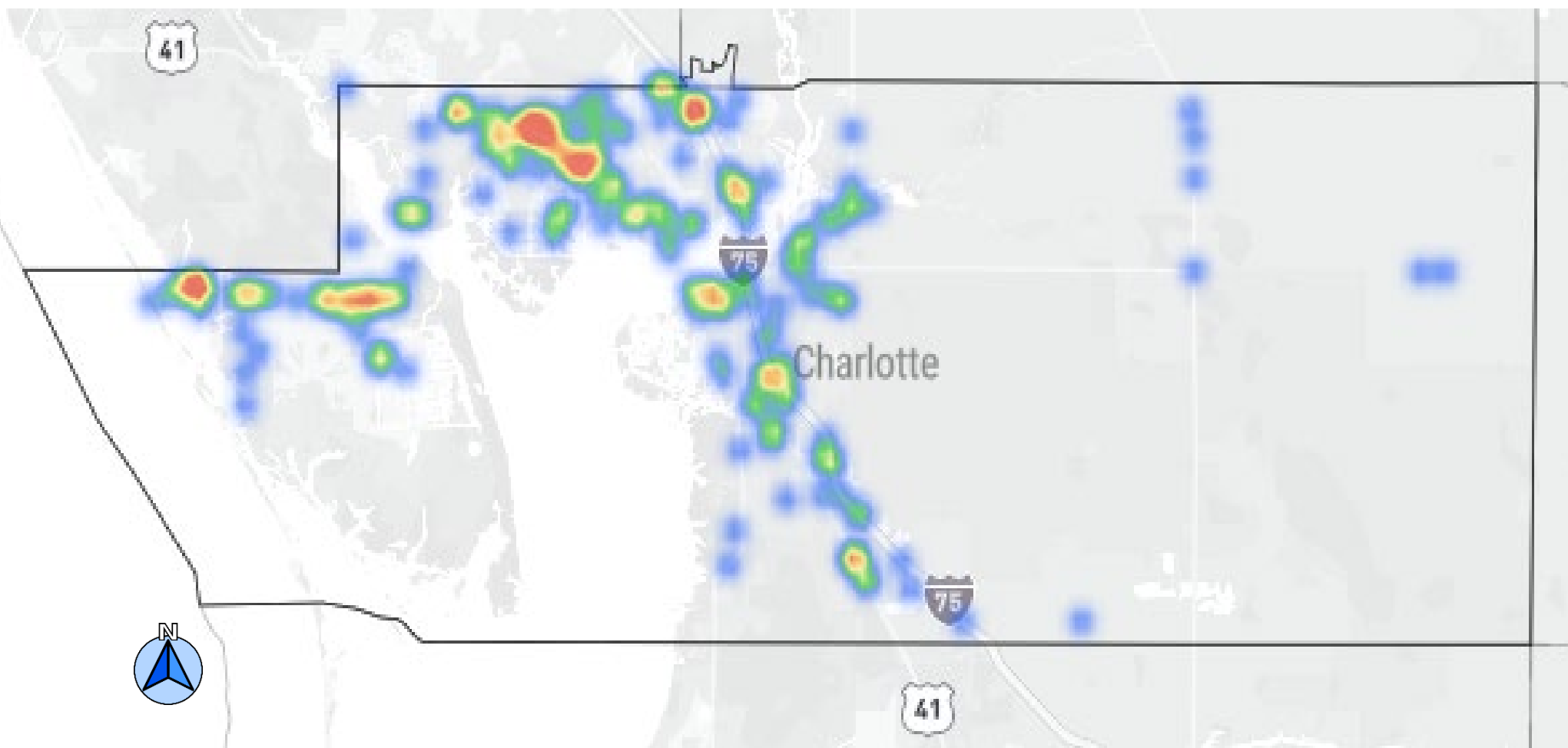
The MPO Board last adopted the FDOT’s “Vision Zero” targets (goal of no fatalities or injuries) for all five of the Safety Performance Measures at the December 15, 2022 MPO Board Meeting. The MPO has until February 27, 2024 to accept the FDOT targets for 2024 or develop its own targets. MPO Staff recommends the MPO Board support and adopt FDOT’s 2024 targets.

Recommendation: To review and approve FDOT’s 2024 Safety Performance Measures

Attachment: 1. [2022 Heat Map of Crashes in Charlotte County – Five Year Crash Data 2018 through 2022](#)

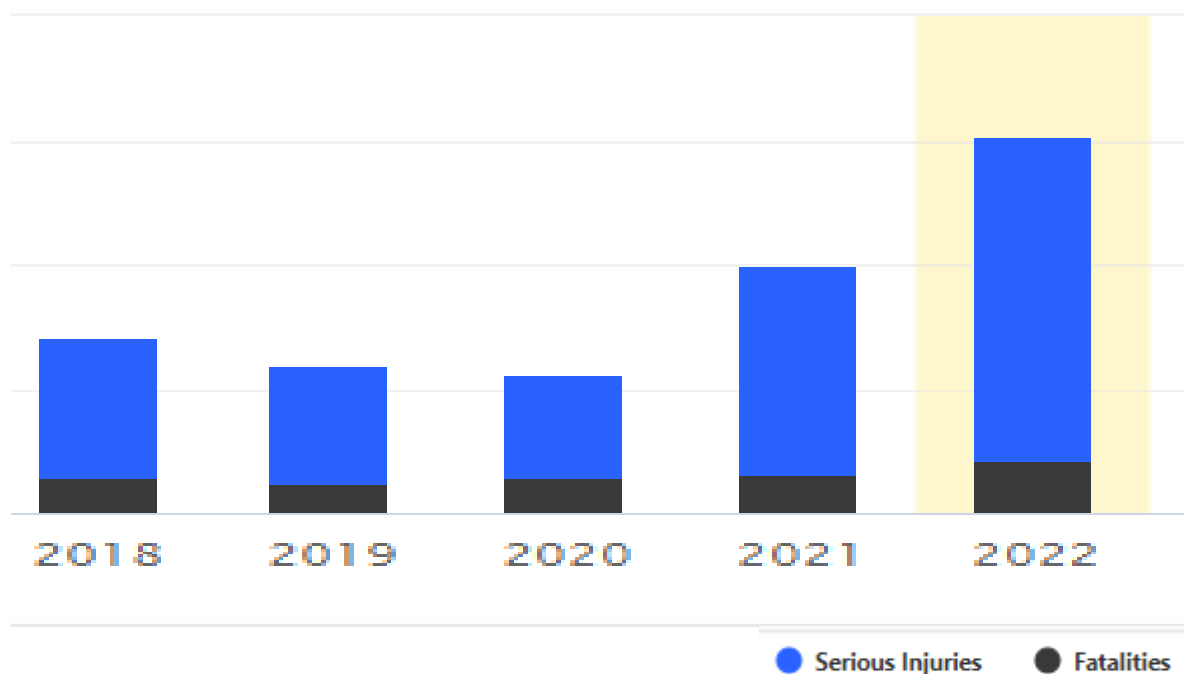


Charlotte County Heat Map of Fatalities & Serious Injuries 2022



Charlotte County Fatalities & Serious Injuries 2018 - 2022

ANNUAL SERIOUS INJURIES AND FATALITIES



CRASHES IN CHARLOTTE COUNTY RESULTING IN SERIOUS INJURY OR FATALITY FROM 2018 TO 2022			
YEAR	TOTAL CRASHES	SERIOUS INJURIES	FATALITIES
2018	5,280	112	27
2019	4,759	95	22
2020	4,019	85	26
2021	5,234	167	30
2022	5,669	262	40

DECEMBER 18, 2023
MPO BOARD MEETING

AGENDA ITEM # 14
FREIGHT MOBILITY & TRADE PLAN UPDATES

Purpose: Review and discuss FDOT's Freight Mobility & Trade Plan Updates

Agenda Item Presented by: Amanda Tyner, FDOT District One

Discussion:

The Freight Mobility & Trade Plan (FMTP) is a comprehensive plan that identifies freight transportation facilities developed according to federal authorization under MAP – 21. A state Freight Plan is required under FAST Act, to receive funding under the National Highway Freight Program (23 U.S.C. 167)

Amanda Tyner will provide an overview of freight related activities in Charlotte County and District One.

Recommendation: To review and comment on FDOT's Freight Mobility & Trade Plan

Attachments: [Power Point Presentation](#)

District 1: Freight & Supply Chain Update

Charlotte County-Punta Gorda
Metropolitan Planning
Organization (MPO)

December 18, 2023



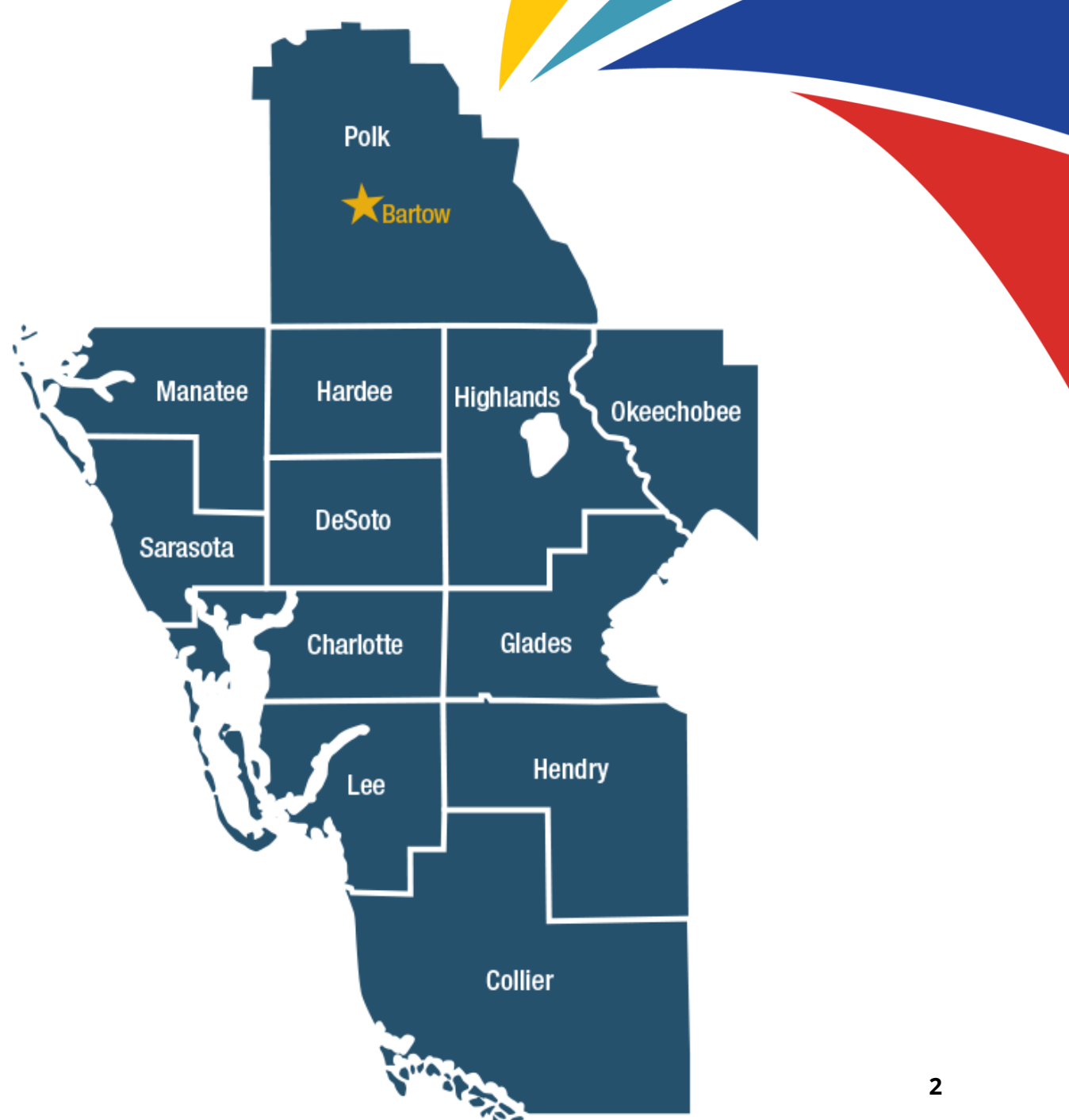
**FREIGHT
& SEAPORT**

DISTRICT ONE:

- 3.1 million residents
- 12,000 square miles

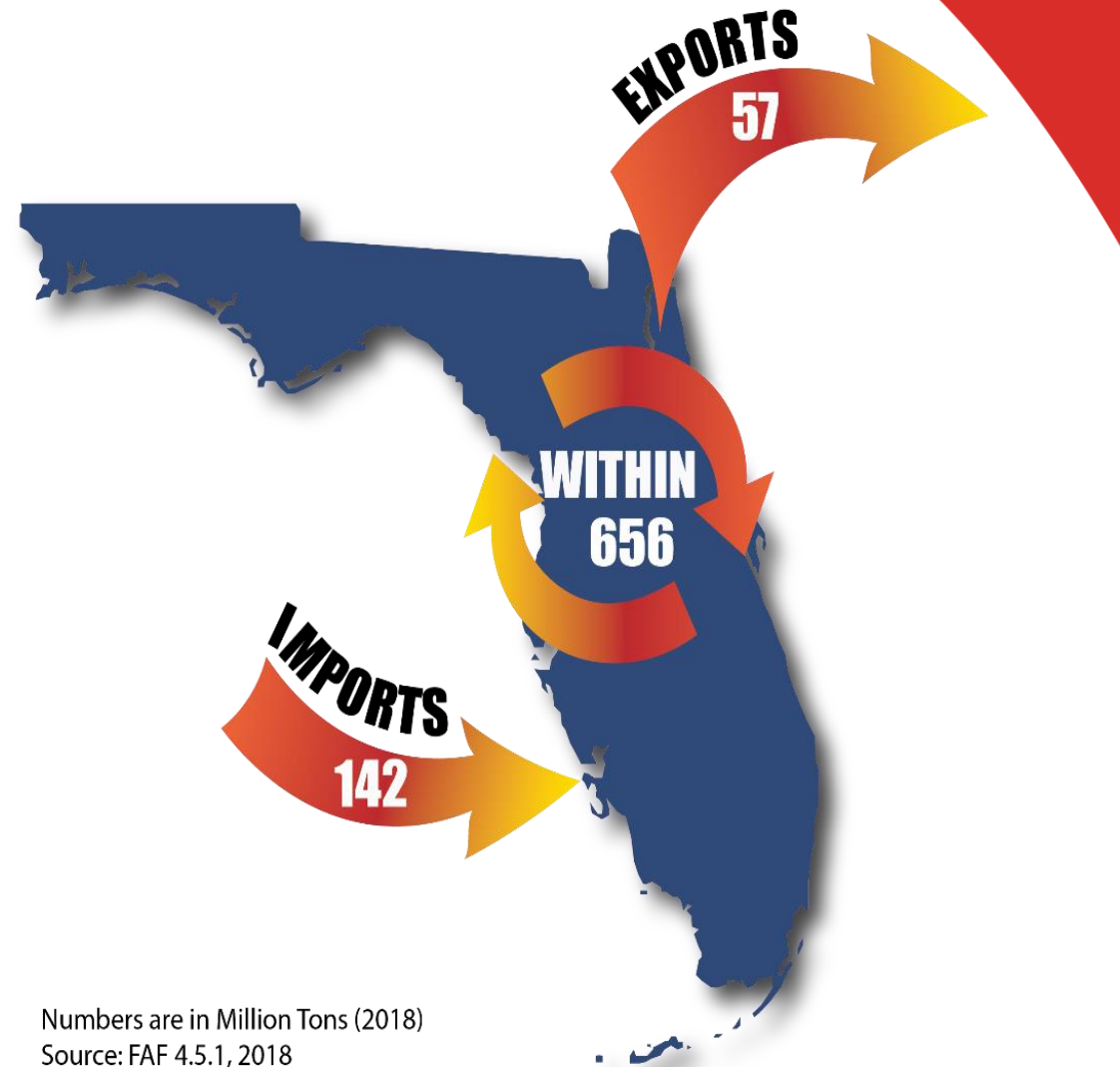
FREIGHT PROFILE:

-  2 Passenger Rail, 5 Freight Rail
-  8 Transit Agencies
-  27 Airports
-  1 ILC and 1 Seaport



Freight Moves Florida

- Freight impacts your everyday life.
- Florida's freight system is critical to the economic vitality of the state.
- More than 95% of manufactured goods are transported by trucks in Florida.
- 1 in 18 Floridians are employed by the trucking industry.
- 10-8. New documentary about Florida's trucking industry.



Numbers are in Million Tons (2018)
Source: FAF 4.5.1, 2018

District Freight Office

- Projects
 - **4 Truck Parking**
 - Truck parking facilities
 - Truck parking availability system (TPAS)
 - **2 Roadway**
 - Roadway extensions
 - **8 Seaport**
 - Berth rehabilitation
 - Intermodal Container Yard
 - Mobile Harbor Cranes





PROJECT:

Jones Loop Truck Parking

Project ID: 452154-1

Funding: \$17 million

Phases: Design 2024 Construction 2028

- Project Details:**
- 212 truck parking spaces
 - Rehabilitation of closed rest area
 - Provide additional truck parking



PROJECT:

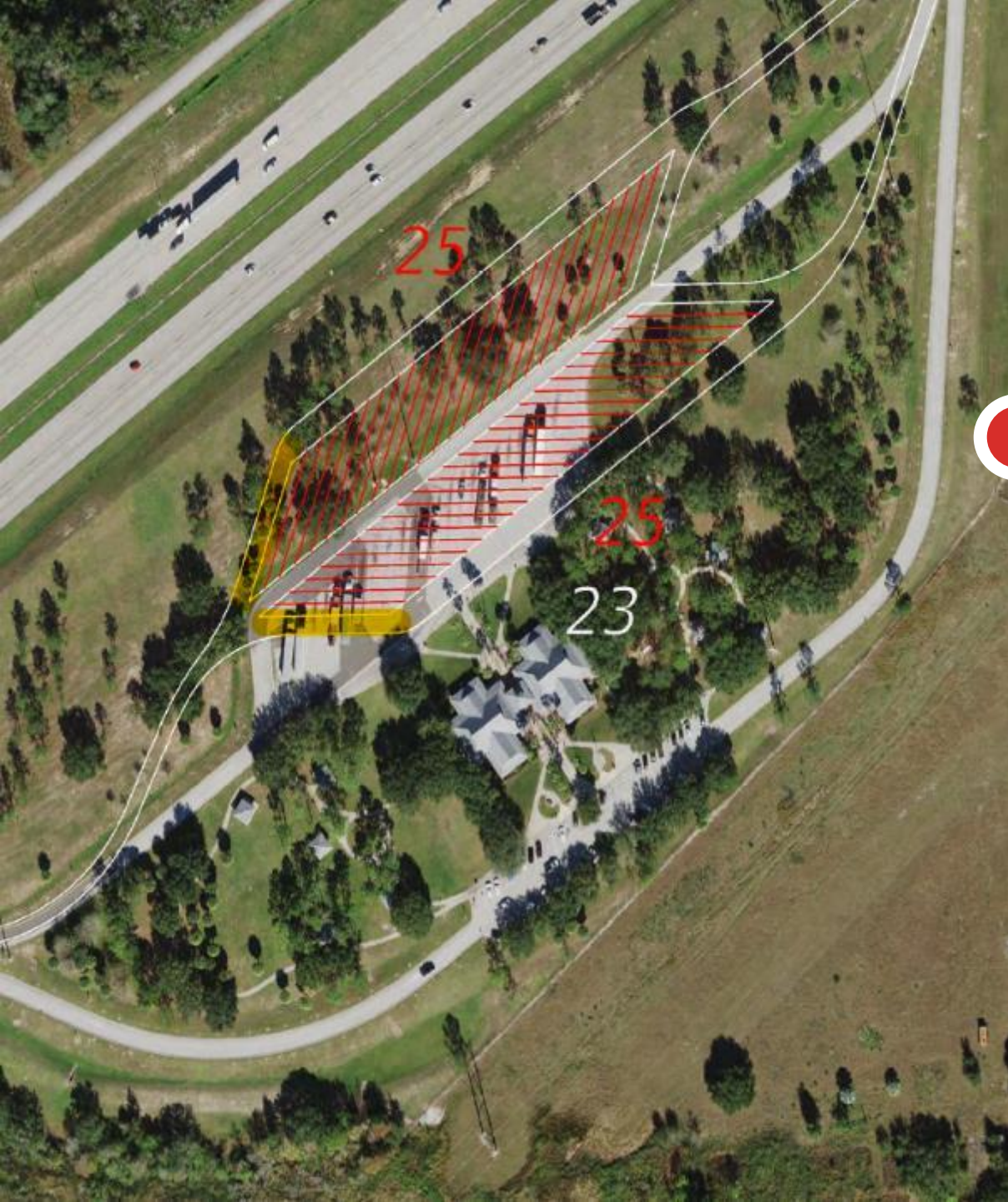
Daniels Parkway Truck Parking

Project ID: 452377-1

Funding: \$1.5 million

Phases: PD&E 2024

- Project Details:**
- Review environmental impacts
 - Traffic flow and patterns
 - Future expansion for truck parking



PROJECT:

I4 Rest Area Truck Parking

Project ID: 449737-1
Funding: \$7 million
Phases: Design 2025 Construction 2027

Project Details:

- 100 truck parking spaces
- 50 EB side, 50 WB side
- Increase rest area capacity

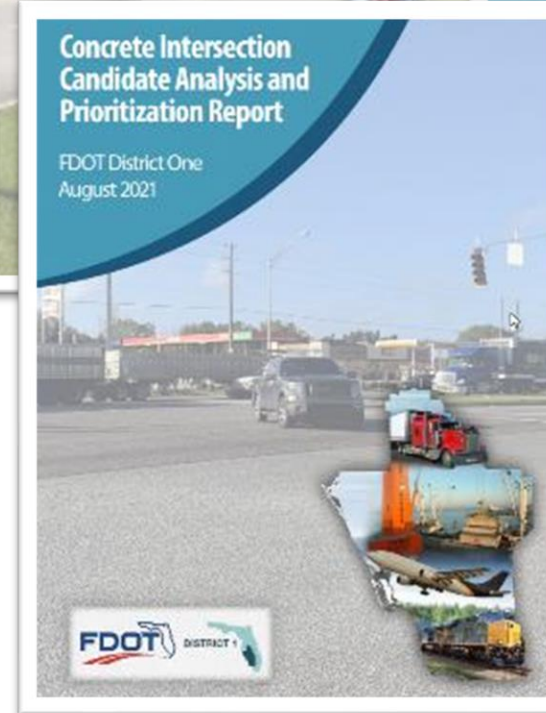
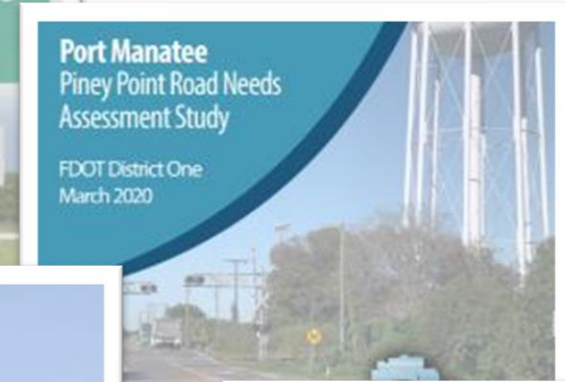
PUBLICATIONS:

Port Manatee Piney Point
Needs Assessment, March 2020

Airport Regional Transportation
Industrial Development, Oct 2020

Concrete Intersection Candidate
Analysis & Report, Aug 2021

District Truck Parking
White Paper, July 2022





Freight Mobility Trade Plan, 2023

Interesting Facts:

- 143 million sq ft dedicated to warehousing and distribution centers.
- Approximately 30% of all sugar production in the country occurs in D1.
- D1 produced nearly 86% of all citrus produced in Florida (19/20 growing season).
- Four of the top five counties for cattle and calves in the state.

FREIGHT PARTNERS



FDOT DISTRICT ONE

FREIGHT & SEAPORT COORDINATOR

As the Freight and Seaport Coordinator, Amanda Tyner serves as the primary point of contact for freight-related issues within the district. She works to develop and implement strategies to improve freight mobility, infrastructure, and operations, with an end goal of one integrated, multimodal system.

Amanda served in the United States Army for eight years before going on to obtain a Master's in Public Administration. She has over 15 years of public sector experience. She uses her experience to foster stakeholder relationships and educate community partners on the importance of freight in the community.



Amanda Tyner, MPA
Freight & Seaport Coordinator

Contact Info:

Office: (863) 519-2913

Cell: (863) 991-5020

Amanda.Tyner@dot.state.fl.us

DECEMBER 18, 2023
MPO BOARD MEETING

AGENDA ITEM # 15
2050 SOCIOECONOMIC DATA DEVELOPMENT – FINAL UPDATE

Purpose: To brief the MPO Board on the status of the DRAFT - 2050 Long Range Transportation Plan (LRTP) Forecast 2050 Socioeconomic Data for use with the District One Regional Travel Demand Model

Agenda Item Presented by: Kimley Horn & Associates

Discussion:

On June 28, 2023, Kimley Horn & Associates briefed the advisory committee members on the 2050 socioeconomic data development process (population and employment). The committee was informed about control totals and the phases involved in the development of the forecast.

The Consultant staff met with the MPO and local governmental staffs on September 21, 2023 and October 30, 2023 to identify Charlotte County growth at the TAZ level and to address any discrepancies in the 2050 forecast. The data will be revised based on comments received. The project is scheduled to be completed by December 2023.

Recommendation: Review and consider adoption of the 2050 Socioeconomic Data Forecast

Attachment: [PowerPoint](#)

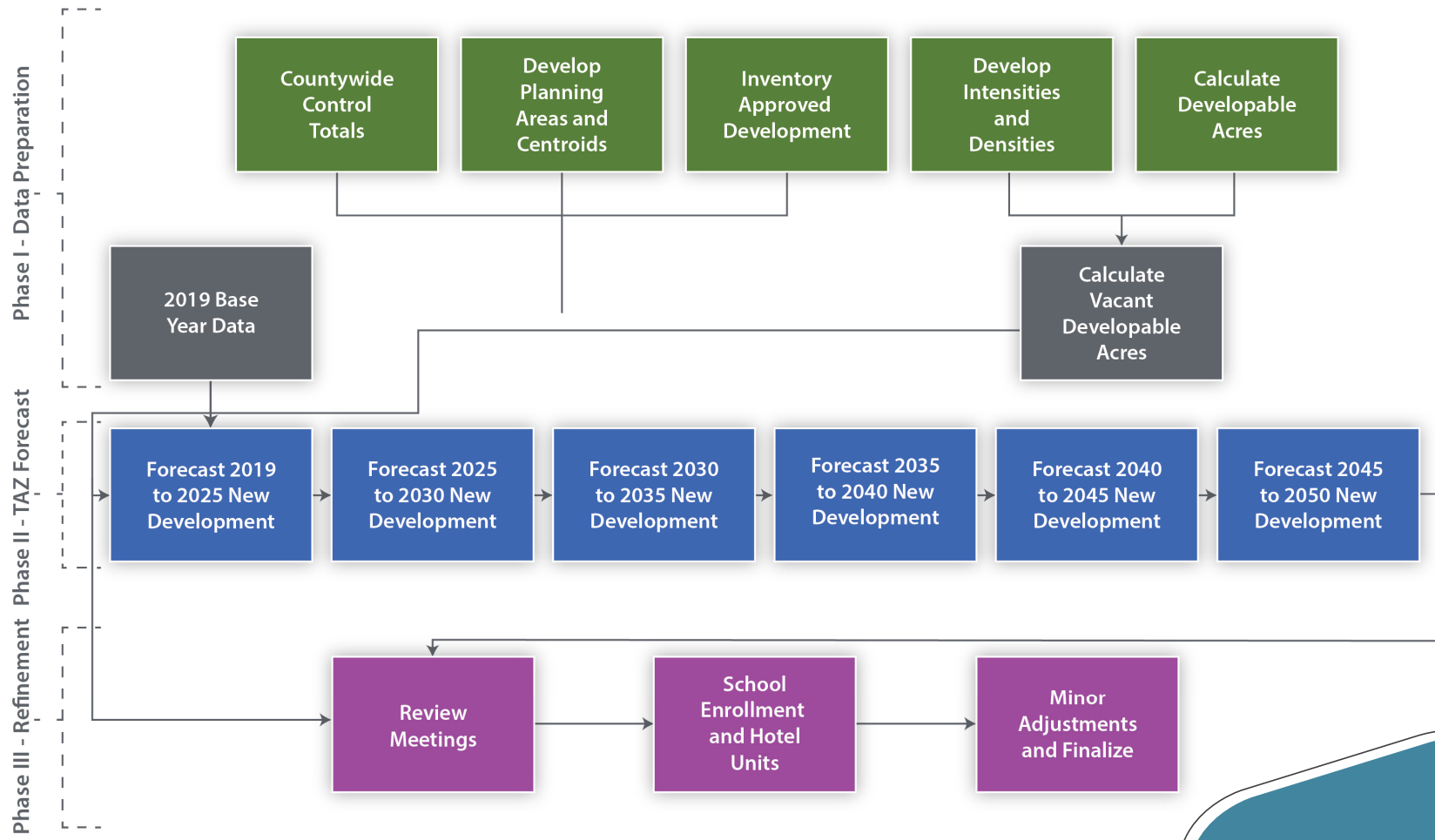


2050

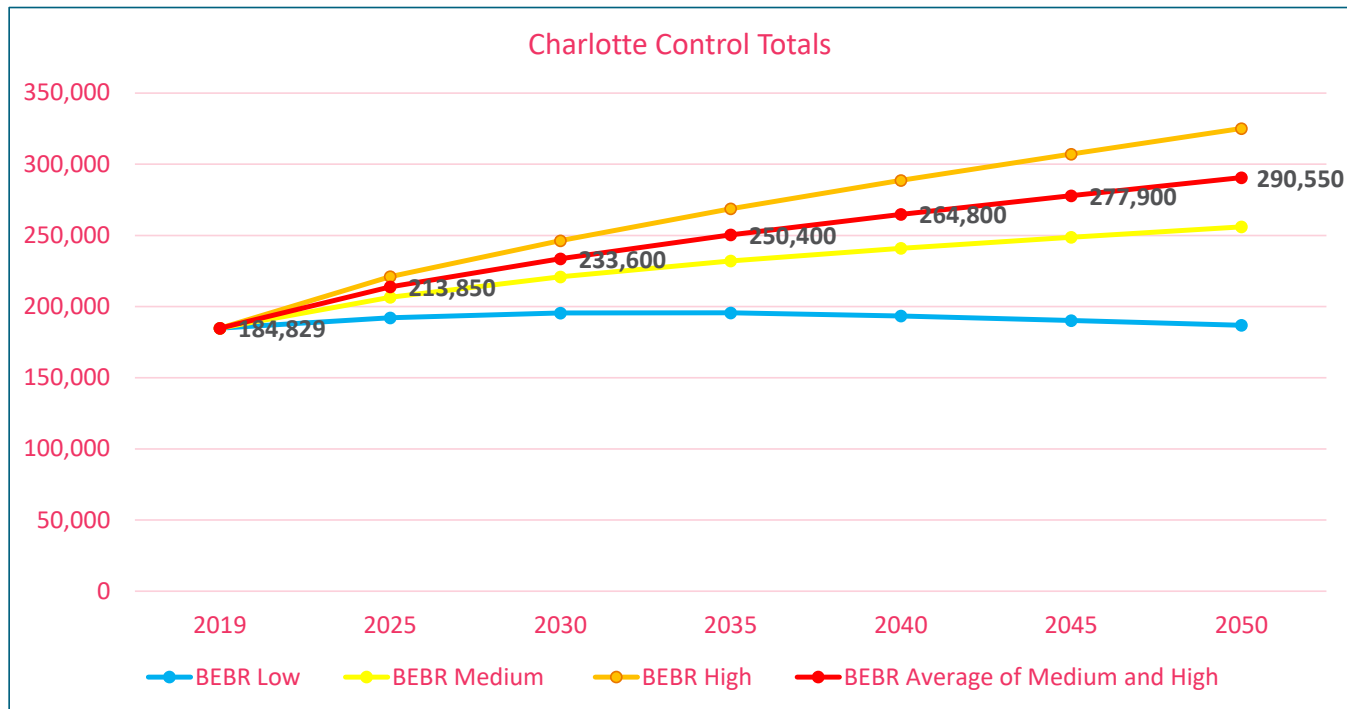
Socio-Economic Data and Long Range Transportation Plan

Charlotte County

Kimley»Horn



Charlotte County Population



Future Land Use

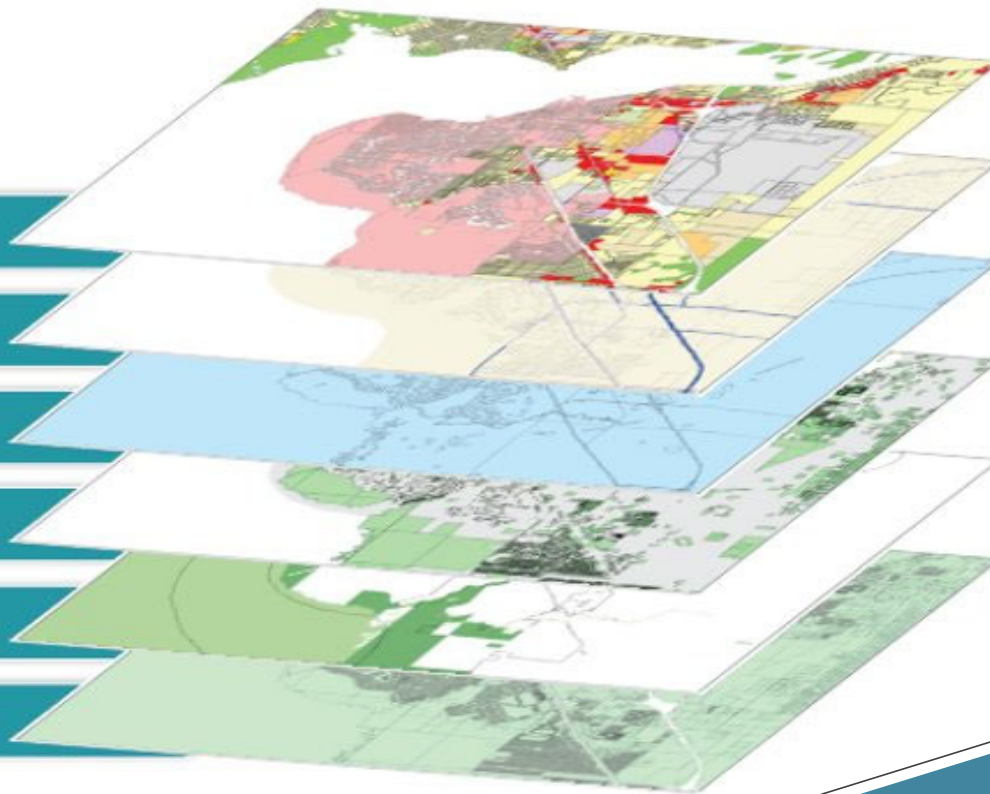
Roadways

TAZ's

Vacant Land

Environmental Lands

Parcels

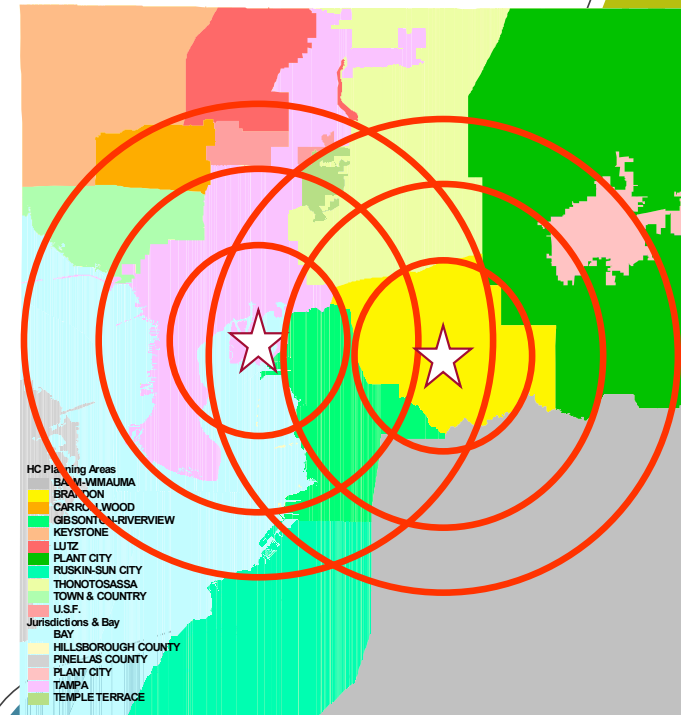


Densities and Intensities

Juris_ FLU	Land Use	Land Use Code	Maximum Dwelling Units	Maximum FAR		
				Industrial Use	Commercial Use	Service Use
CC_CL	Low Intensity Coastal and Lakes Residential	CL	0.05	0.00	0.20	0.20
CC_RUR	Rural Residential	RUR	0.10	0.00	0.20	0.20
CC_LDR	Low Density Residential	LDR	2.00	0.00	0.20	0.20
CC_MDR	Medium Density Residential	MDR	4.00	0.00	0.40	0.40
CC_HDR	High Density Residential	HDR	6.00	0.00	0.50	0.50
CC_RMU	Residential Mixed Use	RMU	6.00	0.12	0.30	0.30
CC_CRR	Central Ridge Residential	CRR		0.00	0.00	0.00
CC_MHP	Mobile Home Park	MHP	6.00	0.00	0.20	0.20
CC_PSO	Professional Services/Offices	PSO	4.00	0.00	1.00	1.00
CC_GNC	General Commercial	GNC	6.00	0.00	1.00	1.00
CC_CLC	Coastal and Lakes Commercial	CLC	0.05	0.00	0.30	0.30
CC_RAC	Rural Activity Center	RAC	2.00	0.00	0.5	0.5
CC_RVP	Recreational Vehicle Park/Campground	RVP	10.00	0.00	0.2	0.2
CC_IND	Industrial	IND	0.00	3.00	0.00	0.00
CC_EXT	Extractive	EXT	0.00	0.00	0.00	0.00
CC_PSI	Public/Semi-Public, Institutional	PSI	0.00	0.00	0.50	0.50
CC_TCU	Transportation, Communications, Utilities	TCU	0.00	0.00	0.00	0.00
CC_REC	Recreation	REC	0.00	0.00	0.2	0.2
CC_AGR	Agriculture	AGR	0.10	0.00	0.00	0.00
CC_CON	Conservation	CON	0.00	0.00	0.00	0.00
CC_PRT	Port	PRT	6.00	0.00	0.2	0.2

Allocation Process

- Approved Development
- Gravity Model
 - Bigger & Closer are More Attractive



Recommendations

Not a Model but a
Tool

Short Term to Long
Term

Draw on Human
Knowledge/Review
Workshops

Produce Widely
Useful Forecast



Review Process Tools



MAP EXHIBITS



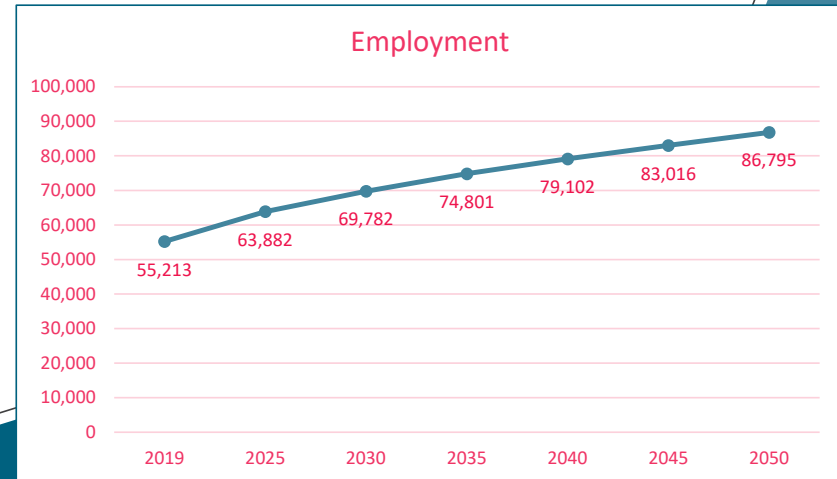
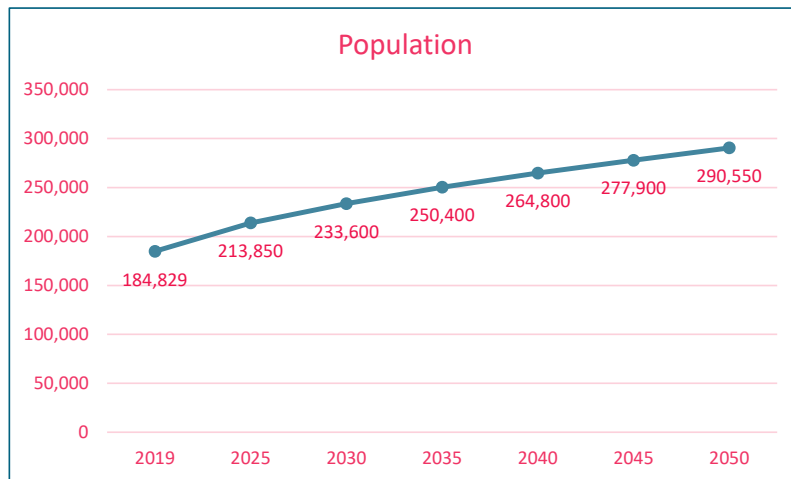
EDITOR SPREADSHEET



TAZ WEB VIEWER

Draft Forecast

Totals			Change	
	2019	2050	2019 -> 2050 (#)	2019 -> 2050 (%)
Population	184,829	290,550	105,721	57.20%
Employment	55,213	86,795	31,582	57.20%

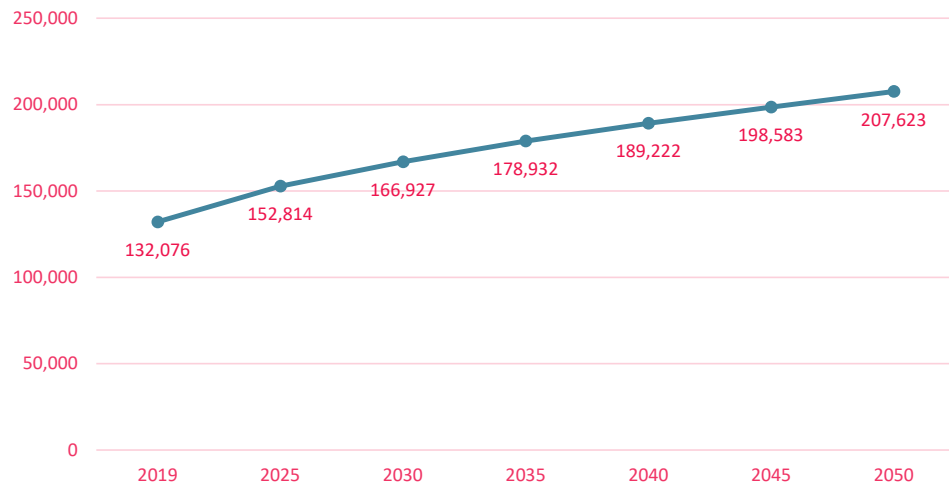


Draft Forecast

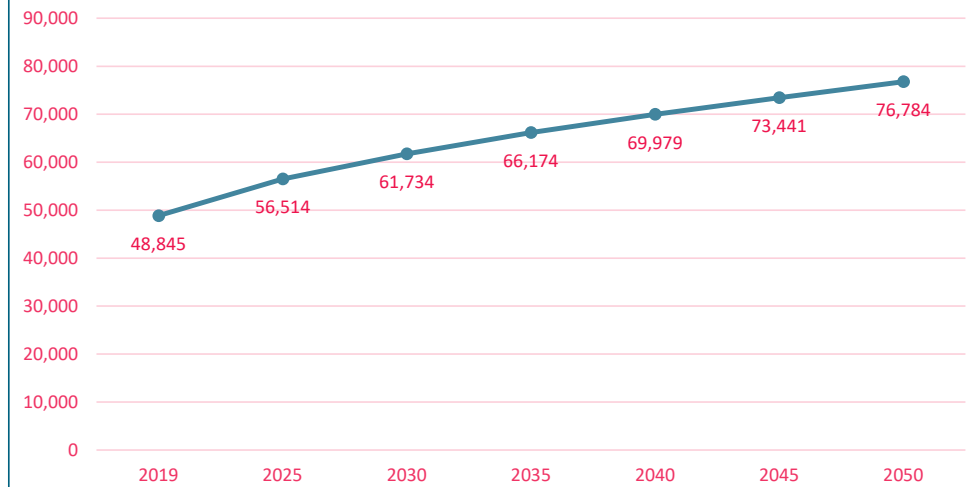
Totals			Change	
	2019	2050	2019 -> 2050 (#)	2019 -> 2050 (%)
Single Family Population	132,076	207,623	75,547	57.20 %
Multi Family Population	48,845	76,784	27,939	57.20 %
Industrial	5,173	8,653	3,480	67.27 %
Commercial	16,359	19,988	3,629	22.18 %
Service	33,681	58,154	24,473	72.66 %

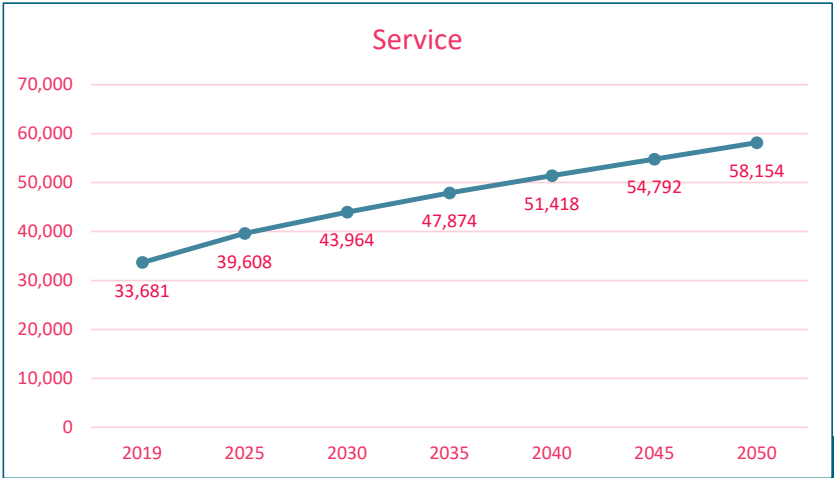
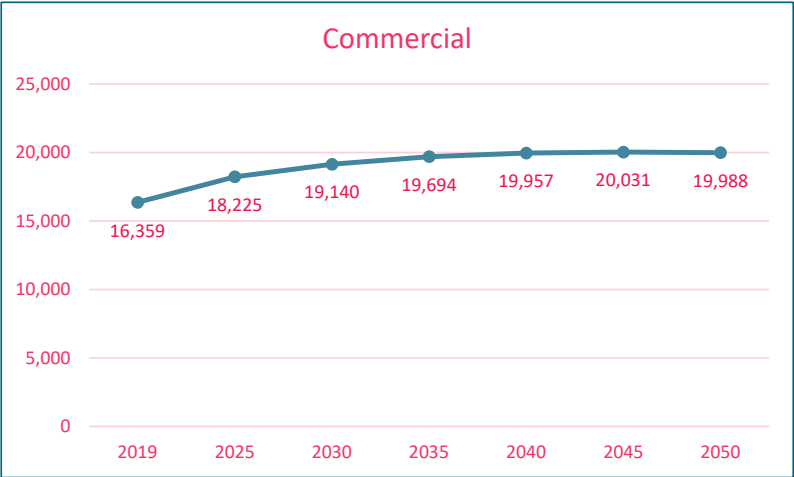
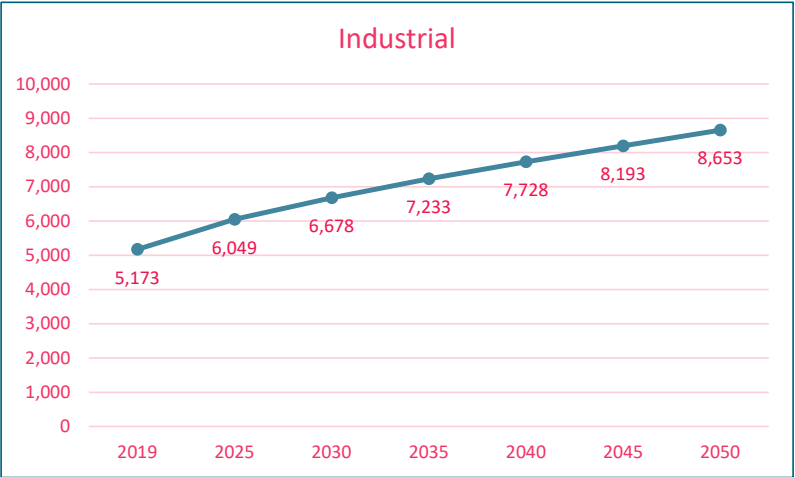
Draft Forecast

Single Family Population

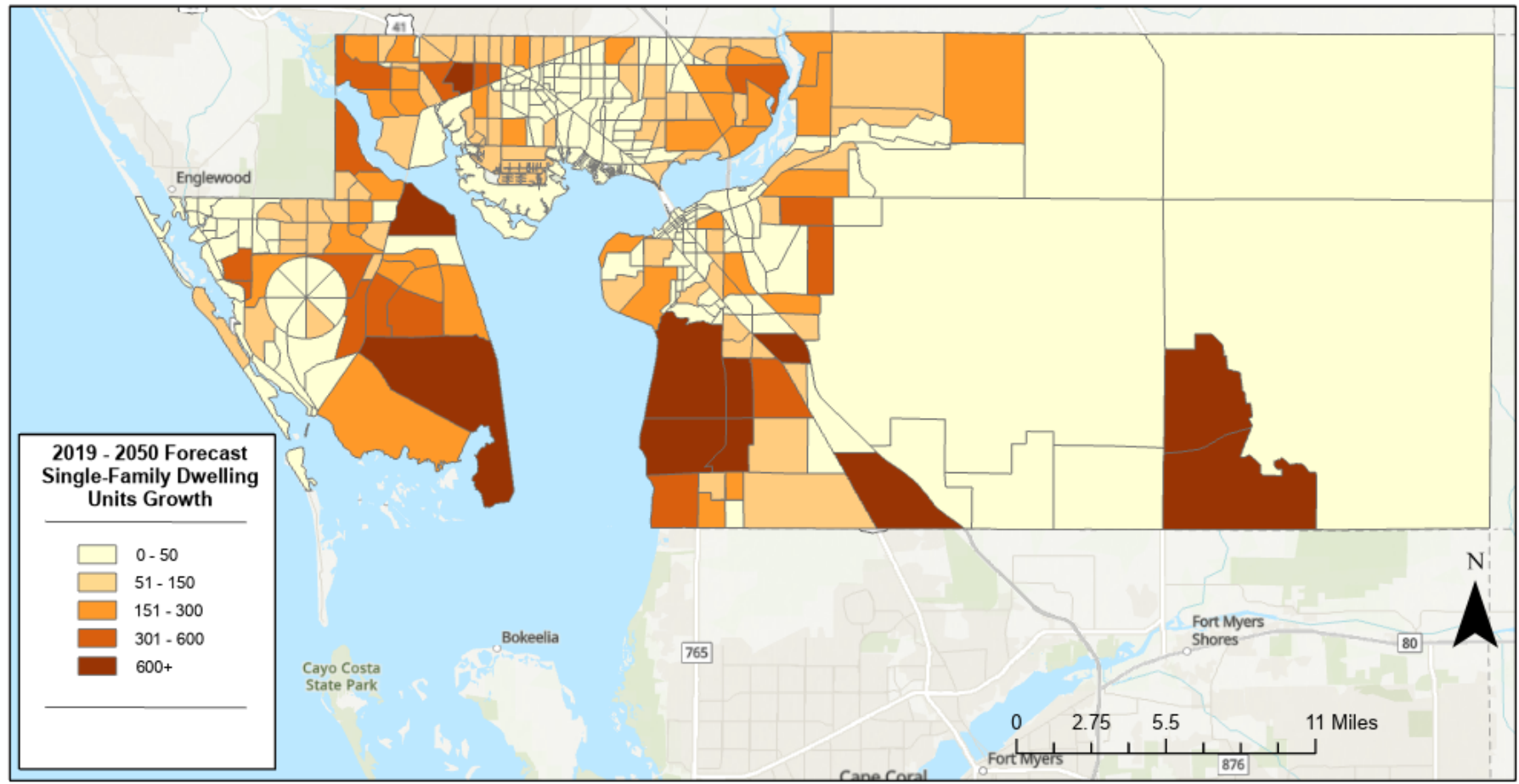


Multi Family Population

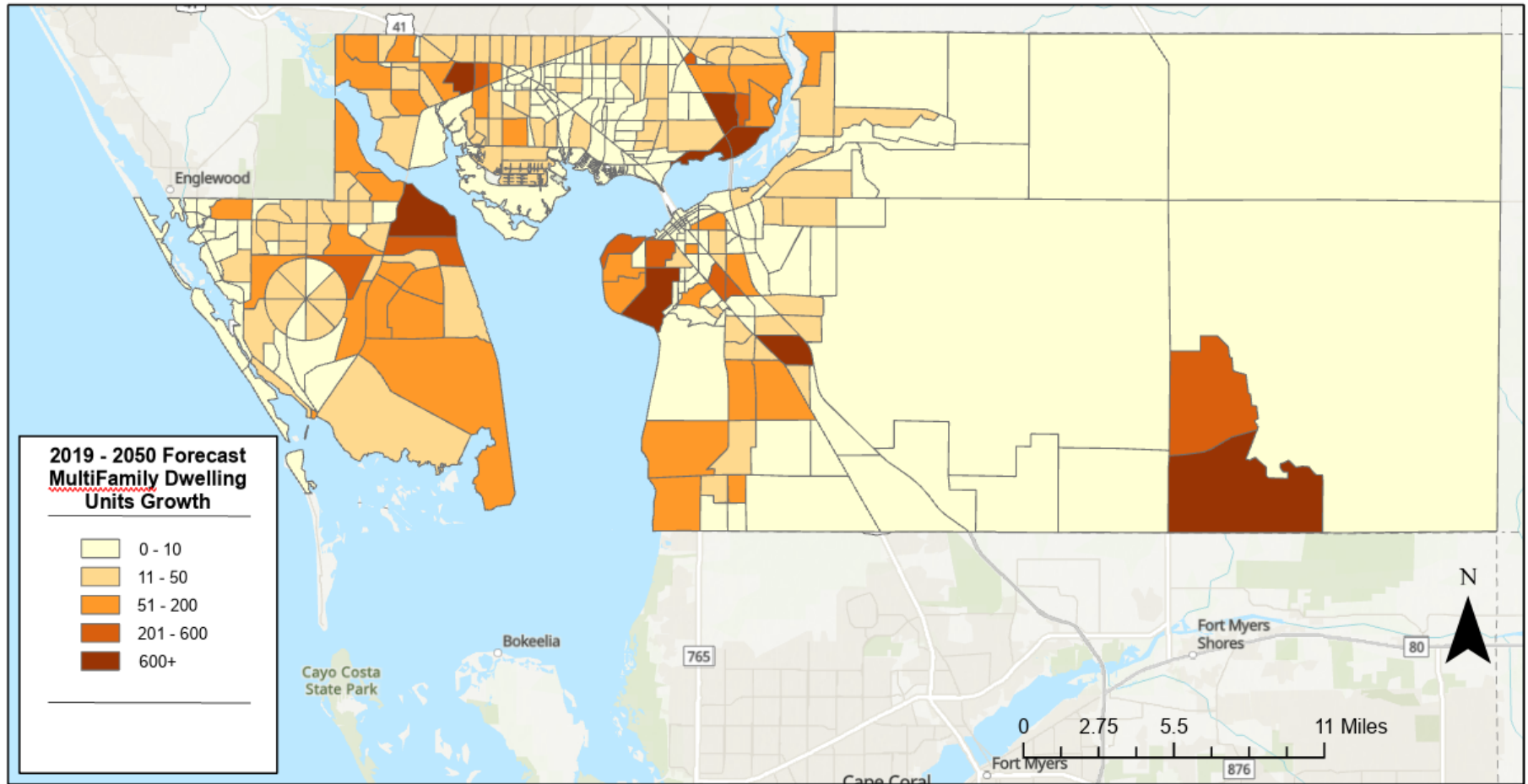




Single-Family Dwelling Unit Growth

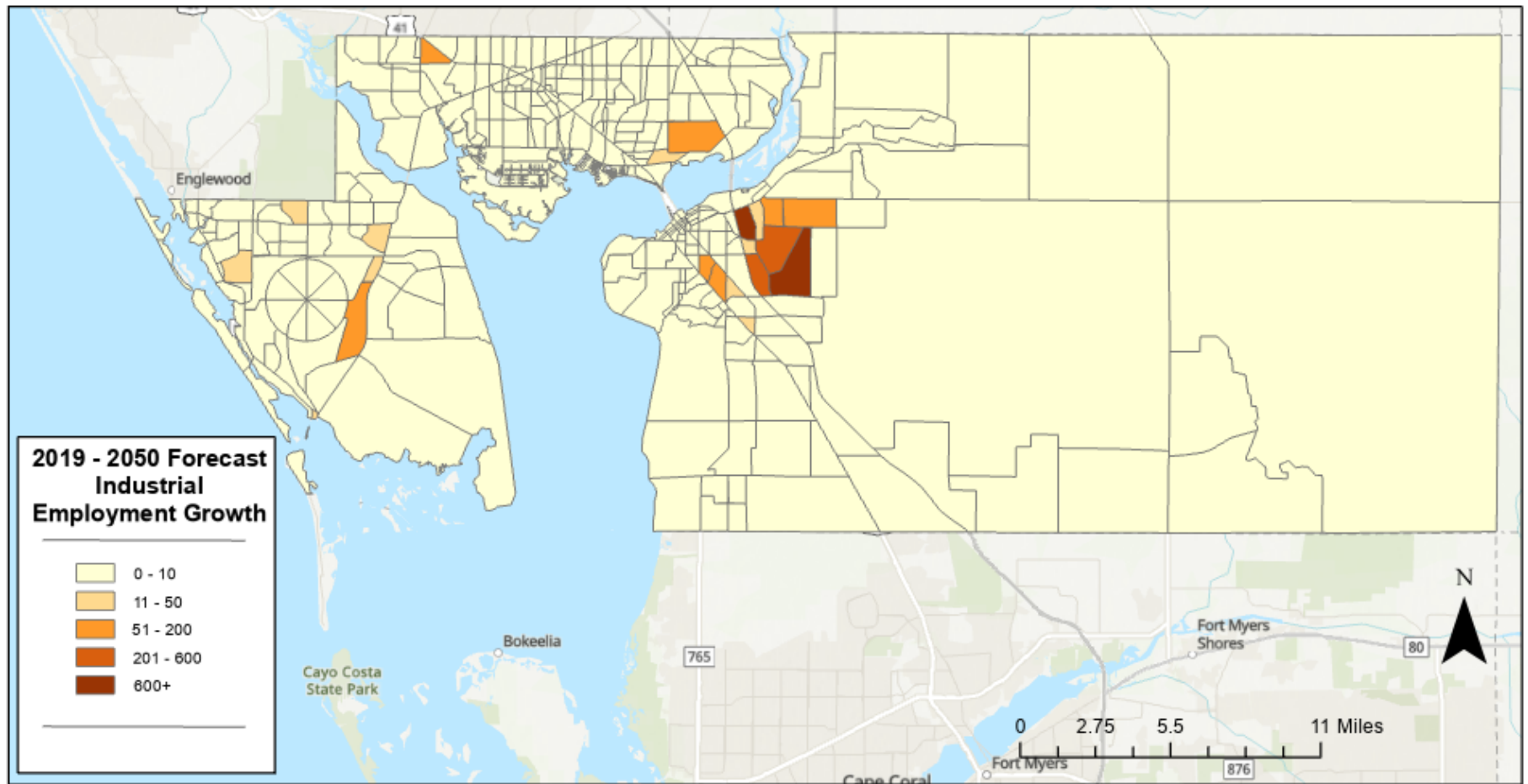


MultiFamily Dwelling Unit Growth

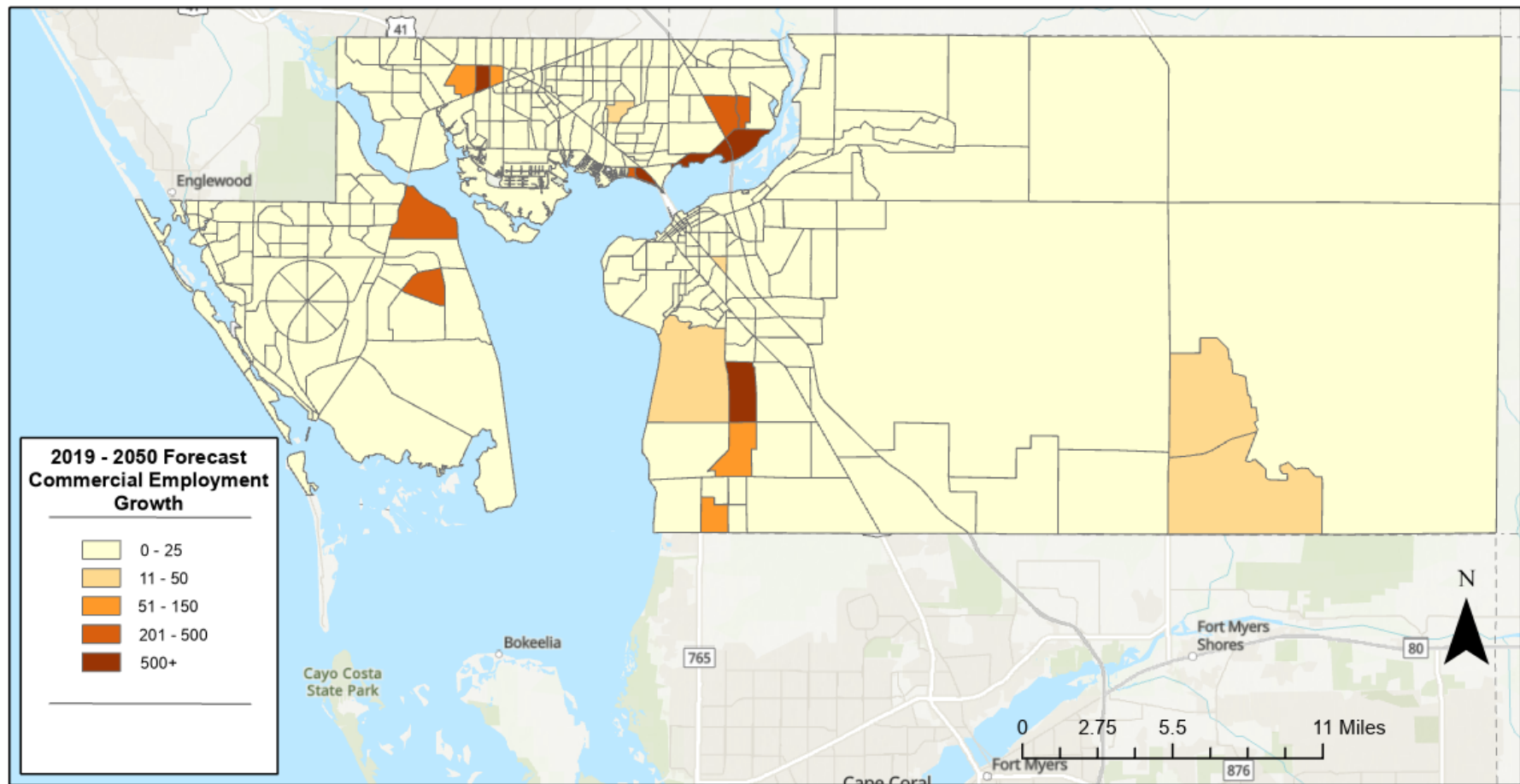


*Maps are being updated due to comments received

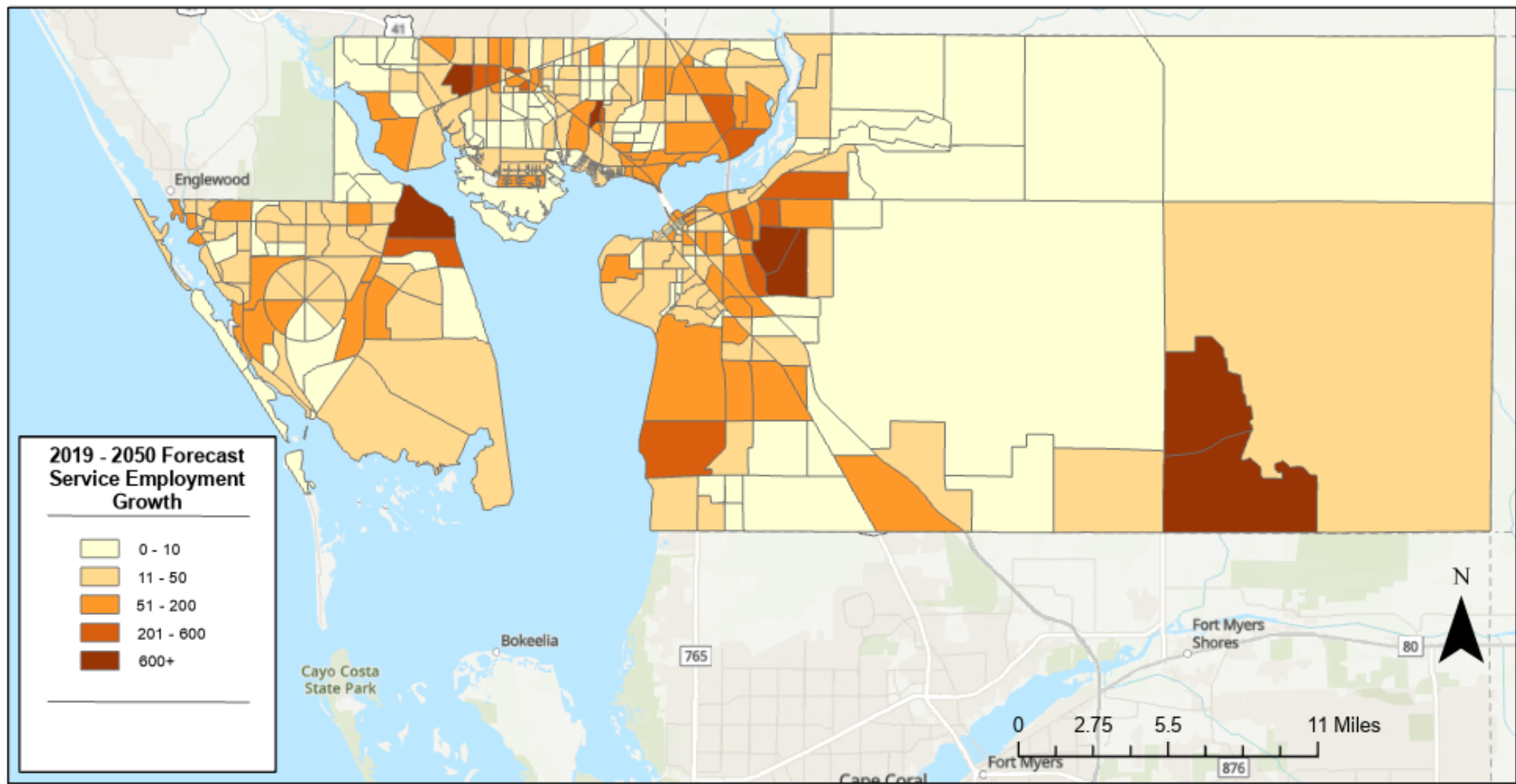
Industrial Employment Growth



Commercial Employment Growth



Service Employment Growth



Next Steps:

- School Enrollment Adjustments
- Final Adjustments & Balancing



Thank you!

Any Questions?



DECEMBER 18, 2023
MPO BOARD MEETING

AGENDA ITEM # 17
STAFF COMMENTS

CHARLOTTE COUNTY – PUNTA GORDA METROPOLITAN PLANNING ORGANIZATION STAFF DIRECTOR REPORT
December 18, 2023 MPO Board Meeting

10/17/2023 – MPO Board Follow Up & Staff Meeting

10/18/2023 – City Council Meeting -- Mobility Week Proclamation

10/18/2023 – FDOT Draft Tentative Public Hearing at SWAO Office

10/18/2023 – SUN Trail Scope for Design & 2023 Application Discussion

10/19/2023 – FDOT Post Action Review Meeting with FHWA

10/19/2023 - The Use and Misuse of Crash Modification Factors Webinar

10/24/2023 – CCPGMPO.gov E-mail Transition Meeting

10/26/2023 - SunTrax Tour and MPOAC Staff Directors Meeting

10/27/2023 – MPOAC Statewide Meeting in Orlando, FL

10/30/2023 – Charlotte County-Punta Gorda MPO Socioeconomic Data Meeting

10/31/2023 – FHWA / SS4A Grant Invoice Training

11/01/2023 – FDOT District 1 Planning Studio Outreach Meeting

11/02/2023 – Lee County MPO Technical Advisory Committee Meeting

11/07/2023 – MPOAC Passenger Rail Priorities Program Training Workshop

11/08/2023 – Charlotte County-Punta Gorda MPO Technical & Citizens’ Advisory Committee Meeting

11/13/2023 – Sunseeker Signal Discussion

11/13/2023 - Florida Metropolitan Planning Partnership (FMPP) Virtual Meeting

11/14/2023 – Southwest Florida FSUTMS Users Group (SWFUG) Meeting

11/15/2023 – LAP Title VI SCAT Training & LAP ADA Training (Ft. Myers / FDOT D1 South)

11/16/2023 – Charlotte County-Punta Gorda MPO Local Coordinating Board Meeting

11/16/2023 – Charlotte County-Punta Gorda MPO Bicycle Pedestrian Advisory Committee Meeting

11/17/2023 – Safe Streets and Roads for All Coordination Meeting

11/21/2023 – Charlotte County Board of County Commissioners & City of Punta Gorda Workshop

11/29/2023 – Community Traffic Safety Teams (CTST) Meeting & Safe Streets for All External Kick-Off

11/30/2023 – Charlotte County / City of Punta Gorda FDOT Local Agency Program (LAP) Coordination Meeting

12/05/2023 – 2023 Proposed Florida Greenbook Updates Part 1

12/07/2023 – Burnt Store Road Coordination Discussion

12/08/2023 – MPO Board Meeting Packets Finalized

12/08/2023 - Safe Streets and Roads for All Coordination Meeting

12/12/2023 - 2023 Proposed Florida Greenbook Updates Part 2

12/13/2023 – GHG Performance Measure Final Rule Webinar

12/14/2023 – Senior Holiday Social Event (Partnership with Charlotte County Transit) – Family Services Center

12/15/2023 – MPO Staff Appreciation Luncheon

DECEMBER 18, 2023
MPO BOARD MEETING

AGENDA ITEM # 19
CORRESPONDENCE



CITY OF PUNTA GORDA

OFFICE OF THE MAYOR
326 WEST MARION AVENUE
PUNTA GORDA, FL 33950
(941) 575-3341
FAX: (941) 575-3310

lmattthews@CityofPuntaGordaFL.com

December 6, 2023

L.K. Nandam, P.E. District One Secretary
801 N. Broadway Ave.
Bartow, Florida 33830-3809

Subject: U.S. 41 and Burnt Store Road traffic

Mr. Secretary,

On November 21, 2023, at a joint meeting between Charlotte County and the City of Punta Gorda, traffic circulation near Burnt Store Road, U.S. 41, and Madrid Boulevard was discussed.

The discussion centered on the following traffic concerns:

- Drivers having difficulty turning left from the Home Depot driveway on Burnt Store Road.
- A signal meets the warrant at the Home Depot driveway; however, the proximity to the U.S. 41 signal must be considered. The City Council requests FDOT support of this request.
- Citizens' complaints about cut-through traffic on residential streets in Burnt Store Isles from the commercial development to reach the signal at Monaco Drive and U.S. 41.
- Complaints about traffic weaving from Madrid Blvd. to the signal at Burnt Store Road.
- Traffic calming measures have already been taken on Burnt Store Road, but the City Council believes that a traffic signal at the Home Depot driveway is urgently needed for public safety.
- Madrid Boulevard used to be a full median opening; however, it was changed to only a directional crossing. City Council is requesting reconsideration of FDOT to reopen the intersection at Madrid/U.S. 41, adding a traffic signal for public safety.

The Punta Gorda City Council respectfully requests the department to evaluate the installation of a traffic signal at the access of the Home Depot driveway on Burnt Store Rd., and at Madrid Boulevard/U.S. 41 intersection (which would require fully reopening the intersection).

Additionally, the intersection at Acline Road and U.S. 41 requires a traffic signal, and for immediate safety concerns, temporarily installing flashing stop signs on both sides of Acline Road at the U.S. 41 intersection. This intersection has seen numerous traffic collisions and a City Council member was involved in a serious collision last weekend here. During the widening of Burnt Store Rd., a traffic signal was installed at this location during construction but was removed after it was done. We request that it be reinstalled permanently.

Please consider this letter in support of the above requests. Thank you for your continuous support.

Sincerely,

Lynne R. Matthews
Mayor



Charlotte County Government

"To exceed expectations in the delivery of public services."

www.CharlotteCountyFL.com

November 27, 2023

L.K. Nandam, P.E.
District One Secretary
801 N. Broadway Ave.
Bartow, Florida 33830-3809

Subject: U.S. 41 and Burnt Store Road traffic

Mr. Secretary,

On November 21, 2023, at a joint meeting between Charlotte County and the City of Punta Gorda, traffic circulation in the vicinity of Burnt Store Road, US 41 and Madrid Boulevard was discussed.

The discussion centered around the following:

- Traffic having difficulty making a left turn from the Home Depot driveway on Burnt store road.
- A signal meets the warrant at the Home Depot driveway however the close proximity to the US 41 signal is of a major concern on the operation of both signals.
- Citizens' complaints about cut-thru traffic on residential streets from the commercial development to reach the signal at Monaco Drive and US 41.
- Complaints about traffic weaving from Madrid Blvd. to the signal at Burnt Store Road.
- Traffic calming measures have already been taken on Burnt Store Road
- Madrid Boulevard used to be a full median opening however it was changed to a directional crossing only.
- Both the County Board and the City Council strongly believe that a signal at Madrid Boulevard coupled with a review and revision of the access of the Home Depot driveway is the best approach.

BOARD OF COUNTY COMMISSIONERS

18500 Murdock Circle, Suite 536 | Port Charlotte, FL 33948-1068
Phone: 941.743.1300 | Fax: 941.743.1310

The Board respectfully requests the Department to evaluate the installation of a traffic signal at Madrid Boulevard coupled with modifications to the access of Home Depot driveway at Burnt Store Road.

Please consider this letter is in support of the above request.

Thank you for your continuous support.

Sincerely,

A handwritten signature in blue ink, reading "William G. Truex". The signature is written in a cursive style with a large initial "W".

William G. Truex, Chairman
Charlotte County Board of County Commissioners



2024 Meeting Schedule

Charlotte County-Punta Gorda MPO
18500 Murdock Circle, Building B, Rm. 200
Port Charlotte, FL 33948
www.ccmpo.com | 941-883-3535

STRIKETHROUGH = CANCELLED MEETING OR CHANGES TO MEETING DATE

Metropolitan Planning Organization (MPO) Board Meeting – 2:00 p.m. Charlotte County Administration Center, Room #119, 18500 Murdock Circle, Port Charlotte, Florida 33948		
*Monday, January 29, 2024	**Friday, February 16, 2024	Monday, March 18 Thursday, March 21, 2024–9 a.m.
Monday, May 20, 2024	Monday, July 15, 2024	Monday, October 21, 2024
Monday, December 16, 2024		
*11:00 a.m. JOINT MEETING with SARASOTA/MANATEE MPO – Venice Community Center, 326 Nokomis Avenue S, Venice, FL		
**9:30 a.m. JOINT MEETING with LEE MPO – Burnt Store Road Presbyterian Church, Stewart Hall, 11330 Burnt Store Road, Punta Gorda, Florida 33955		

Technical Advisory Committee (TAC) Meeting – 9:30 a.m. Charlotte Community Foundation, 227 Sullivan Street, Punta Gorda, Florida 33950		
Wednesday, March 6, 2024	Wednesday, April 24, 2024	Wednesday, June 19, 2024
Wednesday, September 25, 2024 Wednesday, November 20, 2024		

Citizens' Advisory Committee (CAC) Meeting – 1:30 p.m. Charlotte Community Foundation, 227 Sullivan Street, Punta Gorda, Florida 33950		
Wednesday, March 6, 2024	Wednesday, April 24, 2024	Wednesday, June 19, 2024
Wednesday, September 25, 2024 Wednesday, November 20, 2024		

Bicycle/Pedestrian Advisory Committee (BPAC) Meeting – 2:00 p.m. Charlotte County Transit Facility 545 Theresa Boulevard, Port Charlotte, Florida 33954		
Thursday, March 7, 2024	Thursday, April 25, 2024	Thursday, June 27, 2024
Thursday, October 3, 2024 Thursday, November 14, 2024		

Charlotte County Transportation Disadvantaged Local Coordinating Board (LCB) – 10:00 a.m. Charlotte County Transit Facility 545 Theresa Boulevard, Port Charlotte, Florida 33954	
Thursday, January 4, 2024	Thursday, May 2, 2024
Thursday, September 5, 2024	Thursday, November 7, 2024

Revised: December 18, 2023

PLEASE NOTE THESE MEETING DATES ARE TENTATIVE AND SUBJECT TO CHANGE.



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE,
P.E. SECRETARY

November 13, 2023

The Honorable Pete Buttigieg, Secretary
U.S. Department of Transportation
1200 New Jersey Ave., SE
Washington, DC 20590

Secretary Buttigieg,

As Secretary of the Florida Department of Transportation (FDOT), it is my responsibility to keep Florida's supply chain moving to ensure it can support over 22.5 million residents, 137 million visitors, and a top-15 global economy. Today, FDOT is managing the largest Transportation Work Program in state history totaling over \$68 billion, with only 25% coming from federal sources. Given these record investments, my fiduciary responsibility to Florida taxpayers is more important than ever and extends to the evaluation of federal programs—whether formula-based or competitive.

In consultation with my team and after careful review of the requirements for the U.S. Department of Transportation's (USDOT) formula-based 'Carbon Reduction' Program outlined in 23 USC 175, I write to formally notify you of FDOT's decision to not participate in the continued efforts of this program. In making this decision, it became clear that conflicts exist between the authority granted to USDOT by Congress and the broad interpretation that USDOT seeks to implement.

As I noted last year in comments¹ regarding USDOT's attempt to legislate through administrative action, nothing within the IIJA explicitly allows for federally-induced mandates for states to track, *or achieve a certain level*, of reduced CO2 emissions. Further, to-date USDOT has failed to publish or provide guidance it committed to in April 2022, "on the process under which the Secretary will certify state transportation emissions reductions."²

As highlighted in Florida's recent³ response to a similar proposal by the U.S. Environmental Protection Agency (EPA), Florida has the cleanest air on record, meeting or exceeding all EPA benchmarks, with emissions continuing to fall as fast as our state grows.

Rather than support the continued politicization of our roadways, FDOT's time, money, and resources will be focused on building roads and bridges—not reducing carbon emissions. Please consider this letter as FDOT's response to your department's November 15th deadline. My team

¹ [Florida Department of Transportation's Response](#) to Docket ID No. FHWA-2021-004

² [USDOT Carbon Reduction Program Implementation Guidance](#)

³ [Florida Department of Environmental Protection's](#) Response to Docket ID No. EPA-HQ-OAR-2023-0072

stands ready to discuss at your team's availability and will continue to review remaining programs in the IIA to determine our participation.

Regards,

A handwritten signature in black ink, appearing to be 'JWP' or similar, written in a cursive style.

Jared W. Perdue, P.E.
Secretary

cc: Shailen Bhatt, FHWA Administrator